



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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14th September 2021

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 21st September 2021 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4. Public Participation**

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 17th August 2021**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 17th August 2021 as a true record of the meeting
 - b. To note any update from the minutes
- 6. Police Matters**-To note the Police report and any other matters relevant to the police.
- 7. Reports form Borough and County Councillors.**

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 8. Clerk's report** – Gill Armstrong
- 9. Chairman's report** – Councillor Swiers
- 10. Cayton News** – To discuss requirements from Councillors for articles

11. Planning Committee

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

12. Village Maintenance Committee.

(a) To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues.

(b) Allocation of planters to Councillors / Volunteers – to discuss locations and solutions for maintenance

13. Recreation and Amenities Committee

a. To receive a verbal report from Cllr Liley, Chairman of the Recreation and Amenities committee relating to events.

b. 2022 The Queens' Platinum Jubilee to discuss arrangements for working party

c. Christmas Celebrations

d. Halloween event

14. Finance

a. To receive a verbal report from the Finance Chairman Councillor Kelly relating to bank balances.

b. To approve minutes from Finance Meeting held 21st September 2021

c. To approve the September Schedule of payments

d. To approve Clerks overtime for September

e. Next meeting date and time to be confirmed.

15. Schedule of work for Community Payback –

(a) To discuss requirements and priorities for work in the village

(b) To discuss presentation from Manager to Council

16. Cayton in Bloom – Report from Chair of Cayton in Bloom

17. Speedwatch – To discuss the way forward with the scheme

18. Cover for Clerk's annual leave – Discuss what is required and decide on course of action

19. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

20. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on **Tuesday 19th October 2021 7pm**