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Minutes of the meeting of Cayton Parish Council held on Wednesday 17th August 2021 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Swiers (Chairman), Councillor Green, Councillor Hudson, Councillor Poor, Councillor Petts, Councillor Liley, Councillor Grundy, Councillor Southward, Clerk Gill Armstrong,

In Attendance: County and Borough Councillor Swiers, Borough Councillor Green , 3 members of the public.

1. Notice of meeting – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. Apologies and Reasons for Absence – Councillor Kelly was absent and reason accepted. It was noted that Councillor Kelly had recently got married and will be known as Councillor Caygill, the Chairman extended the good wishes of the Council to Mr and Mrs Caygill

3. Declarations of Interests – The Clerk declares an interest at item 17 on the finance schedule

4. Public Participation – A concern about a residents welfare was raised, the Clerk knows the family so will make contact. Further concern was raised with regards to the amount of parked vehicles on North Lane plus a large amount of HGV's using the road and the proposed change to the two way traffic at the junction of Church Lane with Main Street.

5. Meeting of Cayton Parish Council held 20th July 2021-It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 20th July 2021 as a true and accurate record. The Chairman signed the minutes.

6. Police Matters – Domestic Abuse figures in the area have increased and this is a national trend. It was **RESOLVED** that information on help available be placed in the next Cayton News and on the website/ Facebook page and notice boards.

7. Correspondence: Email received from member of the public enquiring as to the specifics of the proposed one way system on Church Lane . It is as follows : From Main Street traffic will be able to turn into Church Lane but from Church Lane towards Main Street traffic will either have to turn down Limekiln Lane or Harford Road and onto North Street. Councillor Swiers explained there is a traffic order in force to slightly extend the yellow lines on North Lane, that Limekiln Lane will be double yellow lined and that despite asking for a 20mph limit near the school , this has been refused over and over again by NYCC.

8.Complaints / Concerns Received

- a) Councillor Green raised a concern about a large branch that came down on Killerby Bends and that there are a number of dead branches overhanging the road. It was **RESOLVED** that the Clerk send a letter to both properties on the bend of the road asking them to have the trees assessed as a matter of urgency. It was also **RESOLVED** that the Clerk contact Highways to request repainting of the white lines on the same bit of road as they are now unable to be seen.
- b) Flooding risk Beverley Close - A resident of Beverley Close has approached Councillors with concerns regarding the flood risk to properties on Beverley Close in the vicinity of a new build at the rear of the existing properties. The Clerk has already contacted Planning Services as an urgent case and is awaiting a reply. Councillor Green is still due to attend the properties when an amount of rain has gathered.

9. Reports from Borough & County Councillors -County Councillor Swiers reports that some Parish Councils are concerned they may not get the money from the Model Agreement once there is a Unitary Council, she is confident that Parishes will be better off and the new Council will make 90 Councillor posts rather than the 70 there are now. There will be an opportunity for the Parishes to take things on that NYCC/SBC have had responsibility for, there will be money available after consultation for that. Scarborough area ends a few houses past Knipe Point so a new town council will have to be formed and a further boundary review. This will not take place until April/May of 2023 and the Clerk reports that there is a public video available to explain the changes.

Councillor Swiers also reports that since the changes to Highways and the work coming "in house" that a number of savings have been made plus every Friday morning Councillors now have access to Highways ,virtually to discuss and report issues which is a great change.

Borough - Borough Councillor Green reports that there is still money available in his locality budget and it was **RESOLVED** that the Clerk send costing for a requested hand rail and hearing loop at the Jubilee Hall to him.

Borough Councillor Swiers reports that a plan for an adult amusement arcade near WH Smith had been passed by SBC and that Councillors only found out about this on the Scarborough News website. She did not feel that it was in keeping with the area nor required and had raised this.

10. Clerks report Nothing further to report

11. Chairman's report – Thanks to Councillor Green for his work at the bird garden. We are awaiting confirmation on who owns the path to the beach near the surf shop and it was **RESOLVED** that the Clerk follow up on a previous email sent to the National Trust with regards to the hedge issues.

12. Motorhomes at Cayton Bay – Councillor Swiers has continued to monitor the situation with regards to the numerous motorhomes and had to call the police out the previous weekend and also twice the weekend before due to anti social behaviour. One male stated he was homeless and waiting for housing Councillor Swiers followed this up and it was not true. Parking services did put a lot more cones out but these have just been moved. Residents / public and Councillors are encouraged to

report any issues at all to North Yorkshire Police. Cayton Parish Council remain committed to trying to resolve this matter despite both SBC and NYCC not assisting at this time.

