

Ordinary meeting of Cayton Parish Council held on Tuesday 19th May 2026.

This meeting followed the Annual meeting which commenced at 6.30pm



Present: Councillor Swiers (Chair), Councillors Green, Liley, Mander, Paxton, J Seaward & K Seaward; one member of public, Clerk Richard Westgarth and Interim Clerk Helen Carter.

12. Notice of meeting – It was **RESOLVED** that public notice of the meeting had been given in accordance with schedule 12para(10)2(b) of the Local Government Act 1972.

88/26

13. Apologies – had been received from Councillors Lockyer. The apologies were noted and accepted.

14. Public Question Time: the following issues were enquired about & replied to:

Penton Road Tree: A resident reported concerns that the tree on Penton Road may be affected by ash dieback. Interim Clerk advised that the trees had been inspected and that the recommendation was for a further inspection to be undertaken in late spring. It was also mentioned there is a lot of debris on the road and it was agreed that the clerk would request a road sweeper.

Grass Cutting – General Condition of the Village: Concerns were raised regarding the untidy appearance of the village, particularly uncut grass in areas including East Carr and Station Road. The Interim Clerk confirmed that the grass-cutting contract provides for 14 cuts per year, undertaken fortnightly. Cllr Swiers confirmed she had contacted North Yorkshire Council to report the issue. Members noted that contractors had been seen working in the village and that completion of all areas would take several days.

Weed control: Members also raised concerns about overgrown weeds and queried the schedule for weed spraying. Cllr Swiers confirmed that the contract includes two weed-spraying treatments per year and that the matter would be considered further at the next Maintenance Committee meeting.

Bed between 1 & 2 The Pastures: The Interim Clerk reported that the planted bed between 1 and 2 is unregistered land but had previously been included within the grass-cutting contract. It was agreed that the clerk is to contact North Yorkshire Council to add the bed into the contract.

15. Report from North Yorkshire Councillor: Councillor Swiers reported on the following: New national planning rules now allow central government to review planning applications of 150+ homes, giving ministers greater oversight of major developments. She reported that Yorkshire Water is investing further in local infrastructure, with ongoing work aimed at improving network capacity and reducing overflow issues in coastal communities. Cllr Swiers confirmed that local MP Alison Hulme has been invited to the Parish Assembly, offering residents an opportunity to raise local concerns directly. Cllr Swiers also advised that she has been reappointed to the NHS Humber and North Yorkshire Integrated Care Board for another year, continuing her role in representing local interests in regional health planning.

16. Planning the following applications remain outstanding:

- **ZF25/01156/OL-** Outline application for up to 190 residential dwellings etc. Land Off Mill Lane Cayton. A response was submitted November 2025 objecting to the application.
- **ZF25/01002/FL** - Change of use agricultural land to extension to existing holiday park, redevelopment of public house including etc. Browns Caravan Park Mill Lane Cayton. A response was submitted in support of the application in December 2025.
- **25/04330/FUL** - Proposed 2 no. Padel Courts, associated fencing and flood lighting. Cayton Playing Fields Association Station Road Cayton. A response was submitted February 2026 supporting the application.

- **26/00982/FUL** - Use of existing yard area for the siting of storage containers (Class B8 Use). Cayton Low Road Eastfield Industrial. A response was made April 2026 advising no objection made.
- **26/01332/FUL** - Loft conversion with full width rear dormer and single storey rear extension. 46 Star Carr Road Cayton. A response was made April 2026 advising no objection made.

New application – the following was discussed:-

- **26/01569/FUL** - Use of Unit 8 for Class B8 use (Storage and Distribution) with ancillary trade counter and display area along with associated external works including replacement roof, recladding of walls, installation of roof lights and a central feature door. No objection to be made. 89/26
- It was **RESOLVED to confirm the response made.**

There was discussion about a Neighbourhood plan and it was agreed this would be taken forward by the Planning Committee.

