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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 16TH January 2024 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present :Councillor Boak (Chairman), Councillor Swiers , Councillor Shasanya, Councillor Cranston,

In Attendance: County Councillor Swiers, plus Police Volunteers and two members of Eastfield Residents Association.

Notice of meeting – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

1. **Apologies and Reasons for Absence:** Councillor Liley, Councillor Lockyer, Councillor Hall due to illness - accepted Councillor Bentley due to personal matter - accepted

2. **Declarations of Interests:**
 - a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.
It was **RESOLVED** to note declarations of interest from Cllr Swiers agenda items 12f and 15c in relation to the Jubilee Hall
 - b) To approve dispensation requests. None received.

4. **Public Participation:** None in attendance

5. **Meeting of Cayton Parish Council held 12th December:**
 - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 12th December 2023 as a true and accurate record. The Chairman signed the minutes.
 - b) Second VAS now in place but may need moving slightly

6. **Police Matters:** Police volunteer in attendance reported rural burglaries on the rise and advice to take photos of serial numbers and models of equipment. High powered cars have also recently been targeted across County.

7. **Correspondence Received:**
 - a) The Clerk has received a further email relating to the amount of dog faeces at an address on Glebe Close and despite a previous letter to all occupants this has continued and has now been escalated to Yorkshire Housing who are responsible for the property.
 - b) The Clerk has received an email from a resident concerned about anti-social behaviour at a nearby address – Police are aware and the email has been forwarded to them.

8. **Presentation Eastfield Town Councillors** – Corrected as the members attending were there on behalf of Eastfield Residents Association who outlined initial plans relating to a skate park on the site of the old Overdale School. The Chair thanked them for attending after various questions from attending Councillors.

9. **Report from County Councillor**

- County Councillor Swiers reports that the Alpamare venue has come into the control of NYC who hope to run it as a going concern.
- There are a number of vacancies on the street lighting team so work is prioritised currently
- NYC is one of a few Councils who have not had to go into their reserves. Discussions are ongoing in relation to the future of the Locality Budget.
- County will be investing money into current leisure facilities across the area
- The response to the hampers that she funded from the locality budget were met with great thanks, the Clerk added that a number of people had contacted her office with similar thanks.
- Cllr Swiers has ensured that a contentious planning application in Lebberton came to committee rather than delegated to an officer
- The name at the Osgodby development has been changed to Mariners Rise.

10. **Chairman's report:** I'd like to start my update with a personal thanks to each councillor for making the festive events such a success. Personal thanks and positive responses on social media to the events make them so worthwhile; it's good to see that they are appreciated by the community.

We have headed into 2024 with regional political change on the agenda namely the North Yorkshire Mayoral election in May and potentially later in the year a general election. The mayoral election especially could have positive connotations for Cayton parish and the surrounding area with up to £750 million allocated to the region over 30 years, the promise of new, well paid jobs alongside investment in digital broadband and mobile infrastructure is something to look forward to. As a council we should look for areas where we can take advantage of these opportunities that this investment will bring. Many thanks to Gill for all her work on the Christmas events. Finally, alongside this 2024 brings the 80th anniversary of D-Day. As a council I believe that we should look to commemorate this to the best of our abilities, I'm looking forward to working with the events committee on this

11. **Planning Working Group:** – Cllr Swiers reports that there have been no recent planning applications, the Mountby plan may be submitted in February

12. **Village Maintenance Committee:**

- a) Cllr. Shasanya thanked Cllrs Hall and Boak for their assistance with taking down the Christmas Trees. The Clerk will ask Community Payback to bring the remainder in and also to dispose of them. All drains are running ok.
- b) Community Payback will continue to attend sporadically due to staffing- a list given to the Clerk to complete this week.
- c) Highway concerns - There is over a branch on Limekiln Road, Cllr Shasanya will come to the Parish Office tomorrow to ring Highways. There remains concern re the now 4 caravans on old Filey Road, it was **RESOLVED** that the Clerk would report to Police and Environmental Health due to amount of litter in immediate vicinity and get Community Payback to clear it away.
- d) Grass Cutting contract – It was **RESOLVED** to accept the contract and for it to be forwarded to the contractor. Cllr Boak requests that a rota of Councillors be in place to check areas have been completed.

