



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

Tel: 01723 586869

Email: [caytonparish@btconnect.com](mailto:caytonparish@btconnect.com)

Website [www.caytonparish.org.uk](http://www.caytonparish.org.uk)

10/08/2022

## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 16<sup>th</sup> August 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

*Gill Armstrong, Clerk to Cayton Parish Council*

---

### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

### AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meetings of Cayton Parish Council held on 19<sup>th</sup> July 2022 and 28<sup>th</sup> June 2022**
  - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 19<sup>th</sup> July 2022 as a true record of the meeting
  - b. To approve minutes of the extra ordinary meeting of Cayton Parish Council held on Tuesday 28<sup>th</sup> June 2022 as a true record of the meeting
  - c. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
  - a) Bench request Cayton Bay
- 8. Complaints / Concerns Received-**
  - a) Residents issues re odours
  - b) Residents issues re dust from building developments
  - c) Tree at Millennium Garden

**9. Reports form Borough and County Councillors.** - To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green

**10. Clerk's report** – Gill Armstrong

**11. Chairman's report** – Cllr Swiers

**12. Planning Committee**

- a) To receive a verbal report from Cllr Swiers, Chairman of the Planning Committee relating to any Planning applications received or updates
- b) To discuss issues relating to disputes at 12 East Lea and decisions to be made in relation to action to be taken

**13. Village Maintenance Committee.**

- a) To receive a verbal report from Cllr Boak, Chairman of Village Maintenance
- b) Allotments – to discuss any issues and make decisions on action required
- c) Update to requirements for September grass contract – to discuss and make decisions on what is required
- d) Next meeting date and time to be confirmed

**14. Community Land**

- a) To discuss any update on progress and make decisions where required.

**15. Jubilee Hall and Bell Tower**

- a) To discuss any update on progress and make decisions where required in relation to Bell Tower.
- b) Car Park – update on previous concerns

**16. Recreation and Amenities Committee**

- a) To receive a verbal report from Cllr Petts, Chairman of the Recreation and Amenities committee relating to events and Committee matters
- b) Community drop in dates , themes and volunteers
- c) Flyer for events up to Christmas – to discuss and make decision

**17. Finance Committee**

- a. To receive a verbal report from Cllr Caygill Chair of Finance relating to bank balances.
- b. To approve the August Schedule of payments
- c. To approve Clerks overtime for June/ July including toil 10 hrs
- d. External audit requests
- e. Budget update - Clerk
- f. Next meeting date and time to be confirmed.

**18. Speedwatch** – To discuss and make a decision where required on any action recommended to Council from the working group.

**19. Bike to School** – Cllr Swiers . To discuss and make decision on action to be taken.

**20. EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

**21. Time and Date of the Next Meeting** Tuesday 20<sup>th</sup> September 2022 at 7pm