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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 15th August 2023 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present :Councillor Boak (Chairman), Councillor Swiers ,Councillor Liley, Councillor Petts, Councillor Hall, Councillor Shasanya, Councillor Hurst, Councillor Bentley,

In Attendance: County Councillor Swiers, plus members of the public.

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. **Apologies and Reasons for Absence:** None

3. **Declarations of Interests:**

a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.

It was **RESOLVED** to note declarations of interest from Cllr. Petts agenda items 14e

b) To approve dispensation requests. None received.

4. **Public Participation:**

Member of the public reported that there had been a recent power cut around North Lane from 1am to 4.45pm, Cllr Swiers noted that most houses had power restored by lunchtime. They also report that Yorkshire Water had been out today checking on Church Lane after recent heavy rain plus visiting the St Johns Development. Cllr Swiers noted that she alerted Highways who were quick to send an officer out after a resident reported issues to County and CPC.Developmental Controls will raise issues relating to pavement heights . Yorkshire Water will respond to residents themselves in relation to clean up and Cllr Swiers will ask developer to extend the road sweep to encompass North Lane.

A member of the public reports that a mini is often parked blocking the footpath on Main Street at the McCains end of the village and it is difficult for prams and wheelchairs to get past. Likewise there are Morrisons vans parking on verges on West Garth. Al this information will be passed to Parking enforcement/ NYP.

A resident asks if the white lines near the Chapel will be repainted as they are very bad – Cllr Swiers reports that this is delayed at Highways and will be done in the autumn hopefully.

A query was received about the drains at Killerby – Cllr Shasanya will take photos and report on the portal if required.

5. Meeting of Cayton Parish Council held 18th July 2023:

- a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18th July 2023 as a true and accurate record. The Chairman signed the minutes.
- b). Updates from the minutes: The Clerk reports that David Wilson will continue to trim the shrub bed at Millennium Gardens, the bushes on the recycling area have been cut back by NYC, the single track issues with pavements on Mill Lane have been reported on the portal. The Clerk has checked the Planning permission for the Community Land and it remains in date.

6. Police Matters: Cllr Petts raise a concern re the +5 raise in Criminal Damage reports

7. Correspondence Received:

- a) A letter of thanks has been received from Jas Townend in relation to the grant she was awarded
- b) An email has been received in relation to the naming of the Osgodby development as Cayton Vale, the Clerk has replied accordingly. This was not anything that the Parish Council at Cayton had input towards and were as surprised as residents..
- c) An email had been received in relation to flooding on Church Lane – this was dealt with expeditiously and the Clerk replied at the time plus sent it to Cllr Swiers who acted accordingly.
- d) A message to our Facebook page thanking us for a great Give & Take event
- e) A poster has been received from the Trackrod rally organisers informing residents of the potential for traffic and noise on 22nd Sept at 19.10 plus 23rd September 11.35 and 15.15. The Clerk will circulate on social media.

8. Report from County Councillor

County Councillor Swiers reports that she has held two surgeries, one at Osgodby and one at Cayton. The latter she was dismayed to find she was constantly and aggressively questioned on the same subject that she has been questioned on over the last 2 years. Residents were aggressive, shouting and finger pointing towards her for nearly 2 hours whilst others that desperately needed help that day had to be hurried along. The proposed one way system was decided at a County Planning meeting and there will be a further consultation. Until that point this will not be discussed further.

Cllr Swiers reports that she has attended a number of planning meetings at County including ones involving Drax Power Station. There have also been a number of outside license applications across Scarborough that she has been involved in as well as Sport and Leisure meetings where she has gathered info relating to funding streams.

3 schools in Catterick have merged to form one better school and there are many vacancies right up to Directorship within North Yorkshire Council at the moment.

The OAT continues on this years successful run despite the weather which also affected the Circus recently.

The development at Persimmon is coming to a close and the one at St Johns View has it's first residents already.

9. Chairman's report:

Cllr Boak reminded all residents that we can assist ourselves in reporting any drain issues directly on the portal . Without intruding too much on upcoming updates thanks to the councillors and the clerk who gave up their time to organise and run the recent events, namely the Fun Run and the Give and Take Event. The recent heavy rains experienced across most of the country have caused localised disruptions and issues in Cayton. As a

Council we have made appropriate efforts to manage these before, during and after them. Having councillors and the clerk directing traffic on Main Street when the manhole covers had blown off, flooding the road with around a foot of water, and councillors clearing the Coulson drain of debris, including fence posts, bricks and household waste. The selflessness around these actions is to be applauded; however this approach isn't sustainable, for obvious reasons. I feel, like I suspect most of you do that these events will become more frequent due to climate change. As a council we must continue with our work of liaising with partner organisations to try and minimise the disruptions that these events bring, and assisting and helping residents who are impacted.

10. Planning Working Group: – Cllr Swiers reports that an appeal has been lodged by Gallivant to build the large 5g mast at Cayton Bay. It was **RESOLVED** that the Clerk send letters to all households at Cayton Bay with this information. An application has also been received for an extension to a property and a meeting of the working group will be held on Thursday 24th August at 6.30pm

11. Village Maintenance Committee:

- a) Cllr. Shasanya reports that the weeding has been done on the recycling bed and the hedging cut back. Cllr Petts reports that a resident reported youths sitting on and around the picnic bench the day it was installed and that they had thrown rubbish over the fence into gardens. Concern was raised in relation to the very large tree at the end of West End View , it was **RESOLVED** that the Clerk raise the concerns via the portal along with a second report of the one on Penton Road.
- b) The recent heavy rain caused some flash flooding around the Parish including Church Lane, West Garth Gardens and Main Street. He will continue to monitor the drains and the Coulson Drain with Cllr Hall. Cllr Boak had removed a fence post from the drain later that day and there is concern about the residents further up the Coulson Drain throwing garden waste into the water. It was **RESOLVED** that a letter is to be sent to all those in the area.
- c) The Clerk is looking how best to map the grassed areas so that the grass cutting can go out for quotes .
- d) Next meeting is the Thursday 7th September 2023 at 7.00pm

