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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 16th February 2021 at 7.00pm remotely on Zoom.

Present :

Councillor Swiers (Chairman), Councillor Green (Vice Chairman), Councillor Hudson
Councillor Bell, Councillor Kelly, Councillor Liley.

In Attendance :

County and Borough Councillor Swiers
Borough Councillor Green

Apologies and Reasons for Absence

It was **RESOLVED** to note Councillor Poor's apologies.

Declarations of Interests

a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests.

RESOLVED to note declaration of interest from Councillor Liley in Agenda item 14c Finance, February Schedule of Payments (Expenses).

b. To approve dispensation requests.
None received.

Confidential Agenda Items

It was **RESOLVED** the items on the agenda that need to be considered in private are listed in Agenda item 16.

Meeting of Cayton Parish Council held 19th January 2021

It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 19th January 2021 as a true and accurate record. Proposed by Councillor Kelly and seconded by Councillor Bell, all members agreed. The Chairman signed the minutes.

It was **RESOLVED** to approve the minutes of the Extra Ordinary Parish Council meeting on 24th January 2021 as a true record. Proposed by Councillor Green and seconded by Councillor Kelly. The chairman signed the minutes.

- It was noted the increase in the Bank transfer of funds for £25,000 from the current account to the deposit account.

- The Defibrillator:- Councillor Kelly reported that she had research a number of companies and the British Heart foundation to be the most appropriate for the village. It was **RESOLVED** to purchase the British Heart Foundation Defibrillator and casing unit at cost of £1,400 approx. additional cost might be incurred for the positioning brackets.
- It was **RESOLVED** Councillor Kelly and Councillor Swiers action the invoice and approach The Premier Stores for permission to place the unit outside their premises.

Police Matters

The Chair confirmed that no February Police report had been received.

Councillor Bell reported on the Virtual Police Forum meeting he had attended.

- The following issues were discussed:- The number of fines that had been issued to people visiting our area during lockdown.(17 in total to date)
- Speeding through the village:- to be monitored shortly.
- Two new community officers had been appointed and a designated police office for the village.

Councillor Bell to attend next Month's virtual meeting and report the outcome at the March Parish Council meeting.

Public Participation

No members of the public present at the meeting.

Correspondence :

- Cayton in Bloom:- A request for a donation had been received. The Chair explained that the Parish Council pays for the village hanging baskets but SBC water these throughout the summer. It was **RESOLVED** Councillor Green to contact SBC to see if they are able to complete this task because of the current Corona Virus Pandemic restrictions and will report the outcome at the next Parish Council meeting.
- The cost of the Annual maintenance review for the George Wilson Beds was discussed. It was **RESOLVED** to terminate the company who maintain these areas and appoint a local resident to carry out this work.
- The Millennium Garden Grass cutting:- It was **RESOLVED** to enquire if the company would quote for a 3 year contract to cover this maintenance service.
- Correspondence received from a resident regarding the proposed housing development work to be carried out at Remington Way Osgodby, was discussed.
- The Chair explained two applicants had applied for the Councillor Vacancy. It was **RESOLVED** to hold an internal vote at the March Parish Council meeting.

Complaints / Concerns Received

- a) Request had been received about upgrading the Church Yard paths from a non- resident. It was **RESOLVED** to contact the Vicar and Senior Member of the church to discuss this issue.
- b) Web site concerns:-It was **RESOLVED** Councillor Swiers contact the company to discuss this issue.

b) Dog Poo and Church Lane Fly Tipping, Items have been left this area, members reviewed the photographic evidence. It was **RESOLVED** to report this to the Police as it is an Environment / Health and Safety matter.

Report from Borough Councillor Swiers

- Cayton Bay:- Request made to Scarborough Borough Council to be more prepared for visitors this summer because of the Health and Safety issues related to accessing the beach.
- SBC to improve access to Cayton Bay and upgrade the Surf Shop and Toilets.
- The Cayton Bay Toilets situated near the Life Boat house to be replaced by the ones on the Marine Drive. (N.B. The Marine Drive toilets to be replaced by SBC).
- Request from SBC to build affordable homes on the land near the Re-cycling Bed on Main Street. This was rejected by the members as the access to the area is not appropriate.
- Village allotments enquiry from SBC as to whether the Council would like additional plots. It was **RESOLVED** to reply and inform the SBC that we had a waiting list. Councillor Swiers and Councillor Green to review the waiting list.

Report from County Councillor Swiers

- A weekly update from the County Council is circulated to all Parish Councillors.
- Local Government Consultation going ahead the outcome will be early July.
- The County Budget under review and a decision will be made shortly.

Borough Report from Councillor Green:

- Reported the North Bay Atlantis Site had been rejected.
- S.B.C. Council Committee had a vote of no confidence in the Leader and this was defeated by 20-25 votes.

Community Land:

Councillor Green:- Reported that the plans had been re- submitted to S.B.C. planning department because they requested additional information. The plans have to go to consultation and then to S.B.C. Planning department.

