



**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 19<sup>th</sup> August 2025 at 7.00pm at The Jubilee Hall , Main Street , Cayton

**Present :** Councillor Swiers ( Chair), Councillor Bennington, Councillor Hall, Councillor Lockyer, Councillor Liley, Clerk-Gill Armstrong

**In Attendance:** Four members of the public, County Councillor Swiers

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** Councillor Bentley not in attendance ,apologies noted
3. **Declarations of Interests:**
  - a) Declarations - **Cllr Swiers, Liley and Lockyer- Jubilee Hall**
  - b) To approve dispensation requests. **None received.**
4. **Public Participation:** Member of public representing Cayton in Bloom expressed the organisations upset that the hanging baskets had only been watered by the contractors once every two weeks, this has meant that they have all died and had to be removed and composted over 700 plants. Council asked Clerk to speak with contractor. Member of public remains concerned re lack of lighting Penton Rd through to East Carr and some recent anti social behaviour / late night noise issues – Cllr will get lamppost number for Clerk.
5. **Meetings of Cayton Parish Council held 15<sup>th</sup> July 2025:**
  - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 15<sup>th</sup> July 2025 as a true and accurate record. The Chairman signed the minutes.
  - b) Updates - The Clerk reports that the worked required at St Johns closed cemetery will require a faculty as previously thought and there has been communication with the Vicar and Churchwarden in relation to this, however documents requested by the Clerk that are listed on the Diocese paperwork in relation to dangerous headstones have not been forthcoming. Rev. Soderman has also sent an email expressing concern that a man has attended the church to remove ivy from the Church tower and replace flagstones from the Jubilee Hall with no communication from the Council. It appears that this happened a few weeks ago, was not queried to the Council at the time and no work has been requested of anyone from the Parish Office, the Clerk has replied to the email and Council request that no further

meeting will be held until the requested paperwork is forthcoming. The Clerk reminds Council that any extensive work would likely trigger the Council tender regulations and so it is not prevalent for a meeting to be held with one particular Mason but for the companies invited to tender eventually to assess the work themselves. However it is possible that JW Myers would attend in an advisory capacity to explain work required.

Parking appears a little better on East Lea , Cllr Swiers attempted to speak with the owner of a number of vehicles parked on West End View who does not live on the street but they were not willing to listen to concerns.

**6. Police Matters:** All members have received the latest report

**7. Correspondence Received:**

The Clerk has received a letter from the JHMC regarding a number of maintenance tasks required at the Jubilee Hall and will progress these matters

Cllr Swiers had received a complaint from a resident relating to the bridleway opposite the water works on Carr Lane as it had not been cut and was not able to be walked on – The Clerk will take some photos next week and contact the Rights of Way Office at NYC if there is an issue still.

**8. Report from County Councillor**

- 4,000 homes are to be built around Harrogate
- Home to schools transport committee training completed
- Development of a wedding venue has been agreed at Killerby Old Hall
- Filey Beach has been voted best beach in Yorkshire
- All parking fees across County are to be generalised
- A corporate and partnership committee meeting last week was brought by members in relation to repair costs for West Pier at £1.8 Million pounds
- Waiting on an update as to the completion of the St Johns estate

**9. Planning Committee –**

- a) No current planning matters in the Parish

**10. Parish Maintenance Committee:**

- a) Cllr Lockyer reports that the drain near Main Street is blocked and she will report it again , there is some debris in the Coulson Drain and Cllr Hall/ Cllr Lockyer will clear. She is going to report a lamppost out on South Lea to Barratts plus the pot hole that was patched and repatched near 22 West Garth has again failed – the Clerk will email Highways rather than re reporting on normal channels. Cllr Hall suggests that the dog fouling stencils need re doing – the Clerk will arrange the equipment. Cllr Lockyer is concerned regarding the amount of dead plants in the tubs and noted the same for the CiB hanging baskets .It was **RESOLVED** to asks SCGS to attend the next meeting. Bulbs for spring can be purchased from CiB and the Clerk will pursue this. Cllr Swiers requests that the hedge near Parkdene Cayton Bay be looked at and if requires cutting to contact the Park manager, the Clerk will attend on Thursday to check and the same with the hedge at the recycling bed on Main Street. She will again request a bin for the orcard.
- b) The Clerk reports that the tree previously reported on Nessfield has not been sorted by NYC and also the willow at the end of Limekiln is very over grown into the Highway – she will report both again.

