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**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 14<sup>th</sup> December 2021 at 6.30pm at The Jubilee Hall , Main Street, Cayton

**Present :** Councillor Swiers (Chairman), Councillor Hudson, Councillor Caygill, Councillor Liley, Councillor Green, Councillor Petts, Councillor Southward, Councillor Poor, Councillor Grundy and Clerk, Gill Armstrong.

**In Attendance:** County and Borough Councillor Swiers, Borough Councillor Green,

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence**  
None received.
3. **Declarations of Interests** – Councillor Liley, Councillor Swiers and Councillor Grundy all declared an interest on the payment schedule.
4. **Public Participation** – No members of the public present
5. **Meeting of Cayton Parish Council held 19<sup>th</sup> October 2021** – It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 16<sup>th</sup> December 2021 as a true and accurate record. Proposed by Councillor Caygill and seconded by Councillor Hudson. The Chairman signed the minutes.  
Update from the last minutes – The Clerk is in touch with the bereaved family in relation to the request for a bench and they would like to take over the one on the way to Cayton Bay. A letter has been received from Environmental Services in relation to McCains and it was **RESOLVED** to encourage residents to make contact with them should there be an issue with noise or odours and to place the link on the Facebook page.
6. **Police Matters**– The monthly report had been circulated to members. NYP will be holding Police surgeries at the Jubilee Hall on the first Thursday of the month 11am to 1pm.
7. **Correspondence** – Keep Scarborough Tidy discovered bags of human waste at the caravans on the Old Filey Road and this has been reported to SBC by Cllr Swiers – an officer replied that they were unaware of these two vans which is completely incorrect because of all the reports Councillor Swiers has made to both SBC and NYCC, a resident has also been in touch making a complaint about the two remaining caravans and an anonymous letter has also been received. Cllr Swiers has followed this up and SBC and been unable to make contact with anyone at the caravans, it was **RESOLVED** that the CPC would monitor and log any movement at either van at various times and report back to SBC and NYCC. They can then act if one is abandoned or seen to be unoccupied. Keep Scarborough Tidy have also been successful in getting work started at the old steps down to Cayton bay, this comes under Osgodby parish, however thanks to Mick Couzens for his continued hard work on this.  
A resident has been in touch with photos of the alleyway at the Pastures where a resident has placed struts to hold their fence up into the alleyway by screwing wood into the asphalt, this is felt to be obstructive and dangerous in the dark, plus the path is a highway and therefore the responsibility of NYCC. It was **RESOLVED** that the Clerk send a letter to the householder.

8. **Complaints / Concerns received** – dealt with in correspondence

9. **Reports from Borough & County Councillors**

**County** – Councillor Swiers reported

Local Government re- organisation will probably put Cayton with Osgodby, Gristhorpe and Lebberston as a ward.

- Storm Arwen brought down 300 trees and left 20,000 residents in the County without power.
- Avian Flu is rife in the County and 150,000 birds have been culled
- Councillors were shown a presentation on Owl theft in the Countryside from Rural Watch.
- Job applications are down in the County by 70%
- There will be a temporary closure of Esk Ward at Cross Lane due to nurse and consultant shortage. It will re-open in March of 2022.

**Borough** – Councillor Green reported on the following: The Argos development has been refused and it is likely that the developer will come back with a new plan. On-going issues with Standards but SBC are awaiting the start of the Unitary Council. Previously there had been 23 complaints in the whole of 2020 but there have been 24 last month alone.

**Borough** – Councillor Swiers reported on the following: SBC Councillors were tasked to complete Safeguarding training but disappointingly only 8 out of 46 Councillors completed it (Inc. Cllr Swiers) – this is not acceptable. The planning meeting that included the Argos building was 5 and a half hours long, the building proposed was 5.3m higher than what was there already and Cllr Swiers felt she could not support that overdevelopment. Cllr Grundy commented that he had watched the meeting online and was disgusted by the utterly shameful behaviour of Councillors attending including abuse and name calling. Cllr Caygill agreed and suggested that SBC had completely lost control at that meeting.

10. **Clerks Report** – The Clerk has the option to work from home due to the current covid advice, however this is not possible so she will continue at the office. No other persons should be attending the office apart from Cllr Poor on a Tuesday unless required.

11. **Chairman** – Nothing further to report.

12. **Planning Committee** – Councillor Hudson reported that a new plan for a property on Spring Gardens has been received and a reply submitted.

13. **Village Maintenance Committee** – Councillor Poor reported that the new notice boards had arrived and it was **RESOLVED** that the largest one would be placed at the Post Office where the old map is now, this would in turn be refurbished and reused in the village. It was **RESOLVED** that the Clerk ascertain who owns the land that the old board is situated in.

