Cayton Parish Council
Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF
Tel: 01723 586869
Email: clerk@caytonparishcouncil.gov.uk
www.caytonparishcouncil.gov.uk

2 November 2026

Dear Councillor You are summoned to attend a meeting of the Finance Committee to be held on Friday 6th November 2026 at 4:30pm in the committee room at the Jubilee Hall, Main Street, Cayton.
Richard Westgarth **Clerk**

AGENDA

1. **NOTICE OF THE MEETING –**to confirm that the public notice of the meeting has been given in accordance with schedule 12, para (10) 2 (b) of the Local Government act 1972.

1. **APOLOGIES, DECLARATIONS OF INTEREST AND DISPENSATIONS**
   - To receive apologies for absence and record these in the minutes
   - To consider the approval of reasons for absence given by councillors.
   - To receive, consider and decide upon any applications for dispensation
   - To receive any declarations of interest not already declared under the Councils Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2. **EXCLUSION OF PRESS AND PUBLIC** :- that under the Public Bodies (Admission to meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature of the business to be transacted.

3. **GDPR INCIDENT** - To review non-reportable data protection incident and determine any actions or recommendations arising, as appropriate.

4. **CLERKS APPRAISAL, RENUMERATION AND STAFFING RESOURCE -** To undertake the Clerk's annual appraisal, reviewing the role and work undertaken over the preceding year, and to consider objectives, staffing capacity and resources, and remuneration arrangements, together with any actions or recommendations arising.