- e) A quote was received in relation to building storage cupboards at the Jubilee Hall, boarding the roof space and adding a ladder so that equipment can be stored. Quote was for £1750.00 for custom built cupboards in the hall and £1506.00 for boarding and insulating the loft space. It was **RESOLVED** to accept this quote from MCR Joinery who had previously attended to measure up the building.
- f) Next meeting is the Thursday 11th January 2024 at 7.00pm

13. Community Land – Open Space :

- a) Community Land –The Clerk has made contact with Yorkshire Water via Safemoves and they are conducting enquiries as they cannot confirm ownership of the ditch at this time. No further contact has come from them despite three more emails, it was **RESOLVED** to make contact with the Chief Executive.
- b) Cllr Boak raised concern that the plan for the Community Land was many years ago and is that still a relevant solution for the residents that are in the Parish now. Cllr Swiers reported that the initial plan had to be something for the whole Parish and many consultations took place, due to how the land is underneath it had to be something like a pump track, low maintenance and within the limits of the 106 money. All efforts to be made to get the land passed over to the Council asap.
- c) The Open Space transfer paperwork has been signed and is awaiting Cllr Swiers identification to go with those of Cllr Boak and the Clerk for completion.

14. Events Committee

- a) There is no chair of this committee at this time.
- b) D DAY Commemoration - The Clerk suggested that along with lantern workshops and a parade to mark the lamp for peace side of the commemoration that some form of musical event could be held at the Jubilee Hall. She also suggests that a separate working group be put in place for this and it was **RESOLVED** to do so after the events meeting and also to provisionally book the Hall for the 8th June.
- c) Easter 2023 – The Clerk suggested that an egg hunt be considered however Easter is early this year so the weather may be an issue. To be considered at Events meeting
- d) Future events – It was **RESOLVED** to book the following – Halloween party Saturday 26th October 2024, Children’s Christmas Parties 14th December
- e) Date of next meeting Thursday 18th January 2024 7pm

15. Finance

- a) The Clerk reported the current financial information related to monies held
- b) Due to recent bank changeover the Clerk was unable to present the bank rec
- c) Schedule of payments reviewed: It was **RESOLVED** to accept the January payments schedule totalling as follows:

Jan 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. 7 hours o/t
Viking	£95.67	£6.36	£102.03	Stationary including paper and stamps
Viking			£91.38	Christmas tree batteries, wallplanner, magnets
Hunmanby Silver Band	£150.00		£150.00	Christmas carols
Jon Carver	£85.00	£17.00	£102.00	Boiler servicing
Walkers and co accountants	£35.00	£7.00	£42.00	payroll quarter
Magical Quests North	£450.00		£450.00	Christmas parties
Unity Trust Bank	£3.72		£3.72	Bank charges
YLCA	£66.80		£66.80	Training Cllr Cranston
SqueekyClean	£280.00		£280.00	Jubilee Hall gutters repair and clean
Jubilee Hall Management Committee	£1,200.00		£1,200.00	Annual office rent
Total	£3,583.02	£40.73	£3,715.13	

- d) It was **RESOLVED** to accept the Clerks 7 hours overtime for December/January
- e) No further information has been forthcoming in relation to the 106 money , it was **RESOLVED** that Cllr Boak follow this up .
- f) The Clerk reports that the Unity account is now up and running, a credit card has been applied for and the whole system and i.t support is much better than Barclays who have closed the old accounts.
- g) The Clerk repost that she has made contact with another Internal auditor as we have used the same one for a number of years now and the recommendation is to change every so often. However there are not so many available in North Yorkshire so this may pose a problem.
- h) The next meeting is on Wednesday 14th January 2024 at 10.30am

16. Cayton News – It was **RESOLVED** that the next edition of the Cayton News would be distributed 27th to 30th April 2024. The Clerk will put items together and call a working group meeting prior to this but will inform Adverset as Council very happy with the last publication.

17. Admin / Accounting package – The Clerk reports that she is researching what is available and has quotes from one company but is not sure it meets what we require so will continue her research.

18. Co-option – It was **RESOLVED** that Co-option would take place on Tuesday 13th February 2024 at 6.30pm. The Clerk will make the necessary arrangements with the Elections office.

19. EXCLUSION OF PRESS AND PUBLIC
No requirement

20. Time & Date of the Next Meeting

The next meeting of Cayton Parish Council will be held on Tuesday 20th February 2024 at 7.00pm at The Jubilee Hall.

Meeting closed at 9.45 pm

Chairman's Signature:.....

Date:.....