Extra-ordinary Meeting of Cayton Parish Council held in the Jubilee Hall, Cayton on Tuesday 29th September 2026 at 7pm

Present: Councillor Swiers (Chair), Councillors Green, Liley, Lockyer, Mander, Paxton; also in attendance Clerk Richard Westgarth. 30

1. **Notice of meeting** – **RESOLVED that public notice of the meeting had been given in accordance with schedule 12para(10)2(b) of the Local Government Act 1972.** **197/26**

2. **Declarations of Interest –** None.

3. **Apologies –** None.

4. **Public Question Time** – No public present.

5. **Minutes** – **RESOLVED** to approve the minutes of the Ordinary meeting held on 15th August 2026 as a true and accurate record and were signed by the chair. **198/26**

6. **Review of Standing Orders, Financial Regulations & Code of Conduct** – The Clerk summarised the amendments to the template provided by YLCA, which was considered by members.

   RESOLVED: That the Standing Orders, Financial Regulations and Code of Conduct, circulated with the agenda in both digital and hard-copy form, be taken as read and be adopted without amendment, with immediate effect. **199/26**

7. **Time & date of the next meeting** Tuesday 20th October 2026 at 7pm.

Signed *R Swiers* **Date** *20 October 2026*