



# Cayton Parish Council

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13/07/23

## **To Members of Cayton Parish Council Village Maintenance Committee**

You are hereby summoned to attend a Village Maintenance Committee to be held on Thursday 20<sup>th</sup> July 2023 at 7.00pm

*Gill Armstrong*

**Clerk Cayton Parish Council**

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## **AGENDA**

- 1 **Notice of meeting-** to confirm that the Public notice of the meeting has been given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.
- 2 **Apologies**
  - To note apologies and approve the reasons for absence.
3. **Declaration of Interests**
  - To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
  - To approve dispensation requests.
4. **Minutes of last meeting** – Including any updates from Minutes
5. **Pay Back Team** - to discuss any relevant issues and decisions made on actions required
6. **Play areas** – to discuss any relevant issues and decisions made on actions
7. **Risk Assessments** updates on previous actions and allocation of assessments for 2<sup>nd</sup> quarter
8. **Grassed areas & verges, trees & hedges** to discuss any current issues including TPO's, issue with tree stock around Parish and grassed areas and to take action where required
  - b) **Millennium Gardens** – management of rear shrub bed
  - c) **West Garth** - felled tree
9. **Benches & notice boards** to discuss work needed and actions taken
10. **Highways & street furniture** to discuss work needed and actions to be taken. Including Grit Bins, rubbish and dog waste bins, roads, paths, signage and street lighting
11. **Drainage and water courses** – To discuss work needed and actions taken including updates from Flood/Snow Group and issues relating to proposed Community Land, Coulson Drain and related outlets.
12. **Allotments** -To discuss issues relating to access
13. **Cemetery** - to discuss work needed and actions taken
  - b) **Kerb Stones** – to discuss ideas relating to provision of plaques
14. **Time & date of the next meeting** to be confirmed