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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 16th March 2021 at 7.00pm remotely on Zoom.

Present :

Councillor Swiers (Chairman), Councillor Green (Vice Chairman), Councillor Hudson
Councillor Bell, Councillor Kelly, Councillor Liley, Councillor Southward, Councillor Poor,
Clerk Gill Armstrong

In Attendance :

County and Borough Councillor Swiers
Borough Councillor Green

1. Notice of meeting – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. Apologies and Reasons for Absence

No apologies received

3. Declarations of Interests

a. To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.

RESOLVED to note declaration of interest from Parish Clerk Gill Armstrong in agenda item 14 Finance, February Schedule of Payments (Expenses).

b. To approve dispensation requests.

None received.

c. Ratification of new clerk appointment & duties

Councillor Kelly reporting that as council was aware there had been a need to appoint a Clerk as a matter of urgency & this had been undertaken in consultation with Councillor Swiers. Gill Armstrong was employed to the role commencing the 2nd March 2021. It was **RESOLVED** that any evening meetings & training that Gill is required to attend will be extra to her role & remunerated as such.

It was also **RESOLVED** that all Councillors are expected to give good notice of their requirements for agenda items & other documentation to the Clerk.

4. Confidential Agenda Items

It was **RESOLVED** the items on the agenda that need to be considered in private are listed in Agenda item 15.

5. Meeting of Cayton Parish Council held 16th February 2021

It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 16th February 2021 as a true and accurate record. Proposed by Councillor Hudson and seconded by Councillor Liley, all members agreed. The Chairman signed the minutes.

It was noted that the update from the minutes was that the asset register was required to be updated for insurance purposes as were various risk assessments & this will be an ongoing piece of work.

6. Police Matters

The Chair confirmed that the March Police report had been received.

Councillor Bell reported on the Virtual Police Forum meeting he had attended.

- The following issues were discussed: - The number of telephone scams that are being reported & remain a concern. It was **RESOLVED** that an article would be placed in the next Cayton newsletter
- Numbers of Domestic Abuse reports in the area. It was **RESOLVED** that the Parish Clerk would approach IDAS (Independent Domestic Abuse Services) for info to go into the newsletter.
- Dog Fouling remains an issue & Councillor Bell reported that the advice from North Yorkshire Police was to make contact with the Dog Warden.

Councillor Bell to attend next Month's virtual meeting and to report the outcome at the April Parish Council meeting.

7. Public Participation

No members of the public present at the meeting.

8. Correspondence :

No correspondence received

9. Complaints / Concerns Received

- a) A resident had contacted the Cayton Parish Council with regards to a very large tree just outside the bounds of her property at Mount View Road. It was **RESOLVED** that the Parish Clerk would write to the presumed owner to discuss further action that needs to be taken
- b) A resident had contacted Councillor Bell with regards to the state of a hedge that backs on to her property on Spring Gardens. The hedge is on a private property & as such the Cayton Parish Council is limited in its powers to rectify the issue. There is conflicting legal advice with regards to hedging, it was **RESOLVED** that Councillor Bell to seek further clarification & return this item to the next agenda.

10. Reports from Borough & County Councillors

Report from Borough Councillor Swiers

- It is a huge disappointment that the South side including Cayton did not get included in the 20 million Town Deal

Councillor Swiers has been in discussion with the Chair of Osgodby Village Council to take concerns forward to Scarborough Borough Council about the path down to Cayton Bay beach & general safety

- Church Lane remains closed at the time as the contractors are awaiting some new parts to complete the project.

Report from County Councillor Swiers

- A weekly update from the County Council is circulated to all Parish Councillors.
- Vaccinations are going well in the County & on target.
- Verge damage in the village have been caused by Utility vehicles & will be rectified

- Beverley Road/ Close is now awaiting a funding decision with regards to reconstruction & resurface of the roads
- There is a covid recovery plan in place for the town & marshals will be employed to assist with this coming into the tourist season.

.Borough Report from Councillor Green:

- Councillor Green reported that he is awaiting further inclement weather so he can assess flood risks on Beverley Road
- Benchmarks latest bid had been rejected
- Reported that the plans had been re- submitted to S.B.C. planning department for the village community land because they requested additional information. The plans have to go to consultation and then to S.B.C. Planning department. Councillor Green informed members he had received many offers of help with the project, unfortunately the project cannot go ahead until it is passed by SBC.

11.Planning Committee

Councillor Swiers reported that the application for the Community land has been submitted & can now be seen on the planning portal. It was **RESOLVED** that the planning committee would decide if it stays at delegated or to take it to full council.

Date and time of next meeting Planning Meeting is to be confirmed.

12. Village Maintenance Committee

Councillor Poor reports that a section of hedging has been removed at the recycling centre by an unknown person .The Jubilee Bell remains in the Clerk's Office & a further quote has been requested plus a date for work to begin on the reinstallation.

The community payback team has agreed to return & Councillor Poor is liaising with Probation Services on that

Councillor Green reported that quotes had been received for the Church Path & further discussion is required with the Vicar

Date and time of Next Village Maintenance Meeting is to be arranged.

13. Recreation & Amenities Committee

Councillor Liley gave a report on the work of the recreation and amenities committee. The following issues were noted:

- a) It is hoped that the annual firework event could go ahead on the 5th November this year in consultation with NYP & McCains
- b) Plans are in hand with regards to both Halloween events & Christmas.
- c) It was **RESOLVED** that Councillor Liley arrange for a new edition of the Cayton News in the form of a smaller newsletter as the previous issue
- d) Looking forward to 2022 & the Queens Platinum Jubilee plus the return of the Tour de Yorkshire through the village.

Date of next Recreation and Amenities meeting to be confirmed.

14.Finance

It was **RESOLVED** to consider the minutes of the Finance Committee meeting held on 11th March 2021.

It was **RESOLVED** to approve the 11th March 2021 payments schedule totalling as follows:-

Description	Total (£)
OneCom – Phone and Broadband	45.31
Rent for Committee Room at Jubilee Hall September 2020	30.00
Employee costs – Locum Clerk Salary	153.00
Viking Direct	917.00
Cartridge World	49.99
SLCC Training	306.00
Ink Cartridges Gill Armstrong	16.88
Total	1518.18

It was **RESOLVED** that £3,000 need to be transferred from the deposit account to the current account to cover the March & April payment costs.

- It was **RESOLVED** that the Clerk will contact Yorkshire Bank with a view to moving Cayton Parish Council business to them

15.EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

The recording of the public meeting ended & a confidential discussion was held with regards to applications from potential new councillors.

16.Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 16 March 2021 at 7pm by Zoom.

Meeting closed at 8:47pm

Chairman's Signature.....

Date.....