



DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 17th September at 7.00pm at The Jubilee Hall, Main Street, Cayton

Present: Councillor Swiers - Vice Chairman, Councillor Lockyer, Councillor Cranston, Councillor Liley, Councillor Hall

One member of the public.

In Attendance: County Councillor Swiers

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. **Apologies and Reasons for Absence:**

Councillor Boak due to work commitments approved, Councillor Bentley not in attendance, apologies not accepted.

3. **Declarations of Interests:**

- a) Cllr Cranston Finance grant application
Cllr Swiers and Cllr Liley Jubilee Hall
- b) Dispensation - None received

4. **Public Participation:**

- Moor lane to Traffic lights poor road surfacing, area manager area aware of the situation.
- North Lane flooding due to weeds in gutters.
- Path near white house on Church lane, NYCC viewed the area and no action to be taken.

5. **Meeting of Cayton Parish Council held 14TH August 2024 & 11th September 2024:**

- a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 14th August 2024 as a true and accurate record. The Chairman signed the minutes.
- b) **Updates as follows:-**
 - Scarborough Lyons have confirmed two days in December for Santa's sleigh. Cllr Swiers, Cllr Liley and Cllr Cranston volunteered to assist.
 - The digital phone switch over is complete. The Clerk needs to look at the whole system on her return from annual leave.
 - The new website is primarily up and running. Official council e-mails and addresses and passwords are now secure. On resigning from the council the email will be deleted.

- c) It was **RESOLVED** to approve the Extra Ordinary Cayton Parish Council meeting held on 11th September 2024 as a true and accurate record. The Chairman signed the minutes.

6. Police Matters:

All members have received the latest report, nothing discussed.

7. Correspondence Received:

Complaints

- Church lane hedge and footpath- hedge to be cut end of September because of nesting birds. Footpath to be cleared.
- NHS Health issues with North Lane residents, Cllr Swiers to discuss with North Yorkshire County Chief Executive.
- Lodge Gardens Footpath needs resurfacing will to be reported.
- Nosie from CPFA very robust at the weekend.
- Community Land -- Barrett's informed 6 months ago about the issues, concern no action taken to date members inform it is in hand.

8. Report from County Councillor

- Councillor Swiers reported that NYC are working on the budget for next year.
- Children's transport under review.
- Attended members seminar related to National Planning Portal.
- New Build in our area (95.000 Jobs required - Cayton to be graded similar to Hunmanby in 5years re- population numbers in 2027).
- Biggest authority responsible for 17 leisure centre re- green road.
- Locality Budget for Cayton £5,000 approx - deadline 31st December 2024.
 - a) Already requested £1.000 towards Christmas food hampers for the vulnerable and isolated for our community, Cllr Swiers requested members to consider nominating any residents that would benefit.
 - b) Jubilee hall Decoration – Main Hall, windows, doors, recess where the chairs are kept, kitchen and wooden areas. Cllr Swiers to request £1,500 which leaves £418, it was **RESOLVED** the additional payment be paid by the PC, because the hall is a being used by many more residents from the community.
- Spent the last month visiting areas across the NYCC on county business.

9. Planning Committee:-

- Cllr Swiers reported certain plans are still pending,
- The Mountby planning application, PC comment has been forwarded to planning services. The planning application will probably be reviewed at the November planning meeting either in Scarborough or Northallerton.

10. Village Maintenance Committee:

- a) The broken highway sign opposite Cayton Commercials has been reported.
- b) Community pay back team: part from weeding and sweeping up the leaves it was suggested a number of the village maintenance tasks could be undertaken by the pay back team.
- c) Future Tasks:

- West Garth fence on Barrett's land still needs repair.
- Coulstan drain to be cleared by Cllr Hall.
- Bench and bin in Mill lane needs urgent repair or replacing, (Cllr hall has photographs).
- Brushes -- Spring Gardens need trimming.
- The Pastures fence and brushes ongoing issue.
- Hedge at Cayton Bay on right hand side needs trimming from the kennels towards the village. The Clerk to contact the owners. Parkdene have cut the hedge from Cayton Bay to the kennels.
- Hedge at Westend View needs trimming at the end of September.
- Cayton In Bloom to view the bed at the end of Westend View end of September
- Tree on Mill Lane needs pruning.
- Motor home van left 7 bags of rubbish at Cayton bay, Cllr Swiers reported to the police.
- Winters plants to be purchased and placed in the village planters. Cllr Locker has cultivated cuttings for next year, it was suggested an article be placed in Cayton news requesting residents donate a plant but members to asses variety of plants.
- Jubilee drains – the drains have been inspected and are completely blocked and to be addressed as soon as possible. It was **RESOLVED** the PC pay for this service to stop the hall flooding causing permanent damage to the kitchen and hall floor.

d) Date of next meeting 3pm Thursday 14th November 2024

11. Community Land – Open Space:

- a) Community Land – Barrett's has not replied to the clerks email enquiring about the state of the ditch and neither has the land manager. However she has replied to the clerks email about the fence that had collapsed and they were sending the contractor out to inspect.
- b) The Open Space – No update on the Open Space land, solicitor is waiting on North Yorkshire Council legal team.

