



Events Committee Meeting
18th October 20023 at 8pm Jubilee Hall, Cayton

Present: Councillors James Boak (Chair) ,Sam Shasanya and Linda Hurst plus Gill Armstrong (Clerk)

1. **Notice of meeting - it was RESOLVED** that Public notice of the meeting has been given in accordance with Schedule 12, para (10) 2 (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Lockyer and Cllr Liley
3. **Declarations of Interests** none
4. **Public Participation** - None
5. **Minutes of last meeting** – The previous minutes were signed as correct. No update received from Ken Keld about how to celebrate his Freedom of the Parish
6. **Recent Events** – Positive feedback was received for the Beetle Drive with 24 residents in attendance. Will look to do another early in 2024, 350 was given to Drop In and 350 to the Jubilee Hall Management Committee as money raised.
7. **Halloween** – all arrangements are in hand, the Clerk has purchased some new decorations and has offered to put together a balloon arch for photos. The hall will need decorating and Trefoil Guild will be in attendance to provide the refreshments. The Clerk will order the bread and get the food needed.
8. **Remembrance** – The wreath has been ordered and the Clerk will ask Cllr Hall to collect from Ros Fox in the Old Town, the suggested donation is £30 and Cllr Boak can use his Chairs allowance and claim it back. It was suggested rather than placing the wreath in one of the cemeteries where it won't be seen that Councillors could attend Olivers Mount which is the main area remembrance service. Poppies on crosses are placed on the Commonwealth War Graves in Cayton already so it was **RESOLVED** that Cllr Boak will attend and any other Councillors that wish to attend will be very welcome too.
9. **Give & Take Event** –It was discussed that the Full Council meeting falls when donations are to be accepted , so it would be better to either change the date to the Wednesday or to ask Slimming World if any donations on the Tuesday could be taken in the hall. The Clerk will have a chat with Linda and either do that or alter the date on the posters
10. **Christmas 2023** – 125 selection boxes are required to be purchased and Cllr Boak agrees to do this. Previously Cllr Swiers and Cllr Liley have wrapped them all to give to the children so maybe they would do this again , some paper has been donated by Ms Hooper but we will need more and the Clerk will arrange this.
Cllr Shasanya to visit the Star pub as there are new Landlords , will need to confirm arrangements for the Carols round the tree. The Clerk will purchase batteries for the Christmas lights and also for the extra trees ordered , a visit needs to be done to St Johns View to inform them that we have purchased a tree for that area. The Clerk requests that Cllr Boak and Cllr Shasanya speak to Mr Swiers about all the arrangements for the trees as soon as possible.
11. **Future Events** – It is requested to hold a further Bingo night and/or Beetle Drive over January and February and to look to have an Easter Egg Hunt later in the year. The Clerk reminds committee that there will be a national commemoration of the 80th anniversary of D Day on the th of June and that we are able to use the beacon on that occasion.
12. **Time & date of the next meeting** : Thursday 16th November at 8pm

Signed Date