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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 18th July 2023 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Boak (Chairman), Councillor Swiers ,Councillor Liley, Councillor Petts, Councillor Hall, Councillor Shasanya, Councillor Hurst

In Attendance: County Councillor Swiers, plus members of the public.

Cllr Boak welcomed newly co-opted Councillor Linda Hurst to the meeting

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** Cllr Lockyer due to holiday, Cllr Bentley due to being out of County – both accepted
3. **Declarations of Interests:**
 - a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.

It was **RESOLVED** to note declarations of interest from Cllr. Hall agenda items 14

- b) To approve dispensation requests. None received.

4. **Public Participation:**

Member of the public thanked Council in relation to drain monitoring and recent NYC attendance. Concern raised in relation to state of footpaths especially Main Street and West Garth as not been swept for a long time.

Issues raised relating to a bush that is growing over the pavement on Church Lane on verge – Cllr Boak and Cllr Shasanya will rectify this.

Member of public raised further issue relating to proposed one way system next to Farrier public House. Cllr Boak informed member of public that this is a County Highways matter and as previously stated in Junes minutes (read out by Clerk), this matter will not be debated further by this Council until a consultation meeting is arranged by NYC. Any further issue should be directed to Highways at North Yorkshire Council. Cllr Swiers reports that the consultation will be over 12 months away.

5. **Meeting of Cayton Parish Council held 20th June 2023:**

- a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 20th June 2023 as a true and accurate record. The Chairman signed the minutes.
- b). **Matters arising from the minutes:** None

6. **Police Matters:** None

7. Correspondence Received:

- a) Overhanging branches on Penton Road/ East Carr have been reported via the portal however the Clerk reports that NYC have misunderstood that the tree is their responsibility.
- b) An email was received by residents from Main Street in relation to a neighbour dispute over a bonfire, the Clerk has responded via email and advised that this is not a Parish Council matter.
- c) Complaints about parking on East Carr and Westgarth have been received and passed to NYP to monitor

8. Report from County Councillor

County Councillor Swiers reports that she continues to send the Clerk any items that may be of interest to the residents. The information on the Climate Strategy has been sent out which will detail the plan in the years to come. In relation to the water quality issues in South Bay, Yorkshire Water are looking at this urgently. No issues are reported with Cayton Bay at this time.

The latest Main Council meeting at Northallerton has 5 or 6 motions including issues relating to stopping trail hunting on farms owned by NYC. 1000'S of emails have been sent in relation to this which will now be forwarded to the scrutiny meeting.

The main council work is on the local plan which constitutes 8 separate plans, from all areas which are entirely different due to the make-up of each place. These plans are likely to take 4 to 5 years to come to fruition.

In relation to the footpaths in Cayton around Shelley Close and Main Street from the garage to North Lane, Cllr Swiers has had conversation with Highways to see if she can add her Locality Budget to this in order to get it done expeditiously. She has this year contributed to ALL children at Cayton School being able to attend the pantomime with transport and LED lighting at the Village Hall.

Cllr Swiers has again been back to Barratts in relation to the flooding in the entrance of St Johns View and this is now with County.

She asks if anyone notes any fly tipping in the area that it is reported on the NYC portal or to let the Clerk know .

Cllr Swiers will be holding surgeries at Osgodby Community Centre on the 1st Saturday of the month from 10.30am to 12pm and also at Cayton Jubilee Hall on 12th August 2023.

9. Chairman's report:

Cllr Boak thanked Cr Shasanya and Cllr Hall for their diligence in clearing away a load of broken glass on Main Street for a resident. Cllr Shasanya was also thanked for looking after a young man who was very distressed just recently and who had attend the Parish office for support.

The picnic bench to commemorate the Coronation for the Green Belt has arrived and will be put in place soon. It is wheelchair accessible and a great asset.

The disruption in relation to Virgin Media will be over soon and it should be noted that the contractors were very amenable in altering their schedule to accommodate the Fun Run. The upside is that the internet provision in the Parish will be more resilient and this is a benefit.

The Parish Charter has been sent to all Councillors and it details how NYC will work alongside Parish Councils.

10. Planning Working Group: – No new plans have been submitted. Cllr Hall will be attending some new training on planning matters in the near future.
Cllr Petts reports that she has been approached by a member of the public who was unhappy with CPC comments on a proposed extension. No complaint has been forthcoming and it is noted that CPC is not the planning authority; all concerns should be directed to NYC.