- c) The Clerk reports that the Payback team may be sporadic over the next few weeks due to staffing and annual leave – they have cleared the majority of the pile from the allotments today.
- d) The Clerk reports that after a conversation with the Chair of CiB that an idea to install water butts at the Jubilee all, Village Hall and perhaps other places to save water for the flowerbeds etc may assist current issues but also go some way to furthering sustainability. It was agreed to further pursue this and **RESOLVED** for the Clerk to purchase the fixing kits for any donated water butts at this time. Cllr Swiers will take this to the VHMC also.
- e) Next meeting will be 6.30pm on Wednesday Sept 3<sup>rd</sup> 2025

## **11. Community Land – Open Space – Jackson Close:**

- a. Community Land – Cllr Swiers reports that this matter is now being taken up by Nick Read at NYC
- b. The Open Space –The Clerk will arrange to get some tree plaques, watering of the trees was further discussed and Cllr Swiers has been using her own water over the proceeding weeks and is happy for the to happen, however long term a solution is for tanks to be placed with a water butt system and pipes, this is something suggested by Payback and it was **RESOLVED** to research this further
- c. Jackson Close play area – The Clerk reports a complaint about parking on the pavement at the park by visitors using the facility. It was **RESOLVED** that the Clerk will remind people on social media and also to purchase some signage. However the park is being really well used and the rear section of grass could be used for wild flowers.

## **12. Events Committee**

- a. Cllr Liley reports that the Fun Run had to be rearranged due to the weather and although numbers were lower than usual it was a good event, thanks to all volunteers. Likewise the first Country Fair was a success with a number of entries and thanks to the two great judges and volunteers. The Dog Show was also a great event with 31 dogs attending, £150 raised for Yorkshire Coast Dog Rescue and a donation of the Champions basket from Tesco at Filey. Thanks to the Clerk for her work on all events and also to the judges and volunteers. VJ Day on the 15<sup>th</sup> August saw a number of residents attending the reflection – no beacon due to the fire risk concerns but special thanks to army veteran Mr Barber for his attendance and to Filey RBL Standard Bearer, Kath as well as Mr Grundy.
- b. The next events are the Silent Disco on the 4<sup>th</sup> October, Bingo on the 11<sup>th</sup> October for East Coast Hedgehog Rescue , Remembrance Day at Filey , Halloween parties, Christmas events plus a biodiversity event in Spring with a proposed fashion show in the New Year
- c. Time and Date of next meeting: Wednesday September 3<sup>rd</sup> 2025 at 7pm

## **13 . Finance**

- a) The Clerk reported the current financial information related to monies held. Bank reconciliation and Schedule of payments received. Cllr Swiers suspended standing orders to allow a question from a member of the public who suggests that the money in the bank could be invested to earn 4% interest , the RFO explains that this is not possible with public money and there are different rules for local authorities , member of public will do his own research: Standing orders resumed  
It was **RESOLVED** to accept the August payments schedule as below :

Aug 25 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£49.99	£10.00	£59.99	telephone internet
Staff costs INC hmrc & NEST	£1,728.58		£1,728.58	net wage paid via BACS, HMRC and NEST paid via d/d. 14 hours o/t plus national wage increase from April 1st for 345.5 hrs
RBL Poppy appeal	£30.00		£30.00	Poppy wreath Filey
David Wilson	£120.00		£120.00	Millenium gardens x2
Gill Armstrong	£21.00		£21.00	Temporary Event notice Disco
Adverset	£154.00		£154.00	Leaflets
Unity Trust	£6.00		£6.00	bank fees
Gill Armstrong	£8.49		£8.49	pet show equipment
Stablers Skip hire	£238.00	£20.00	£285.60	Skip Hire for allotment
Gill Armstrong	£88.60	£9.33	£97.93	Event equipment
Gill Armstrong	£93.38	£18.62	£112.00	planter plants

- b) The Clerks overtime was **RESOLVED** to be accepted – 14 hours plus the national NJC pay rise back dated to April 2025
- c) The next meeting date is confirmed as Wednesday September 3rd at 6.00pm

**14. Old Filey Road** – New signage is in place however only in one direction , Cllr Swiers asks that an email go to NYC from CPC to express the concern regarding constant delays and the fact that the scheme may end soon without proper delivery at Cayton Bay. It was **RESOLVED** for the Clerk to email relevant officers at NYC..

**15. Exclusion of press and public** – Is required at this meeting to discuss staffing matter

**16. Attendance at meetings and events** – Confidential matters discussed in relation to this point and action to be taken as agreed by all members present

**17. Time & Date of the Next Meeting** - The next meeting of Cayton Parish Council will be held on Tuesday September 9th 2025 at 7.00pm at The Jubilee Hall.

**Meeting closed at 9.20pm**

Chairman’s Signature:.....

Date:.....