

Ordinary meeting of Cayton Parish Council held on Tuesday 16<sup>th</sup> December 2025 at 7pm

**Present:** Councillor Swiers (Chair), Councillors Green, Liley, Lockyer, Mander, Paxton & Seaward. 2 members of the public & Interim Clerk Helen Carter.



1. **Notice of meeting** – It was **RESOLVED** that the public notice of the meeting had been given in accordance with schedule 12 para (10) 2(b) of the Local Government Act 1972. **57/25**
2. **Declarations of Interests** the following declarations were made & noted: -  
Councillor Mrs Swiers in agenda items 8 Planning & 11 Finance; Cllr Mrs Liley in agenda item 8 Planning & 11 Finance; Councillor Lockyer in agenda item 8 Planning; Cllr Paxton in agenda item 11 Finance. The declarations were noted.
3. **Apologies** – none made.
4. **Public Participation:** the following issues were raised or reported on & noted:
  - Coulston drain is clear.
  - Flooding occurring at the Bus Stop on Main Street near Cayton Commercials. NYC to be contacted again as they have previously said there are no defects.
  - Hedge 28 Spring Gardens is very overgrown. 2 councillors to visit the resident.
  - Street lights East Carr/Penton Road – the clerk has the matter in hand likewise the mess around the tree in the verge bottom of Penton Road which is also to be looked at.
  - White house – very good job done.
  - Ramp at Jubilee Hall – Parish Council to apply for planning permission.
5. **Police matters** – the report for December had been circulated prior to the meeting & was noted.
6. **Minutes** – the minutes of the ordinary meeting held 18<sup>th</sup> November 2025 had been circulated prior to the meeting. It was **RESOLVED that the minutes be approved & were signed.** **58/25**
7. **Reports from North Yorkshire Councillor** - Councillor Mrs Swiers reported: -
  - **NYC Community Grant Scheme proposal for South Scarborough Grant** scheme – information circulated & discussed. The Parish Council support the scheme & will respond accordingly.
  - **Planning** – NYC has 22 enforcement officers; NYC are dealing with more applications than any where else in the country, 90% of applications are approved.
  - Scarborough is to be included in an extended cemetery scheme.
  - Efforts to be made to reduce “Wild Camping” by Public Space Protection Orders.
  - **Community Land** – NYC solicitors continue to meet with Barratts to try & resolve issues & for the area to pass to Cayton Parish Council.
8. **Planning the following applications were considered:**
  - **ZF25/01156/OL**- Outline application for up to 190 residential dwellings (including affordable housing), potential for the provision of school expansion land, landscaping, public open space including children’s play area (LEAP), sustainable drainage system (SUDS) and vehicular access point. All matters reserved except for the partial means of access to, but not within the site. Land Off Mill Lane Cayton. **Application outstanding.**
  - **ZF25/00993/FL** Change of use of land for the siting of a caravan/lodge to provide agricultural workers accommodation. Chelston Fields Killerby. **Application outstanding.**
  - **ZF25/01002/FL** - Change of use agricultural land to extension to existing holiday park, redevelopment of public house including two storey, with balcony, and single storey extensions,

an on-site lake, 7 no. glamping pods and associated parking and landscaping. Browns Caravan Park Mill Lane Cayton. The plans will improve the area with the Parish Council fully supporting the application.

- **ZF25/01417/HAS** -Variation of condition 1 in relation to application 23/00543/HS - to allow the two rear dormer widows to become Juliet balconies and reconfiguration of rear extension windows.16 Mill Lane Cayton. No objection.

**It was RESOLVED to confirm the responses made.**

**59/25**

**9. Parish Maintenance Committee Cllr Mrs Lockyer reported on the following:**

- Street light South Lea Road – Barratts have advised a part is needed.
- Potholes North Lane reported & some filled in.
- Drains reported Church Lane.
- Defib at Village Hall - pads to be replaced with either those in the office or new ones. CPFA to be checked. Checks to be reported on The Circuit by the clerk. A notebook for each to be purchased & placed inside for monitoring of checks.
- Grit bin Harford road has been filled.
- Councillor Green report a light on all day at the roundabout. To be reported. He also spoke about the flooding at Killerby & would like to have a meeting with someone from NYC to discuss. The clerk to try & arrange.

A committee meeting is to be arranged in the New year.

**10. Events Committee** Councillor Mrs Liley thanked everyone for their help with delivery of Cayton News & those who helped at the 2 children's parties. Carol Singing 17<sup>th</sup> & Property judging 18<sup>th</sup> December. A committee meeting will be arranged in the New Year.

**11. Finance** – the following were discussed & decided on:

- The Minutes of the meeting 10<sup>th</sup> December were received & approved.
- It was **RESOLVED to accept the recommendation by the Finance Committee that Cayton Parish Council set a budget of £89,322.** **60/25**
- It was **RESOLVED to accept the recommendation by the Finance Committee that Cayton Parish Council set a Precept of £81,766 which will see no increase in Council Tax bills for 2026/27.** **61/25**
- **Unity Bank account-** it was **RESOLVED to put the clerk on the mandate with login for office use.** **62/25**
- **Payments** – a schedule for December was circulated at the meeting. It was **RESOLVED payments for December 2025 totalling £4,012.19 could be paid.** **63/25**

**12. EXCLUSION OF PRESS & PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press & public are excluded for the following items of business in view of the confidential nature of the business to be transacted.** **64/25**

- **Staffing Matters** – the chairman & interim clerk reported YLCA are to be contacted to evaluate the role & the clerk is putting together a report about the number of hours needed. A new advert will go out in the New Year.
- **Business Continuity** – the clerk reported she has spoken to Jennings about set up of the computer & they would prefer for all software to be removed before

**13. Date and time of the next meeting** Tuesday 20<sup>th</sup> January 2026 at 7pm.

Signed

R Swiers

Date 20<sup>th</sup> January 2026

Cayton Parish Council Full Council 16<sup>th</sup> December 2025