



**Cayton Parish Council Village Maintenance Committee meeting
Thursday 7th September 2023 at 7pm at Jubilee Hall, Cayton.**

Present: Councillor Shasanya (Chair) Cllr Petts ,Cllr Hall ,Cllr Boak, Clerk- Gill Armstrong.
County Councillor Swiers also in attendance with Cllr Liley as a member of the public.

1. **Notice of Meeting** it was **Resolved** that Public Notice of the meeting had been given in Accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
2. **Apologies**–None
3. **Declaration of interests** -None
4. **Public participation** - Thanks given to Cllr Liley and Cllr Swiers for clearing the planters out. Clerk will source some bulbs to report back to next meeting in October.
County Councillor Swiers asked about the hedge on Station Road which is blocking bus stop – to be discussed at point 8. She is also concerned about two trees facing Coulson Drain , Clerk will report on portal as everyone is encouraged to do.
5. **Minutes:** - The previous minutes were signed as a correct record.
6. **Pay Back Team** – The Clerk advises Council of two dates when CPBT are available and details of work, Cllr Shasanya will visit team when they are here.
7. **Play areas** – Cllr Hall is doing weekly checks All in order small amount of rubbish.
8. **Risk assessments** – all given to Councillors for completion
9. **Grassed areas, verges, trees and hedges** – Cllr Shasanya is to visit the house on Station Road near the bus stop to request that the hedge is cut . If no response then the Clerk will send a letter. The Clerk has again emailed Chris Roe at County but has received no response in relation to hedging and general state of grass etc after it has been done. It was **RESOLVED** to monitor with a view to quoting for new service.
10. **Benches and Notice boards** – Benches will be refurbished when CPBT are back in the area

10.Highways and Street Furniture – Cllr Hall will check grit status in October, the Clerk has reported the streetlight on East Carr that isn't working.

11.Drainage and Water Courses – Cllr Hall and Cllr Shasanya continue to check drains , the flood group has been reconvened for October.

12.Allotments – Nothing to report

13.Cemetery- The Clerk has details re plaques for the potential kerb stones

14.Date of next meeting – Wednesday 18th October 2023 at 7pm

Signed

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