12. Events Committee:

- a) **Report from Events Committee Meeting 5/9/24.**

Recent Events

The Boccia Evening was felt to be a success, with 24 people attending. As a result, a weekly Boccia Club is now being held on Wednesday evenings.

Other ideas for Olympics didn't come to fruition, for various reasons, including lack of interest from local groups and it being a busy time of year. In future, such things need to be planned earlier with a focused working party to develop ideas and support Gill in the organisation.

Future Events

First Aid Course – Wednesday 18th September. Currently only a couple of people have signed up to this session, so we will try to promote it locally, e.g. at church & pop in. **POSTPONED** until the spring.

Scarborough Sparkle / Animated Objects – Jubilee Hall, lantern making, Thursday 3rd October at 7pm

Halloween – Saturday the 26th October, 6pm. Most of the required decorations etc. are in the loft. It will run on the same format as previous parties. There will be a Fancy Dress Comp, Pumpkin Comp, balloon arch photo station, refreshments (pizza slices, Spooky buns courtesy of Roberta, fruit squash) and some music/games. Prizes will be awarded for competitions and councillors to wear Halloween costumes!! Any help with preparations in the afternoon from 2:30, and on the night, are welcome.

Christmas – Christmas Trees have been ordered. Help will be needed & Dave will check lights.

Santa's Sleigh – Monday 2nd (Main St +) & Friday 6th (West Garth+) December. Scarborough Lions will tour the village to collect money to support their many worthy charities. They will start and finish at Jubilee and 2 councillors can join on each occasion for the collection walk. We will provide hot drinks if wanted. Volunteers please.

Christmas Lights Competition- Pre-judging will take place on Monday 9th December at 6pm. Rhona will join Karen to make a list of those for the different categories to be judged. Other councillors welcome to join us.

Final judging will be on Thursday 12th December at 6pm. A suitable judge/judges yet to be asked. Karen will accompany them with the list of entries.

Friday 13th December – Christmas Tree Festival preparation in Cayton Methodist Church. CPC to contribute a decorated tree – theme is 'Christmas Songs', list still not available. Festival then opens to public 14th/15th.

Children's Christmas Party – Saturday 14th December. The same party organiser as last year has been booked for the two parties. We will be providing wrapped selection boxes to all children, given by Santa and his elf! We will provide refreshments (probably pizza slices, Christmas buns courtesy of Roberta, fruit squash) The hall and other areas will be decorated the day before. All and any help, with the various jobs to be done before and on the day, will be appreciated.

Christmas Carols – Wednesday 18th December in front of The Star Pub. The brass band is booked. We will collect for Andy's Man Club + other charity, with collection box for Westway Open Arms. Please help to set up, give out carol sheets, collect money and tidy up etc. (Plan B – The chapel is available if the weather is poor) New Carol sheets to be printed. The new vicar to be invited and the new Methodist minister.

Future Events – To be discussed at the **next meeting on Tuesday 12th November at 10:30a.m.**

- b) Date of next meeting 10:30a.m. Tuesday 12th November 2024.

13. Finance

- a) The Chair of finance reported the current financial information related to monies held.
b) Bank reconciliation received and Schedule of payments.

It was **RESOLVED** to accept the September payments schedule total providing the issues discussed regarding the clerks pay be checked by Chair because of the

concern regarding three different payments. It was noted that it was essential the clerk receive her monthly pay.

Sept 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,291.50		£1,291.50	net wage paid via BACS, HMRC and NEST paid via d/d. 10 hours o/t
Parish Online Mapping	£135.00	£27.00	£162.00	Mapping software
Jonathan Dyer	£180.00		£180.00	George Wilson beds x 9
David Wilson	£120.00		£120.00	Millenium Gardens
Mundaka Trees	£180.00		£180.00	Bushes off Main Street
Gill Armstrong	£9.04		£9.04	Community Payback
Gill Armstrong	£90.07		£90.07	From Chairs allowance
Parish Online	300.00	84.00	384.00	Website
Total	£2,357.44	£121.37	£2,478.81	

- c) It was **RESOLVED** to accept the Clerks 10 hours overtime for August/Sept
- d) The councillors discussed the grant application, they felt further information was required before they can make a judgement. It was agreed the person who completed the application either attend the next meeting or answer the following questions:-
- How is the group advertised or is it by invitation only.
 - If the numbers exceed the safety for the room would you try and stay in the village or move away.
 - In the application room hire is mentioned will you be using part of the grant if successful towards room hire.
 - Less than half of the present people attending are associated with the village, are you going to open it up to all communities around Scarborough.
 - With it being a new group you mentioned you have opened a bank account two weeks before the date of the application and thus unable to provide 6 months bank statements and the group had been running for around 8 months already what alternative are you able to supply.
 - Will you be registering the group as a Charity.
- e) The date of the next meeting 2pm Thursday 10th October 2024.

14. **Co-option** - It was **RESOLVED** that an advert flyer should be arranged and delivered via a third party.

15. **EXCLUSION OF PRESS AND PUBLIC** - No requirement

16. **Time & Date of the Next Meeting**

The next meeting of Cayton Parish Council will be held on Tuesday 15th October 2024 at 7.00pm at The Jubilee Hall.

Meeting closed at 10:02pm

Chairman's Signature:.....

Date:.....