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Minutes of the meeting of Cayton Parish Council held on Wednesday 20th July 2021 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Swiers (Chairman), Councillor Green, Councillor Hudson, Councillor Poor (via Zoom), Councillor Petts, Councillor Liley, Councillor Southward, Councillor Kelly, Clerk Gill Armstrong,

In Attendance: County and Borough Councillor Swiers, Borough Councillor Green , Mr Petch- member of the public, Mr Couzens from Keep Scarborough Tidy , Mrs Lockyer, Mr Tomlinson-Hall and Mr Grundy prospective Councillor candidates

1. Notice of meeting – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. Apologies and Reasons for Absence – Councillor Poor was joining via Zoom due to isolation however due to signal issues this was not possible for the full meeting, accepted.

It was noted at this point by the Chairman that Mr Mick Couzens from Keep Scarborough Tidy was present at the meeting and thanks were expressed to him on his hard work. He was invited to tell Council about his group and he informed that he had 280 members with 40 active members assisting in the area. He had recently got funding for a new group called Little Litter Pickers for children aged 4+. He thanked CPC for the donation of 10 Hi Vis jackets and 5 litter pickers

3. Introduction to candidates for Parish Councillor vacancy- Mrs Lockyer, Mr Tomlinson-Hall and Mr Grundy all presented themselves to Council for consideration and by unanimous vote Mr Simeon Peter Grundy was co-opted to the position of Cayton Parish Councillor and accepted this position.

4. Declarations of Interests – Councillor Green declares an interest at item 19

5. Confidential Agenda Items – None

6. Meeting of Cayton Parish Council held 16th June 2021

It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 16th June 2021 as a true and accurate record. Proposed by Councillor Kelly and seconded by Councillor Green, all members agreed. The Chairman signed the minutes.

7. Police Matters – noted by all present

8. Public Participation – Mr Petch asked about planning for the Welcome to Cayton signs which was confirmed as part of development plan with Highways, he also

enquired as to a one way system on North Lane being implemented which is incorrect.

9. Correspondence: email received from Les Hutchinson with regards to the Open Land on Main Street, the Clerk updated that discussion is in place with SBC with regards to securing the land for the village.

10. Complaints / Concerns Received

a) Updates and complaints received - SBC Planning department are looking at the issues on East Lea. Cayton in Bloom have engaged a gardener to assist with pruning larger bushes and trees and it was **RESOLVED** that Councillor Hudson and the Clerk would return to the Millennium Gardens to assess what needs doing next. Thanks expressed by the Chair for all Councillors assisting in clearing weeds.

A complaint received with regards to a workman at The Farrier tipping some type of building residue down the outside drain a number of times. There is concern the drains get blocked easily without any liquid that may set in them. **RESOLVED-** a letter be sent to the Landlady as she would not be aware of the issue and would be able to speak to the workmen.

Drains reported by Councillor Poor as being grass covered will be cleared by SBC in the next round of works.

b) Motorhomes - Councillor Swiers attended the area three times over the weekend and there were up to 43 motorhomes present. Some were in the farmers field using a bbq which was concerning as the ground was so dry and others were sunbathing on top of the vehicles and had smashed bottles on the road. The footpaths were blocked with vehicles and a local resident had had to call out NYP due to a blocked road. Again Councillor Swiers has taken this to SBC but they are classing it as wild camping and that no one is breaking the law. Councillor Swiers has tried to get a one night stay only policy through but this has been refused by SBC, she has emailed PCC Allot and also Robert Goodwill MP to request that they visit to see the issues. Parking services were due to attend to ticket those vehicles contravening yellow lines etc but they forgot to add the area to the schedule. Refuse workers attending the area have also received abuse as well as Councillor Swiers. It was **RESOLVED** to encourage residents/councillors and workers to report any parking or anti-social behaviour in that area to SBC, NYCC and NYP. Cayton Parish Council will continue weekly to bring the issues to the attention of all authorities

c) Littering - Report from resident that the alleyway between The Pastures and Nesfield Close is littered with cigarette ends clearly from a resident throwing them over their garden fence. It was **RESOLVED** to ask Mick Couzens if he would attend the area if he was in Cayton to monitor it and also for the Clerk to send a letter to both households at either side of the alleyway

d) Hedges- Postal workers had issue with hedging that had grown over the post box on Main Street which has now been resolved by Cayton in Bloom

11. Reports from Borough & County Councillors County Councillor Swiers reports that Carbon emissions are high on the NYCC agenda, PCC Allot has a priority of speeding within villages but the cycle schemes that are discussed at County are not for our area which is not acceptable and she will take to SBC. She had attended an input from the NHS where an issue was raised with regards to attracting Doctors and Nurses to our area and there being no jobs for their partners.

12. Clerks report Nothing further to report

13 Chairman's report – A resident has requested a notice for Killerby Cliff and this may be able to be funded from the Locality Budget.

14. Motorhomes at Cayton Bay – Discussed at item 10

15. Planning Committee – An application was received for building work at Killerby and the Parish Council have raised objection to the already erected front boundary wall and the top storey of the property.

