

Ordinary meeting of Cayton Parish Council held on Tuesday 17<sup>th</sup> February 2026 at 7pm

**Present:** Councillor Swiers (Chair), Councillors Green, Liley, Lockyer, Mander, Paxton & Seaward. PCSO Jenny Loosley, 2 members of the public & Interim Clerk Helen Carter.



1. **Notice of meeting** – It was **RESOLVED** that public notice of the meeting had been given in accordance with schedule 12para(10)2(b) of the Local Government Act 1972. **13/26**
  
2. **Declarations of Interests** the following declarations were made & noted: -  
 Councillor Swiers in agenda items 8 Planning, 9 Jubilee Hall & 16 Finance; Cllr Liley in agenda item 9 Jubilee Hall; Councillor Lockyer in agenda item 9 Jubilee Hall & 13 Parish Maintenance.  
 The Interim Clerk explained about the declarations made by the 3 councillors in respect of the Jubilee Hall & that they would be allowed to speak on the matter but would leave the room whilst the matters were considered by the other members of the council.
  
3. **Apologies** – none made.
  
4. **Public Participation:** the following issues were enquired about or reported on & noted:
  - Flooding at the bus stop on Main Street – the resident had met with an NYC officer to discuss the problem & the tanker had been seen in the area. Councillor Swiers to raise the problem at a meeting with Highways on Friday.
  - **Chippings on footpaths** – breakdown of both road & footpath surfaces are causing chippings to appear on footpaths.
  - **Penton Road tree & lights going out in the area** – the clerk reported the tree has been checked & there are no issues. It is to be reinspected in the spring for Ash die back; a letter has been sent to Karl Battersby at NYC regarding the lights going off in the area at midnight, a reply has not yet been received.
  - **190 Houses** – a resident spoke about his concerns about the proposed development.
  
5. **Police matters** – Jenny spoke about her role. Action is being taken regarding parking on footpaths around the school area. Police reports will no longer be available for Parish Council meetings, but the figures can be obtained from the North Yorkshire Police website. She encouraged councillors to sign up for Community Messaging updates.
  
6. **Minutes** – the minutes of the ordinary meeting held 20<sup>th</sup> January 2026 had been circulated prior to the meeting. It was **RESOLVED that the minutes be approved & were signed.**  
**14/26**
  
7. **Reports from North Yorkshire Councillor** - Councillor Swiers reported: -
  - NYC Budget has been agreed with a 4.99% increase in council tax bills.
  - SEND deficits to be reduced by 90%.
  - A loan of £150K has been approved to Scarborough Football Club.
  - Community Land – NYC are dealing with the matter as a priority.
  - CPFA are seeking funding to assist them to pay for pothole repairs. No communication has been received in this regard.
  - The Payback Team did not attend last Saturday. The clerk & chair are to contact the Co-ordinator about this next Saturday & the future.
  - She has had a meeting with members about the Southern Area legacy funding available.

Councillor Paxton was appointed chair for the next two items.

**8. Planning the following applications are outstanding:**

- **ZF25/01156/OL**- Outline application for up to 190 residential dwellings etc. Land Off Mill Lane Cayton. **A response was submitted November 2025 objecting to the application. The application remains outstanding.**
- **ZF25/00993/FL** Change of use of land for the siting of a caravan/lodge to provide agricultural workers accommodation. Chelston Fields Killerby. **Application refused.**
- **ZF25/01002/FL** - Change of use agricultural land to extension to existing holiday park, redevelopment of public house including etc. Browns Caravan Park Mill Lane Cayton. **A response was submitted in support of the application in December & the matter remains outstanding.**
- **New application -**
- **25/04330/FUL** - Proposed 2 no. Padel Courts, associated fencing and flood lighting. Cayton Playing Fields Association Station Road Cayton. The application was discussed & it was agreed to respond the Cayton Parish Council supports the application. **It was RESOLVED to confirm the response made.** **15/26**

**9. Jubilee Hall Management committee – correspondence had been received relating to the following & were discussed & decided on: -**

Councillors Liley, Lockyer & Swiers spoke during discussion of the following matters but left the room when decisions were taken.

