



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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7<sup>th</sup> October 2021

## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 19<sup>th</sup> October 2021 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

## Gill Armstrong, Clerk to Cayton Parish Council

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### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

### AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
- 4. Public Participation**

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 21<sup>st</sup> September 2021**
  - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 21<sup>st</sup> September 2021 as a true record of the meeting
  - b. To note any update from the minutes
- 6. Correspondence**
- 7. Police Matters**-To note the Police report and any other matters relevant to the police.
- 8. Reports form Borough and County Councillors.**

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 9. Clerk's report**
- 10. Chairman's report** – Councillor Swiers
- 11. Cayton News** – To discuss any further requirements and make decisions where required

## **12. Planning Committee – Cllr Hudson**

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

## **13. Village Maintenance Committee – Cllr Poor**

(a) To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues.

(b) Allocation of this quarters risk assessments

## **14. Recreation and Amenities Committee – Cllr Liley**

a. The Queens Platinum Jubilee- to discuss and agree arrangements as required

b. Christmas Celebrations – to discuss and agree arrangements as required

c. Halloween event – to discuss and agree arrangements as required

## **15. Finance – Cllr Caygill**

a. To receive a verbal report from the Finance Chairman Councillor Caygill relating to bank balances.

b. To approve minutes from Finance Meeting held 8<sup>th</sup> October 2021

c. To approve the October Schedule of payments

d. To approve Clerks overtime for October

e. To allocate this quarter financial checks to two Councillors

f. Next meeting date and time to be confirmed.

**16. Jubilee Hall Bell Tower** – To discuss recent and arising issues, to make decisions where required and discuss further actions to be taken

**17. Cayton in Bloom** – Report from Chair of Cayton in Bloom if available

**18. Gas Contract at Jubilee Hall** – To discuss recent issues and make a decision as to the way forward.

## **19. EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

## **20. Time and Date of the Next Meeting.**

To confirm the time and date of the next meeting on **Tuesday 16<sup>th</sup> November 2021 7pm**