



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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28/09/2022

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 4th October 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

At the beginning of this meeting the Chairman will announce a one minute silence to be held to commemorate the passing of Her Majesty Queen Elizabeth II

AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 16th August 2022**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 16th August 2022 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
 - a) Bench request Cayton Bay
- 8. Complaints / Concerns Received-**
 - a) Residents issues re odours and noise from McCains
 - b) Concern re rats on West Garth – Cllr Lockyer

9. Reports form Borough and County Councillors. - To receive verbal reports from NYCC and Scarborough Borough Councillors:- Cllr Swiers and Cllr Green

10. Clerk's report – Gill Armstrong

11. Chairman's report – Cllr Swiers

12. Planning Committee

a) To receive a verbal report from Cllr Swiers, Chairman of the Planning Committee relating to any Planning applications received or updates

13. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Boak, Chairman of Village Maintenance
- b) Allotments – to discuss requirement for a skip and also water request
- c) Killerby Cliff fingerpost update– Cllr Boak
- d) Cayton Bay parking issues update – Clerk / Cllr Swiers
- e) Grass contract and schedule – Clerk
- f) Trees – Update on tree surgeon report
- f) Terms of reference – Cllr Boak
- g) Next meeting date and time to be confirmed

14. Community Land

a) To discuss any update on progress and make decisions where required.

15. Jubilee Hall and Bell Tower

- a) To discuss any update on progress and make decisions where required in relation to Bell Tower.
- b) Car Park – update on previous concerns including impact of road closures
- c) Hire of Jubilee Hall – to discuss any cost of Community Drop Ins

16. Recreation and Amenities Committee

- a) To receive a verbal report from Cllr Petts, Chairman of the Recreation and Amenities committee relating to events and Committee matters
- b) Community drop ins – to make a decision on purchase of refreshments and other requirements
- c) Photography Competition result
- d) Jackson Close Play Area and 106 monies – Cllr Shasanya
- e) Sand art project update from meeting with Animated Objects
- f) Halloween 2022 – to discuss volunteers, purchase of equipment and requirements for the event
- g) Christmas 2022 - to discuss volunteers, purchase of equipment and requirements for the events / village
- h) Remembrance Day – to make a decision on provision of a wreath
- i) Next meeting date and time to be confirmed

17. Finance Committee

- a. To receive a verbal report from Cllr Caygill Chair of Finance relating to bank balances.
- b. To approve the October 4th and the October 19th Schedule of payments
- c. To approve Clerks overtime for Aug / sept and Sept / Oct including overtime accrued
- d. External audit result
- e. Budget requirements
- f. Grant applications / awarded

g. Next meeting date and time to be confirmed.

18. Cayton News – To set a date for the publication of the next Cayton News and confirmation of where it is to be printed and how it is to be delivered

19. Civility and Respect Toolkit – To make a decision on signing up to the Civility and Respect Pledge

20. Inclusivity - To discuss how we can make the Council activities more inclusive for residents with extra requirements primarily the use of basic sign language – Cllr Hall

21. Climate Emergency – Members to make a decision whether to join the local, national and international move of Councils to declare a climate emergency and to designate someone to research how initial small changes can be made.

22. Website – Update on progress and next steps – Cllr Boak

23. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

24. Time and Date of the Next Meeting Tuesday 15th November 2022 at 7pm