



**Cayton Parish Council Village Maintenance Committee meeting  
Thursday 5<sup>th</sup> September 2024 at 8pm at the Jubilee Hall, Cayton.**

**Present:** Cllr Boak -Chairman, Cllr Swiers, Cllr Hall, plus the Clerk , Gill Armstrong

1. **Notice of Meeting** it was **Resolved** that Public Notice of the meeting had been given in Accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
2. **Apologies**– Cllr Lockyer on holiday - accepted
3. **Declaration of interests** -None
4. **Public Participation**- None
5. **Minutes:** - The previous minutes of 11<sup>th</sup> July 2024 were signed as a correct record.
6. **Pay Back Team** The Payback Team continues to attend on a more regular basis – The Clerk requests any jobs be passed to her to list each week for them.
7. **Play areas** – The Clerk reports that she has received an update from Matthew Smartt that there will be a delay and he did not expect that the new unitary paperwork to be so extensive. Cllr Lockyer has offered to take the risk assessments on for the play area.
8. **Risk Assessments** – Handed out at Full Council
9. **Grassed areas, verges, trees and hedges** – a complaint has been received from a resident in relation to hedging at the rear of their property that borders millennium gardens and this is in hand – there is concern re one of the Ash trees in Millennium Gardens and it was **RESOLVED** to ask Paul the tree surgeon from Advanced Trees to take a look when he returns from holiday
10. **Benches and Notice boards** – The Clerk will order the new bench for Mill Lane once she returns from leave and it was **RESOLVED** to give the old bench to the Bowling Club if they wish to restore it – perhaps payback could look to do this for them ?
11. **Highways and Street Furniture** – The bin on Mill Lane needs replacing still – Cllr Hall will check the grit bin status at the end of October ready for the winter.
12. **Drainage and Watercourses**- The drain opposite the Chapel Lane / Main Street junction has been reported. Cllr Lockyer will tke up the visits to the resident monitoring the drain on Hertford Road and Cllr Hall will continue to monitor the Coulson drain with a request for the Clerk to call a flood group meeting on 16<sup>th</sup> October at 11am The situation with the collapsed ditch at Fieldside next to the Community Land is still on going and there is a new fence, however the fence on West Garth is still down.
13. **Date of next meeting** – Thursday November 14<sup>th</sup> at 3pm

**Signed** .....

**Date**.....