



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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10/11/22

## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 15<sup>th</sup> November 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

*Gill Armstrong*, Clerk to Cayton Parish Council

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### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

At the beginning of this meeting the Chairman will announce a one minute silence to be held to commemorate the passing of Her Majesty Queen Elizabeth II

### AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 4<sup>th</sup> October 2022**
  - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 4<sup>th</sup> October 2022 as a true record of the meeting
  - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
- 8. Complaints / Concerns Received-**
  - a) Rats – Cayton Bay

**9. Reports form Borough and County Councillors.** - To receive verbal reports from NYCC and Scarborough Borough Councillors:- Cllr Swiers and Cllr Green

**10. Clerk's report** – Gill Armstrong

**11. Chairman's report** – Cllr Swiers

**12. Planning Committee**

a) To receive a verbal report from Cllr Swiers, Chairman of the Planning Committee relating to any Planning applications received or updates

**13. Village Maintenance Committee.**

- a) To receive a verbal report from Cllr Boak, Chairman of Village Maintenance
- b) Allotments – to discuss requirement for a skip and also replacement fencing and SBC up rise in rent for West End View.
- c) Killerby Cliff fingerpost update– Cllr Boak
- d) Terms of reference – Cllr Boak
- e) Schedule of work suggestions for Community Pay Back – Clerk
- f) Cemetery – Clerk
- g) Noticeboard placement – To be decided and actioned
- h) Next meeting date and time to be confirmed

**14. Community Land / Open Space**

- a) To discuss any update on progress and make decisions where required for Community Land
- b) To discuss any update on progress and make decisions where required for Open Space

**15. Jubilee Hall and Bell Tower**

- a) To discuss any update on progress and make decisions where required in relation to Bell Tower.
- b) Car Park – Bell Tower masonry Cllr Petts
- c) Hire of Jubilee Hall – to discuss meeting held with JHMC in relation to hall hire and Office Costs
- d) Replacement Door update - Clerk
- e) Smoking Bin – Cllr Tomlinson Hall

**16. Recreation and Amenities Committee**

- a) To receive a verbal report from Cllr Petts, Chairman of the Recreation and Amenities committee relating to events and Committee matters
- b) Community drop ins – update
- c) Jackson Close Play Area and 106 monies - Clerk
- d) Halloween 2022 – update from event
- e) Christmas 2022 - to discuss events and make decisions where required
- f) Coronation 2023 – To discuss bookings and purchases required and make decisions where required
- g) Next meeting date and time to be confirmed

**17. Finance Committee**

- a. To receive a verbal report from Cllr Caygill Chair of Finance relating to bank balances.
- b. To approve the November Schedule of payments
- c. National pay award details - Clerk
- d. To approve Clerks overtime for November
- e. Budget requirements to discuss draft proposal
- f. Next meeting date and time to be confirmed.

**18. Cayton News** – To arrange for volunteers to deliver next issue

**19. Cost of living Crisis** – To discuss any ideas from Council and make decisions where required

**20. 20mph scheme** – To discuss plan and make decisions where required – Cllr Swiers

**21. Crossing on Main Street** – To discuss and make decisions where required – Cllr Swiers

**23. EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

**24. Time and Date of the Next Meeting** Tuesday 13<sup>th</sup> December 2022 at 6.30pm