- **Rent for the Parish Office** – an increase had been requested by the committee. It was **RESOLVED to increase the rent to £1,800pa to be paid by standing order at the at the rate of £150 per month with effect from 1<sup>st</sup> March 2026 fixed or a period of 3 years.** **16/26**
- **Blocked gutters** – it was agreed that Councillor Mander will source a company to clean those at the front of the building. Dave Swiers is able to clean out those at the rear of the building.
- **Loft above the committee room** – it was agreed the joists to be checked by Councillor Paxton & Seaward.
- **Installation of CCTV** – it was agreed Councillors Mander, Paxton & Seaward will look into options available & report to the next meeting for consideration of systems and pricing.
- **Radiator valves & boiler** – there have been issues with the boiler/thermostat system over the past few months. It has been agreed that the radiators are to be isolated & the boiler serviced. Councillor Seaward to meet with Dave & Boden Plumbers to discuss the problem & also to establish a date for when this work can be undertaken.
- **Gas bill** due to the issues with the boiler & thermostat, the committee have received significantly higher bills than previously. It was agreed to discuss the matter further once the boiler/thermostat & valves have been sorted.
- **Mill Lane perimeter wall and car park wall next to the property on Main Street** – Councillor Swiers had obtained a quote for the Mill Lane wall & it was agreed a second opinion is required. Simon to obtain a further quote. Councillor Mander is to look into the availability of any Community Grant funding if the school children could be involved in a project of hand printing on the walls. The matter is to be further discussed at the next meeting.

Councillors Liley, Locker & Swiers returned to the room.

The chair was passed back to Councillor Swiers. A member of the public left the meeting.

**10. Cayton News** – Councillor Liley spoke about advertisers, deadlines for articles, printing & delivery. She is to be the point of contact for the next edition due out in April.

**11. 128 Main Street** – information relating to correspondence from the resident was circulated at the meeting. Councillor Seaward had spoken to the resident & had also read emails going back several months. After discussion it was agreed that a letter would be sent to NYC for the attention of Karl Battersby asking that he takes the matter forward as the responsibility lies with them & not the Parish Council.

**12. Appointment of members to delegated committees**

- **Staffing – RESOLVED to appoint Councillors Mander, Paxton & Swiers. 17/26**
- **Planning – RESOLVED to appoint Councillors Green, Paxton & Seaward. 18/26**

**13. Parish Maintenance Committee - Cllr Lockyer reported.**

- A committee meeting is to be arranged for Tuesday 24<sup>th</sup> February to discuss the grass cutting contract.
- David Wilson is to continue to cut the grass at the Millenium Gardens. Mr Dyer has been approached about the George Wilson beds.
- Risk Assessments handed out. The clerk to check for others which need to be done.

**14. Events Committee** Councillor Liley reported.

- The minutes of the meeting 9<sup>th</sup> January were received.
- Tesco to be approached about provision of Easter eggs as Morrisons are unable to help.
- Silent Disco a price of £500 has been quoted with a £50 deposit to be paid. It was **RESOLVED to accept the quote & for the deposit to be paid. 19/26**
- **Hunmanby Silver Band** – booked for December 2026 at a cost of £150. It was **RESOLVED to accept the quote. 20/26**

**15. Community Land** – had been mentioned by Councillor Swiers in her NYC report. It was agreed Councillor Green can obtain a quote for filling in & piping the ditch.

**16. Finance**

- **Bank reconciliation to 31<sup>st</sup> January 2026** -the figures were circulated at the meeting Balances held £214,298.61; payments £56,358.55; receipts £109,471.40. It was **RESOLVED the figures be approved & accepted by the council. 21/26**
- **Grant Friends of Cayton School** – an enquiry had been received for a grant for Walk to School week. An application form had been sent but had not been returned. It was agreed to approve the grant in principle. The clerk will chase up for the application.
- **Schedule of Payments** – a schedule for February was circulated at the meeting. It was **RESOLVED payments of £1,969.16 could be paid. 22/26**

**17. EXCLUSION OF PRESS & PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press & public are excluded for the following items of business in view of the confidential nature of the business to be transacted. 23/26**

- **Staffing Matters** – the chair reported the applicant was being interviewed the following day.

- **Business continuity** – the clerk reported.
  - Internal Audit Yorkshire have confirmed they will undertake the audit for 2025/2026.
  - Rent from Farmer & Bowling Club requested.
  - Allotments just 2 plot holders not making contact. To be chased up & if no response those on the waiting list will be contacted.
  - Preparation & follow up for meetings.

**18. Date and time of the next meeting** Tuesday 17<sup>th</sup> March 2026 at 7pm.

**Signed**      **R Swiers**

**Date**      **17<sup>th</sup> March 2026**