



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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7<sup>th</sup> December 2021

## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 14<sup>th</sup> December 2021 at 6.30pm, meeting at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

## Gill Armstrong, Clerk to Cayton Parish Council

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### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

### AGENDA

**1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

**2. Apologies -** To note apologies and approve the reasons for absence.

### **3. Declaration of Interests**

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

### **4. Public Participation**

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).

### **5. Meeting of Cayton Parish Council held on 4<sup>th</sup> November 2021**

- a. To approve minutes of the meeting of Cayton Parish Council held on Thursday 4<sup>th</sup> November 2021 as a true record of the meeting
- b. To note any update from the minutes

**6. Police Matters-**To note the Police report and any other matters relevant to the police.

**7. Correspondence –** To discuss any correspondence received where required

### **8. Complaints / Concerns Received**

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns including

### **9. Reports form Borough and County Councillors.**

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green

**10. Clerk's report – Gill Armstrong**

**11. Chairman's report – Councillor Swiers**

**12. Planning Committee**

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

**13. Village Maintenance Committee.**

- a) To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues & allotments.
- b) To confirm the siting of the new notice boards
- c) To discuss requirement for further grit bin and decision to be made – Cllr Grundy
- d) Trees – to discuss current issues and decide on further action

**14. Bell tower – to discuss any update on progress and make decisions where required.**

**15. Community Land - to discuss any update on progress and make decisions where required.**

**15. Jubilee Hall**

- a) To discuss issues relating to recent storm damage and make any decisions in relation to further work required
- b) To update on work carried out by Community Payback Team
- c) Provision of Wi-Fi – to make decision on quote received
- c) To address concerns regarding maintenance – Cllr Grundy

**16. Recreation and Amenities Committee**

- a) To receive a verbal report from Cllr Liley, Chairman of the Recreation and Amenities committee relating to events.
- b) To discuss the siting of the defibrillators and subsequent requirements
- c) To make final decision on Firework event

**17. Finance**

- a. To receive a verbal report from the Finance Chairman Councillor Kelly relating to bank balances.
- b. To approve minutes from Finance Meeting held 14<sup>th</sup> December 2021
- c. To approve the December Schedule of payments
- d. To approve Clerks overtime for November / December
- e. **BUDGET and PRECEPT** – to discuss and finalise the setting of the budget and precept for 2022 / 2023
- f. Next meeting date and time to be confirmed.

**18. 20's plenty and Speedwatch – To discuss further developments and make decision on way forward**

**19. EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

**19. Time and Date of the Next Meeting.**

To confirm the time and date of the next meeting on **Tuesday January 18<sup>th</sup> 2022 at 7pm**

