

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Cayton Parish Council Jubilee Hall, Main Street. Cayton, Scarborough, YO11 3TF

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Website www.caytonparishcouncil.gov.uk



11th March 2026

To all Members of the Parish Council, County Councillors, the Public & Local Press.

Dear Member

You are hereby summoned to attend an Ordinary meeting of the Parish Council to be held on Tuesday 17th March 2026 at 7pm, in the Jubilee Hall, Main Street, Cayton.

Yours faithfully

Helen Carter Interim Clerk to Cayton Parish Council

Agenda

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972.**
- 2. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 3. Apologies for absence**
 - To receive apologies for absence given in advance of the meeting.
 - To consider the approval of reasons given for absence.
- 4. Public Question Time** -To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman’s discretion.)
- 5. Councillor Vacancy** – to hear from any applicant for the vacancy to which we can now co-opt.
- 6. Minutes** to approve and sign the minutes of the Ordinary meeting held on 17th February 2026.
- 7. Report from the North Yorkshire Councillor** to receive a report from NYC Councillor Roberta Swiers.
- 8. Planning** to receive a report from the clerk regarding the following applications
 - **ZF25/01156/OL** – 190 Houses, land off Mill Lane, Cayton. **Responded to November 2025 awaiting decision.**
 - **ZF25/01002/FL** – changes at Browns Caravan Park Mill Lane Cayton. **Responded to December 2025 awaiting decision**
 - **25/04330/FUL** - Proposed 2 no. Padel Courts, associated fencing and flood lighting. Cayton. Playing Fields Association Station Road Cayton. **Responded to February 2026 awaiting decision.**
 - **Any other application received prior to the meeting.**

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To appoint a chair for the following agenda item

9. **Jubilee Hall – to receive a report from the clerk for the following items & to discuss & decide on the appropriate action :**
 - **Gutters**
 - **Boiler**
 - **Loft**
 - **“CCTV”**
 - **Playground walls**
 - **Ramp – to hear from Councillor Liley.**
10. **Cayton News** – to receive a brief report from Councillor Liley re the April publication.
11. **NYC Community Assets Improvement Team** – to receive correspondence & to discuss & decide on the response to be made.
12. **Parish Maintenance** - to receive the minutes of the meeting held 24th February 2026 & a brief report from Councillor Lockyer the chair of the committee.
13. **Risk assessments** – to discuss any issues raised following the assessments having been undertaken.
14. **Events Committee** to receive the minutes of the meeting 9th March 2026 & a brief report from Councillor Liley the chair of the committee.
15. **Community Land** - to hear from Councillor Green & to discuss & decide on the appropriate action.
16. **Finance**
 - **Bank Reconciliation to 28th February 2026** – to receive the information & for the chair to review & sign.
 - **Grant** – to consider a grant application received from Friends of Cayton.
 - **Schedule of payments** – to receive information about the total for the February payments & to confirm the amended figure & to approve the payments for March 2026 tabled at the meeting.
17. **EXCLUSION OF PRESS & PUBLIC RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960 members of the press & public are excluded for the following items of business in view of the confidential nature of the business to be transacted.
18. **Staffing Matters** – to receive the minutes of the meeting held 26th February & an update from the Chair regarding the vacancy of clerk.
19. **Business Continuity** – to discuss Business continuity matters.
20. **Time & Date** to confirm the time & date of the next meeting as Tuesday 21st April 2026 at 7pm.

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