12. Community Land – Open Space :

- a) Community Land –an email has been received from Andy Crossley in relation to the responsibility of the ditch should the PC take the land on with it and if there was a flooding issue.The PC would be responsible for maintenance and Yorkshire Water responsible for the pollutant should that issue arise. It was **RESOLVED** to arrange a meeting with all parties.
- b) The Open Space transfer has no update , a reply has been received from NYC however Mr Walker is on holiday at this time.

13. Recreation & Amenities Committee

- a) Cllr Petts verbal report was included in the items below.
- b) Recent events – despite the rescheduling of the Fun Run , 3 runners attended and it was a success. The Clerk made council aware of a mistake made by both herself and Cllr Boak in mis gendering a young man at the event. This was discussed by all in attendance and the importance of this underlined for the future.

The Give and Take event was a huge success and thanks given to all involved including Cllr Liley and Cllr Hurst for taking away any left over items. St Catherine's hospice collected the remains and nothing at all was sent to landfill. £101 was collected and split between the Jubilee Hall and the Community Drop In.

The first two Children's activities have been successful with around 24 kids attending

- c) Halloween – There will be a craft activity in the morning of Halloween and then the party at pm. It was **RESOLVED** to ask Scarborough Coast Trefoil Guild to assist with the food again so that Councillors can supervise the parade to ensure safety.
- d) Beetle Drive – The Clerk is happy to arrange this and will require to buy some dice and pens. She has collected some prizes and will assess them nearer the time.
- e) Give and Take event – due to the success of the last event a further event is planned for the 25th November 2023 11am to 1pm with collections the week before as previous. More emphasis to be made on the collection as there were a couple of dealers in attendance
- f) Date of next meeting Thursday 7th Sept 2023 8pm

14. Finance

- a) Councillor Bentley reported the current financial information related to monies held
- b) It was **RESOLVED** to accept the bank reconciliation for July 2023
- c) Schedule of payments reviewed: It was **RESOLVED** to approve the August 2023 payments schedule totalling as follows:

Aug 23 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. Includes 7 O/T
James Boak	£200.00		£200.00	Chairs allowance
Seated Furniture	£524.44	£104.89	£689.33	Picnic bench
J. Townend	£250.00		£250.00	Grant
YLCA	£30.00		£30.00	Training Cllr Bentley 260923
Yazoo Clothing	£29.97	£9.00	£35.97	Hoody Cllr Hurst
West Building Supplies	£59.69	£11.94	£71.63	fixings, post crete, Hi Vis jkt Cllr Shasanya
David Wilson	£35.00		£35.00	Grass cutting
NYC	£180.00	£36.00	£216.00	Web site hosting
Ken Keld	£240.00		£240.00	Cemetery gates repair
Total	£2,765.93	£172.20	£2,995.13	

- d) It was **RESOLVED** to accept the Clerks 7 hours overtime for August
- e) Grants applications – The grants working group had discussed a recent grant application for Jasmine Townend / Paragon Cycling Club. The grant application was accepted and will be awarded £250. It was **RESOLVED** to add this to this months finance schedule to allow for prompt payment
A further application was receive from Cayton Corinthians Juniors but it was refused at this time on the basis that there was insufficient detail on the form plus the club has substantial funds at this time.
- f) 106 money – The Clerk has received a reply from Hugh Smith and has aske for further clarification on the process going forward. Meanwhile Cllr Boak has chased this through

the Scarborough locality head who has now gone to other department heads. Cllr Petts raised the concern that we appear to be going round in circles and it appears that this is due to lack of staff in all departments. Cllr Swiers agrees and states that it is unclear who to put pressure on about various issues at the moment.

g) The next meeting is on Wednesday 13th September at 10.30am

15. Communications

A) Cllr Boak to pursue this for the next meeting, the Clerk informs Council that this will be a likely requirement of audit next year.

B) Website – Cllr Boak has provided a new email address to contact NYP in relation to website updates.

16. RFO- The Clerk outlined reasons for employing a separate RFO. It was **RESOLVED** that this would be discussed within a staffing meeting.

17. Allotments – The Clerk reports that there are continuing concerns in relation to access to the Killerby allotments . A complaint has come from a family member of the landowner in relation to allotment holders using the dumped rubble to fill holes. There is no proof that this was the case. Likewise numerous complaints have come from the allotment holders about access. It was **RESOLVED** that the Clerk will ascertain the lease terms.

18. Cayton News – It was **RESOLVED** to gather new quotes for the publication. The next edition will go out the second week of November and the working group will met on Tuesday 3rd October at 6pm.

19. EXCLUSION OF PRESS AND PUBLIC

No requirement

20. Time & Date of the Next Meeting

DUE TO COUNCILLORS AND CLERK NOT BEING AVAILABLE – CHANGE OF DATE TO BE NOTED

The next meeting of Cayton Parish Council will be held on Thursday 28th September 2023 at 7pm at The Jubilee Hall.

Cllr Swiers extended the Council’s condolences to the family of Margaret Welch who had recently passed away , Margaret was the Parish Clerk some years ago and a great supported of the Parish.

Meeting closed at 9.30 pm

Chairman’s Signature:.....

Date:.....