17. **CCTV:** Information had been circulated prior to the meeting. After discussion, it was **RESOLVED to approve the CCTV Policy, the Data Protection Impact Assessment and the purchase of CCTV signage, with authority delegated to the Clerk to proceed up to the cost of £76.00.** The Clerk will update the website to publish the approved policy. 90/26

18. **Events Committee:**

- The minutes of the meeting 23rd April 2026 were received.
- Councillor Liley thanked those involved in the events delivered so far and reminded members of the forthcoming activities, including the Parish Assembly and Dog show.
- It was noted that the Jubilee Hall building will mark its 150th anniversary next year and members expressed support for exploring a joint celebration with the Jubilee Hall Management Committee, local residents and the school.

19. **Allotments:** Cllr Seaward reported that he had visited the Killerby Allotments and met with several plot holders and intends to visit the West End View Allotments in due course. Allotment users expressed support for establishing an Allotment User Group to improve communication between plot holders and the Council and to provide a forum for joint working on shared matters such as path maintenance, noticeboard improvements and future projects. The group would meet to four times a year and provide an opportunity for round-table discussion. Meetings would be convened by the Clerk, held at the Jubilee Hall with discussion noted. It was **RESOLVED that an Allotment User Group be established as outlined above.** 91/26

Allotment holders also kindly offered to assist with clearing several unused plots to help bring them back into use, on the understanding that the Council would support the disposal of waste arising from the clearance. After discussion, it was **RESOLVED that the Council provide a skip for allotment waste disposal and delegate authority to the Clerk to arrange this up to a cost of £300.** 92/26

Allotment Plot 13 is to be divided into two smaller plots, reflecting the increasing preference among residents for more manageable allotment sizes and enabling more people to benefit.

20. **Training** Whole Council Training by Yorkshire Local Council Association – dates were discussed but not agreed to. It was **RESOLVED the clerk will obtain further dates from YLCA and once agreement reach on a date the training will be booked with authority delegated to the Clerk to proceed up to the cost of £330.00.** 93/26

Information was provided prior to the meeting on NYC community training. After discussion, it was **RESOLVED to delegate authority to the Clerk to agree dates, venues and course types, subject to availability and a budget of £500 for associated costs.** 94/26

21. Community Land – Councillors Swiers & Green updated the members with continuing discussion between NYC solicitors and Barratts.

22. Finance to discuss & decide on the appropriate action in relation to the following: -

- **Minutes of Finance meeting held 13th May 2026** – the minutes were received and approved
- **Bank Reconciliation for period ending 30th April 2026** – figures had been circulated prior to the meeting Balances held £243,377.31; payments £9,402.53; receipts £40,883. It was **RESOLVED the figures be approved & accepted by the council.** **95/26**
The Interim clerk suggested an amount is transferred from the cheque account to the investment account following receipt of the first half of the precept. It was **RESOLVED £25K is transferred.** **96/27**
- **Telephone & Broadband contract** – Councillor Mander & the clerk reported that they had approached Vodaphone via the Crown Commercials government contract and the quote will be circulated once received.
- **Council Insurance** – the clerk reported the renewal is 1 June 2026. The auditor had requested that the fidelity be increased from £100k to £250k in view of the level of balances held. Following discussion, it was agreed to go with a one-year premium. The clerk has requested a revised premium which will be notified to Councillors prior to payment of the premium. It was **RESOLVED to delegate authority to the Clerk to make payment of the premium as advised to Councillors.** **97/26**
Councillor Liley declared an interest in the next agenda item.
- **Schedule of payments** – the schedule was circulated at the meeting. It was **RESOLVED payments of £4,948.76 could be paid for May 2026.** **98/26**

23. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press & public are excluded for the following item of business in view of the confidential nature of the business to be transacted. **99/26**

24. Clerk employment – the clerk advised the council he has taken on the part time role of Clerk and RFO at Boynton Parish Council. It was agreed the parish council had no objection to this.

25. Time & date of the next meeting - Tuesday 16th June 2026 at 7pm.

Signed *R Swiers*

Date 10/06/2026