Development on Church Lane is awaiting a planning meeting on the 5th August 2021.

16. Village Maintenance Committee – Councillor Hudson reported that the round bench had previously been planned to be mended by Mr Keld it was **RESOLVED** for the Clerk to make contact with him to arrange this. Some of the trees at the bird garden and millennium garden need assessing and removing, it was **RESOLVED** that Councillor Green attend and undertake this. Date and time of Next Village Maintenance Meeting is to be arranged for 4th August 2021 at 7pm

17. Bell Tower – Engineer had attended and recommended that the original bell is not reinstalled due to significant degradation of stonework. **RESOLVED** that the report to be sent to Haldens and Stephen Pickering. There would need to be resident consultation on where to site the bell in the village.

18. Recreation & Amenities Committee- Councillor Liley reports that the Queens Jubilee Public meeting will be on Saturday 21st August, 7pm at the Jubilee Hall where ideas will be gathered and plans shared. The Beacons nationally for the event are £490 +vat and if this was to be made into an event this could cost over £1660. The Clerk queried this as Guiding / Scouting are National partners and would not be able to afford such cost and it surely could be done much cheaper.

Councillor Liley would like to meet with McCain's to discuss Christmas 2021 , the Clerk is waiting availability of Councillors for this meeting.

19. Finance –

a) Councillor Kelly reported on bank balances and that the decision was made at Finance to close the reserve account at Barclays, keeping one current account and reserves could be placed in the NS&I, simplifying the arrangements. It was **RESOLVED** that the Clerk make these arrangements

b) It was **RESOLVED** to approve the minutes of the Finance Committee meeting held on 15th July 2021.

c) It was **RESOLVED** to approve the July 2021 payments schedule totalling as follows:

| July 21 Accounts due for payment | | | | |
|----------------------------------|---------|-------|---------|---|
| | Nett | VAT | Gross | |
| OneCom | £35.95 | | £47.35 | DD |
| Rent | £30.00 | | £30.00 | Rent SO |
| Staff costs INC hmrc & NEST | £804.44 | | £804.44 | net wage paid via BACS, tax and NEST paid via d/d |
| Walker & Co | £30.00 | £6.00 | £36.00 | BACS |

| | | | | |
|------------------------|---------|---------|------------------|---|
| Core Concept | £84.98 | | £84.98 | BACS - New Workstation |
| Core Concept | £184.99 | | £184.99 | BACS - 3 month support plan plus portable drive |
| Wilson Garden services | £90.00 | | £90.00 | BACS - 010621,150621 and 290621 |
| Simon Green | £524.16 | £104.83 | £628.99 | BACS-purchase of new computer and printer for cpc |
| Jonathan Dyer | £96.00 | | £96.00 | Chq - George Wilson Beds |
| Sign Sational | £52.50 | | £52.50 | BACS - Keep Scarborough tidy equipment donation |
| Total | | | £2,055.25 | |
| | | | | |
| Transfer | | | nil | |

d) The Clerks overtime was accepted for this month and it was **RESOLVED** that the Clerks hours increase to 15 per week from 26th July 2021 with a continuation of overtime when required. To be further reviewed in September.

e) To formally agree earmarks in the budget - It was **RESOLVED** that the earmarks as followed were formally agreed for use on the Community Land project on West Garth - £2000(legal fees) and £5000 (Community Land) . Unanimous decision by Council.

f) It was **RESOLVED** that the Clerk attend Financial and Corporate Risk Assessment training on 22nd July.

g) Welcome back funding –deferred to next meeting

h) Next meeting 12th August at 11am

20. **Lone Working Policy** – Councillor Petts has produced a policy document, it was **RESOLVED** to be adopted by all Councillors/Clerk and is to be signed as read. It was also **RESOLVED** that the Clerk cost a new intercom system at the hall.

21. **Defibrillator update** – The Clerk has spoken to ParkDean and they do not have a defib on park; they would happily consider having it at the entrance. Councillor Swiers has spoken with the Post Office and they are happy to have the donated one at their site. Councillor Grundy added it would be great to have one person per street trained to use it.

22. **Speeding in Village** – Community Speedwatch is restarting with some new volunteers. The Clerk is awaiting a further reply from NYP with regards to a meeting however it is proving hard to get a non-automatic response to emails.

23. **Community Land** – The first steps are to get the land signed over to CPC and this is in hand but won't be a speedy process , after that a small working group needs forming with Councillors , residents and interested parties. The Clerk will start to look for funding however the funders will not look at financing until the land is in the control of CPC. It was **RESOLVED** for the Clerk to invite David Lyon from SBC to view the land.

24. **Office equipment** – All now in place, new telephone required as it is not working as it should. **RESOLVED** for the Clerk to purchase one asap.

25. **Cayton in Bloom** - They have held their first meeting and have done some great work in the village starting back, thanks to them.

26. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

27. Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 17th August 2021 at 7pm at The Jubilee Hall.

Meeting closed at 10.04pm

Chairman's Signature.....

Date.....