11. Village Maintenance Committee:

- a) Cllr. Shasanya reports that he has collected the bunting in with the help of other Cllrs, he has continued to monitor the Coulson Drain and also been out to trim back the hedge at the recycling area on Main Street.
- b) The Clerk reported that the Community Payback Team are not available at the moment due to staffing issues.
- c) Drains have been cleared by NYC 2 weeks ago however one has been missed below the Farrier. Cllr Hall and Cllr Shasanya shall check the usual problem drains to see if they are clear. If not photo can be taken and sent to NYC Highways.
- d) The Clerk has priced kerb stones up and details were supplied as follows :
Simply Paving from £17 per metre with 10 kerbs in a metre , there would be a requirement for a small area of gravel or a paving stone with that and weed matting. Woodlands charge £145 / £240 for a 5 year / 10 year bronze plaque. It was **RESOLVED** that the Clerk continue with getting all info on sourcing plaques etc
- e) The Clerk has made enquiries with other Parish Councils in the area in relation to their arrangements for grass cutting as the NYP cost is nearly £20,000 and the service being received is not as it should be. It was **RESOLVED** that the Clerk continue to make enquiries and that it is put out to quotes, the current bill runs to December, any companies tendering will require a map of all areas. In the meantime it is **RESOLVED** to ask David Wilson to continue to trim the Millennium Gardens grass at the rear shrub bed
Councillor Swiers raised a number of issues relating to areas of the Parish as follows – West End View recycling centre items are being dumped other than clothing and the bushes need cutting right back from 1st August.
The weeds on the roadsides are really bad on a number of roads, unfortunately Payback were clearing these but are currently unavailable- Cllrs will attend to rectify where they can.
The bus stop is not visible on Station Road due to the bush being over grown – the Clerk will ascertain the landlord details to contact.
The hedging belonging to Park Dene is overgrown at Cayton Bay- the Clerk will make contact with the manager
The path at Mill Lane is single track – the Clerk will report this on the portal
Osgodby Parish Council reported to Cllr Swiers that the hedge is very overgrown near the White House – the Clerk reports that this is Osgodby Parish and not Cayton’s responsibility as per the boundary map supplied by NYC
- f) Next meeting is the Thursday 20th July 2023 at 7.00pm

12. Community Land – Open Space :

- a) Community Land –a meeting has been arranged by Cllr Hall with Andy Crossley for Thursday 20th July to discuss the ditch issues. It was **RESOLVED** that the Clerk would check the date on the planning permission as it lasts for 3 years. The Clerk has emailed Peter Morris at BDW again to request the grass being cut on the Community Land. Cllr Swiers has again

asked at NYC where the 106 money is from Persimmon and it is **RESOLVED** that an email is sent to Hugh Smith at Planning on behalf of the Parish Council to ask the same.

- b) The Open Space transfer has no update and no reply has been received from Bryan Walker at NYC – It was **RESOLVED** that the Clerk will arrange to speak with Mr Walker on the telephone.

13. Recreation & Amenities Committee

- a) Cllr Petts reported that arrangements were in hand for the forthcoming events including Halloween and Christmas.
- b) Fun Run – the proposed run on the 14th was postponed due to the weather , it has been re scheduled for 21st and all stewards are to be in position by 5.45pm for a 6pm start. All the same arrangements stand and the weather will be assessed on the day
- c) Children’s Activities – the dates are as follows : 8th, 15th and 22nd August – Cllr Liley can assist with the 8th being arranged by Cllr Petts. Cllr Swiers, Liley and Hurst can assist on the 15th being arranged by the Clerk and Cllr Swiers , Cllr Shasanya can assist on the 22nd.
- d) Future events- Give & Take event is ready for the 5th August , the Clerk will email Cllrs in relation to who can be at the hall to take donations.
- e) Date of next meeting Thursday 20th July 2023 8pm

14. Finance

a) Councillor Liley reported the current financial information related to monies held and also stated the Public Rights dates in relation to this years accounts as follows : commencing on 29th June 2023 and ending on 10th August 2023. Notices have been placed on the website and in all noticeboards.

b) It was **RESOLVED** to accept the bank reconciliation for June 2023

c) Schedule of payments reviewed: It was **RESOLVED** to approve the July 2023 payments schedule totalling as follows:

July 23 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,180.00		£1,180.00	net wage paid via BACS, HMRC and NEST paid via d/d. Includes 8 O/T
Walkers Accountants	£35.00	£7.00	£42.00	
Jonathan Dyer	£180.00		£180.00	George Wilson Beds
David Wilson	£95.00		£95.00	Millennium Gardens x 2 grass cutting plus strimming
Viking	£61.20	£12.24	£73.44	stationary / activity supplies
John Tomlinson Hall	£3.74	£0.75	£4.49	Name tags
Gill Armstrong	£7.47		£7.47	safety pins
Gill Armstrong	£52.64	£10.53	£63.17	Medals and trophies
Gill Armstrong	£30.31	£6.66	£35.90	Hi Vis , Ink and first aid supplies
Total	£1,697.19	£47.55	£1,743.67	

d) It was **RESOLVED** to accept the Clerks 8 hours overtime for July

- e) Broadband provision – it was **RESOLVED** that the Clerk make contact with the current provider and also BT in relation to moving if possible.
- f) A grant application has been received from a resident in relation to two local children attending an international sporting event as participants. The Grants working group recommend that the grant is approved. It was **RESOLVED** to accept the recommendation and a cheque will be issued for £250.
- g) The next meeting is on Thursday 10th August at 10.30am

15. Communications – Cllr Boak proposes that arrangement is made with NYNET in relation to domain names. This was **RESOLVED** to accept so that all CPC email addresses will be .gov
The Clerk will be the directory administrator

16. EXCLUSION OF PRESS AND PUBLIC
No requirement

17. Time & Date of the Next Meeting
It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 15th August 2023 at 7pm at The Jubilee Hall.

Meeting closed at 9.10 pm

Chairman's Signature:.....

Date:.....