Cllr Poor reported that a resident in Beck Hole has raised concerns over a tree hanging into her garden. It was **RESOLVED** that the Clerk contact Advanced Tree solutions to assess it

Cllr Grundy reported that there was no grit bin provision around the Spring Hill Meadows development – it was **RESOLVED** that the Clerk make contact with NYCC to ascertain the cost of a new grit bin

Date and time of Next Village Maintenance meeting 12<sup>th</sup> January 2022 at 7pm

14. **Bell Tower** – The Conservation officer for SBC Planning has now replied to the Clerk and in conjunction with another planning officer has requested a further report on the Bell Tower in order to ascertain if the load of the Bell will be supported by the structure and the failing gable end. This is now the 3<sup>rd</sup> report that has been requested at a cost of over £1500 in total. The Parish Council is concerned that we are no further forward than they were 3 years ago and the costs of reports are mounting. It was **RESOLVED** to invite the Officer to the next Parish Council meeting in January. In the meantime it was also **RESOLVED** to engage Paul Aspden at Alan Wood and Partners in a further report as detailed by SBC.

- 15. Community Land –** Nothing further to report at this time
- 16. Jubilee Hall –** The flat roof was damaged in Storm Arwen at a temporary roof has been fixed in place at a cost of just over £300. The Clerk has discovered that historically the JHMC has had the buildings insurance in their name however this is incorrect. It was **RESOLVED** that the insurance issues be handed over to the Clerk and rectified ASAP. Awaiting quotes on the permanent repair of the roof.  
The Community Payback team have a schedule of work at the hall in inclement weather that is going well.
- 17. Recreation & Amenities Committee –** Councillor Liley reported on the following unfortunately the Children’s Christmas Parties had to be cancelled due to the rising concerns about covid. However the selection boxes bought by the PC were taken to school and Buttercups to be distributed in the classrooms.  
The Craft Fair went well and thanks to all involved, it was able to be managed well in relation to covid risk.  
A Jubilee meeting will be convened in the New Year.
- 18. Finance –**
- a) Council Caygill reported on the bank balances and payments.
- b) It was **RESOLVED** to approve the minutes of the Finance Committee Meeting held on 14<sup>th</sup> December 2021 as a true record.
- c) It was **RESOLVED** to approve the December 2021 payments schedule totalling as follows;

Dec 21 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£1,096.00		£1,096.00	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 6.5 hrs Filca + 8 hrs Cayton News
Scarborough Borough Council	£100.00		£100.00	Rent for Land at Westend view
Lyreco	£14.08	£2.82	£16.90	Ink
Basics Plus	£822.53	£6.50	£829.03	Cayton News plus 2 days set up
Rhona Liley	£8.18		£8.18	Craft Fair refreshments
Rhona Liley	£4.98		£4.98	Christmas Sacks
Wilf Ward Family Trust	£100.00		£100.00	Grant awarded to Wishing Well club
Simeon Grundy	£1.92	0.38	£2.30	Batteries
Simeon Grundy	£36.00	£7.20	£43.20	Charity collection buckets
Simeon Grundy	£1.93	£0.39	£2.32	Batteries
Dave Swiers	£279.00		£279.00	Maintenance including new outside light
Dave Swiers/ Lights 4 fun	£67.50	13.5	£81.00	Christmas Lights
Royal British Legion	£25.00		£25.00	Wreath
West Building Supplies	£94.50	18.9	£113.40	Paint / Plaster and equipment
YLCA	£22.50		£22.50	Training Cllr Grundy
YLCA	£22.50		£22.50	Training Clerk
<b>Boro Roofing</b>	<b>£250.00</b>	<b>50.00</b>	<b>300.00</b>	<b>Emergency roofing repairs</b>
Jubilee Hall Management Committee	£260.00		£260.00	Rent for Hall for elections - paid by s.b.c
<b>Total</b>	<b>£3,272.57</b>	<b>£111.09</b>	<b>£3,383.66</b>	
Transfer			£2,000.00	

- d) The Clerks 24 hours overtime was accepted for this month including Filca and Cayton News
- e) The Clerk presented the draft budget final document and informed the Council that previously there had been little increase in the precept across many Parish

Councils including Cayton and that now due to the rise in inflation plus two large projects for the New Year (Bell Tower and Community Land) there is a requirement to raise it substantially. The precept last year was £43800, the Clerk presented various options including projects, raises in inflation, N.I contributions and other requirements. It was **RESOLVED** that this year the precept will be £63800 which required just over a 29% rise in total, however this equated to an £11.41 rise for Band B properties, £13.04 rise for Band C and a £14.67 rise for Band D over the year. The Clerk suggested that a full explanation be put out on the Website and Social Media in the New Year so that residents understand the budget.

Next meeting: Thursday the 13<sup>th</sup> January at 11a.m. 2022.

19. **20's plenty and speedwatch** – Cllr Grundy requested a deferral to the next meeting - **RESOLVED**.

20. **EXCLUSION OF PRESS AND PUBLIC** – Not required

21. **Time & Date of the Next Meeting**

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on **Tuesday 18<sup>th</sup> January 2022 at 7pm.**

**Meeting closed at 8.15pm**

Chairman's

Signature.....

Date.....