13. Planning Committee – An application was received for building work at the McCain's site and also for a large extension at the Tow Bar public house . Both items will be considered at a Planning Committee meeting on the 18th August 2021

14. Village Maintenance Committee - Councillor Poor reports that one of the plots at the Killerby Allotments had badly flooded and a new tenant had lost her plants , It was **RESOLVED** that **£21** be refunded to her.

It was **RESOLVED** that new terms of reference for the Village Maintenance Committee be adopted by Full Council

There is concern about the Jackson Close play area and the trip hazard from the edges of the matting, it was **RESOLVED** that Councillor Poor and Councillor Green attend to assess how much gravel is required to offer a temporary fix and carry out the work as soon as possible.

A bench has been donated by Pinder School and needs to be sited in the village, Councillor Green is in the process of repairing another bench also. Councillors Grundy and Petts are due to repaint the bollards on Chapel Lane.

A quote has been received for repair of the round bench near the post office and it was **RESOLVED** that the Clerk obtain further quotes

15. Jubilee Hall and Bell Tower – There has been no reply from Haldens with regards to the Bell Tower and Pickering's would be unable to start any work before Christmas , still awaiting planning decision about fibreglass bell. It was **RESOLVED** that the Clerk recontact Mick Paxton to ascertain the holdup.

Councillor Liley reports that there is an amount of maintenance required at the Jubilee Hall and it was **RESOLVED** that the Clerk obtain 3 quotes for the gutter cleaning . The Jubilee Hall Management Committee are aware that they owe the CPC in excess of £5000 from the cost of the kitchen refurbishment.

18. Recreation & Amenities Committee- Councillor Liley reports that a number of residents / businesses wish to be involved in the Jubilee events. Dates for the diary are :

Saturday 30th October	Children's Halloween Party at the Jubilee Hall
Saturday 11th December	Children's Christmas Party at the Jubilee Hall
Monday 13th December	1st round of decorated properties judging
Wednesday 15th December	Carol Singing outside The Star Public House
Thursday 16th December	Final judging of decorated properties

The next Committee meeting will be on 8th September at 7pm at the Jubilee Hall

19. Finance –

- a) Councillor Liley reported on bank balances and payments
- b) It was **RESOLVED** to approve the minutes of the Finance Committee meeting held on 12th August 2021.
- c) It was **RESOLVED** to approve the August 2021 payments schedule totalling as follows:

Aug 21 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£743.80		£743.80	net wage paid via BACS, tax and NEST paid via d/d
Claire Boston	342.00		342.00	Locum Clerk May to July
Community First Yorkshire	8.34	1.66	10.00	BACS - Training
SLCC	123.00	0.80	123.80	Bacs - Legislation book
Jon Carver	125.00	25.00	150.00	BACS - Boiler service
Core Concept	165.00		165.00	BACS - 3 month support plan plus portable drive
Cumbria Clock Company	185.00	37.00	222.00	BACS - Church Clock service
Wilson Garden services	£60.00		£60.00	BACS - grass cutting
Gill Armstrong	4.16	0.83	4.99	batteries
Jonathan Dyer	£96.99		£96.99	Bacs - bench maintenance
Viking	44.39		44.39	Bacs - office supplies
YLCA	22.50		22.50	BACS WEBINAIR
Alan Wood and Partners	450.00	90.00	540.00	BACS - Jubilee Hall inspection report
TOTAL	2436.16		2602.82	
Transfer			nil	

d) The Clerks overtime was accepted for this month.

e) It was **RESOLVED** that the Clerk order two notice boards from Earth Anchors as per photos provided and to use the Welcome Back Funding

f) It was **RESOLVED** that the new terms of reference for the Finance meeting be adopted by Council

g) Next meeting Tuesday 21st September at 11am

18. **Cemetery Capacity** – It was **RESOLVED** that the Clerk instruct JP Napthine to carry out investigative work at the cemetery on possible vacant plots

19. **Cayton in Bloom** - Minutes were sent by the Chair and the group has produced a schedule of work for the remainder of the year. Council extended its thanks for the work carried out in the village.

20. **Open Land** - It was **RESOLVED** to ask for opinion on the Facebook page as a starter, for the use of the Open Land as a community orchard.

21. **Defibrillator update** -It was **RESOLVED** that the Clerk contact the Surf Shop to ask if they would be willing to have a defibrillator at their premise. Concern was raised as to where at the Post Office the other could be situated.

22. **Code of Conduct** - It was **RESOLVED** that the new NALC Code of Conduct was adopted by Full Council. All Councillors had been sent a copy for their perusal.

23. **EXCLUSION OF PRESS AND PUBLIC** - No requirement at this time

24. Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 21st September 2021 at 7pm at The Jubilee Hall.

Meeting closed at 9.40pm

Chairman's Signature.....

Date.....