Councillor Green informed members he had received many offers of help with the project, unfortunately the project cannot go ahead until it is passed by SBC.

Planning Committee

Councillor Hudson reported:-

Planning application: SBC reference 20/01/22/4/RM—Church Lane/ Lime Kiln Lane Barrett's development.

- Councillor Hudson Request copy of the information sent to SBC Planning department. Concern expressed about the additional houses to be built on this

land which has an increase of an extra 24 houses from the original 84 houses and bungalows.

- Councillor Hudson expressed concern about the flooding to the properties to numbers 12, 14,16, Beverley Road .It was **RESOLVED** Councillor Green visit the properties to review the situation.
- Councillor Hudson expressed concern about the state of the footpaths in Beverley Road and Beverly Close which has been an issue for many years. It was **RESOLVED** that Councillor Swiers contact the County Council to action.

Date and time of next meeting Planning Meeting to be confirmed.

Village Maintenance Committee

Councillor Swiers gave a verbal report in Councillor Poor's absence.

- a) Dog Fouling is a major problem. It was **RESOLVED** to purchase paint to re-stencil the paths.
- b) Risk assessments:- To action shortly as a matter of priority.
- c) Village Play Equipment Risk Assessment:- The Locum Clerk recommended that these to be carried out every 2 weeks in Winter and every week in Summer, to be discussed at the next Maintenance meeting.
- d) The Locum Clerk recommended that a yearly check needed to be carried out on all Play equipment because for the Health and Safety issue related to this equipment. The Locum Clerk recommended a company who review monitor and report any problems at a cost of £60 approx. per year. It was **RESOLVED** that Councillor Swiers investigate this possibility.
- e) Recycling Centre Hedge:- Concerns expressed at the state of the hedge that has been cut by a person or persons unknown. It was agree to monitor the situation by all Councillors.
- f) Post Office Seat:- It was **RESOLVED** to be repaired by a resident

Date and time of Next Village Maintenance Meeting to be arranged ASAP.

Recreation & Amenities Committee

Councillor Liley gave a report on the work of the recreation and amenities committee. The following issues were noted:

- a) Easter Activities; It was **RESOLVED** because of the pandemic it would be difficult to organise any activities but would be considered if the lockdown arrangements changed.
 - b) Community Bench for Harford Road:- Request from residents had been received for a bench in this area because a number of seats are situated south of the Main Street. Councillor Hudson reported a resident might donate their garden seat, will report back at the next Parish meeting.
 - c) Cayton News Easter leaflet. To be considered at the March meeting
- . Date of next Recreation and Amenities meeting to be confirmed.

Finance

It was **RESOLVED** to consider the minutes of the Finance Committee meeting held on 12th February 2021.

It was **RESOLVED** to approve the 16th February 2021 payments schedule totalling as follows:-

Description	Total (£)
OneCom – Phone and Broadband	45.31
Rent for Committee Room at Jubilee Hall September 2020	30.00
Employee costs – Locum Clerk Salary	535.50
YLCA-Clerks Advert	15.00
SBC – Grass Cutting	18.406,32
Rhona Liley - Engraving (Decorated Property Trophies)	20.00
Advanced Trees	360.00
Total	19,412.13

It was **RESOLVED** That NO funds need to be transferred from the deposit account to the current account to cover the February and March payment costs.

- Locum Clerk to claim the VAT which has not been actioned for some time.

THE JUBILEE HALL:- Bell Tower- 3 quotes received.

Company A = £6,000.00

Company B= £6,000.00 plus additional costs.

Company C= £13,000.00

Grants to be sourced to cover the cost.

It was **RESOLVED** the Jubilee Hall additional income be transferred to cover the cost and grants to be sourced, proposed by Councillor Kelly and Councillor Green all agreed.

- Jubilee Hall Accounts :- To be reviewed shortly by the Locum Clerk

It was noted that the date of the next Finance Committee Budget meeting Thursday 11th March 2021.

ASSET Register:- Councillor Swiers requested members to consider all Parish Council Assets and respond by email .

Meetings Attended:- Councillor Bell attended the Virtual Police Forum meeting- discussed earlier in the meeting..

Councillor Swiers and Councillor Liley attended the YLCA Virtual Hospital Seminar which was disappointing because the speakers failed to answer or address the members questions related to the A64 and the various services to be retained at Scarborough Hospital.

Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 16 March 2021 at 7pm by Zoom.

EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

The recording of the public meeting ended.

Parish Update:

- Chair confirmed that the position of Clerk and Responsible Financial Officer had been advertised locally in the village notice boards and on the YLCA website, closing date 28th February 2021 but no applications received.
- The Council to consider advertising in ENICA.
- The Council to consider employing a Clerk office /manager for 12 hours per week.
- Locality Budget:- The office equipment to be upgraded-(Computer, Printer, Phone and sundry office items.

Meeting closed at 8:40pm

Chairman's Signature.....

Date.....