



## **Events Committee Meeting**

**16<sup>th</sup> November 2023 at 8pm Jubilee Hall, Cayton**

**Present:** Councillor Boak (Chair and minute taker), Councillor Liley, Councillor Lockyer and Councillor Shasanya

- 1. Notice of meeting** - it was **RESOLVED** that Public notice of the meeting has been given in accordance with Schedule 12, para (10) 2 (b) of the Local Government Act 1972.
- 2. Apologies:** Councillor Hurst - Sickness . Approved
- 3. Declarations of Interests** none
- 4. Public Participation** - None
- 5. Minutes of last meeting** – The previous minutes were signed as correct. It was decided that as not all members were present then a chair would be decided at the next meeting
- 6. Recent Events** – A discussion took place regarding the recent Halloween party. The event was well attended and all the councillors present felt that it was a success. One area that was discussed in detail was the lighting, as we decided to turn out the lights to have a better representation from the decorative lights this made seeing things difficult. Any spilt drinks etc could have posed a risk. If we are to repeat this next year consideration needs to take place for lighting.
- 7. Give & Take** – Agreement that members of this committee would be present from 9am on the 25th to help setup the event. Timetable for Councillors to be at the Jubilee Hall for collections in the week leading up to the event to be circulated by Councillor Boak.
- 8. Christmas 2023** Discussions took place around the events for Christmas, namely siting the trees, parties and Carol Singing.  
Christmas Trees - Councillor Boak has been in contact with Mr Swiers to ascertain locations and how to setup the trees. Only remaining concern is how to make the trees fit in the posts and this requires tools that the Council currently does not own. Councillor Boak to liaise with the Clerk over options.  
  
Christmas parties - Selection boxes to purchase and wrap. Councillor Boak to liaise with the Clerk. Parties will be on 16th December at 11:00 and 14:00 Carol Singing. – It was **RESOLVED** that Councillor Shasanya to speak with the landlord of the Star to finalise the event, which will be from 6:30 on 20th December.
- 9. Easter 2024-** It was felt prudent by all members to discuss this at the January meeting when a new chair will be present and the Xmas activities will be completed.
- 10. Future Events** – Councillor Boak highlighted that 2024 will be the 80th anniversary of 'D Day' and that the Council should remember this occasion with a community event. All members of the committee were in agreement with this.
- 11. Time & date of the next meeting** : Thursday 18<sup>th</sup> January 2024 at 7pm

**Signed .....**      **Date .....**