



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

Tel: 01723 586869

Email: caytonparish@btconnect.com

Website www.caytonparish.org.uk

14th July 2021

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 20th July 2021 at 7.00pm meeting at The Jubilee Hall, Main Street Cayton

The business to be transacted at this meeting is set out below.

Councillor Mrs Roberta Swiers.
Chair Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors code of conduct.
- Voting procedure
- Public session and exclusion of the press and public procedure
- Anyone wishing to record is asked to let the chairman of the meeting know prior to the start of the meeting.
- The meeting is being recorded by the Council for the purpose of minutes only
- All councillors present are required to state their name proper to the commencement of the meeting

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2. Apologies - To note apologies and approve the reasons for absence.

3. Introduction to Candidates for Parish Councillor Vacancy – a decision to be made on appointment of the successful candidate prior to the rest of the meeting and new councillor to be co-opted to Council

4. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

5. Confidential Agenda Items.

To agree if any items on the Agenda need to be discussed in private at the end of the meeting; following the exclusion of the press and public due to be confidential nature of the

business to be transacted and in accordance with the Public Bodies (Admissions to meetings) Act 1960.

6. Meeting of Cayton Parish Council held on 16th June 2021

- a. To approve minutes of the meeting of Cayton Parish Council held on Wednesday 16th June 2021 as a true record of the meeting
- b. To note any update from the minutes including Jubilee Hall door refurbishment and Open Land

7. Police Matters.

To note the Police crime report and any other matters relevance to the police.

8. Public Participation.

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion).

9. Correspondence – email from resident

10. Complaints / Concerns Received

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns including East Lea building issues, flowerbed on Mount View/Main Street, flower bed at Millennium Gardens
- b. Motorhomes Old Filey Road – complaint from resident
- c. Alleyway between The Pastures and Nesfield Close – complaint from resident
- d. Issues with hedges near post office – complaint from Postal workers / business

11. Reports form Borough and County Councillors.

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green to include discussion and decision / ideas for the money available in the locality budget

12. Clerk's report – Gill Armstrong

13. Chairman's report – Councillor Swiers

14. Motorhomes at Cayton Bay – Update on concerns & actions, to discuss options going forward.

15. Planning Committee

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

16. Village Maintenance Committee.

- a. To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues & allotments.
- b. Play equipment servicing & update- Clerk

17. Jubilee Hall Bell tower – further update on engineer's report now received

18. Recreation and Amenities Committee

- a. To receive a verbal report from Councillor Liley, Chairman of the Recreation and Amenities committee relating to events.
- b. 2022 The Queens' Platinum Jubilee
- c. Date and time of next meeting to be arranged

19. Finance

- a. To receive a verbal report from the Finance Chairman Councillor Kelly relating to bank balances.
- b. To approve minutes from Finance Meeting held 15th July 2021
- c. To approve the July Schedule of payments
- d. To approve Clerks overtime for July
- e. To formally agree Earmarks in budget
- f. To approve Financial and corporate risk assessment training for Clerk 220721
- g. Welcome Back Funding – decide on notice board design
- h. Next meeting date and time to be confirmed.

20. Lone Working policy – Update on policy for CPC -Councillor Petts

21. Defibrillator update – Councillor Swiers to discuss recent developments

22. Speeding in village – update on action taken recently and discussion on next steps

23. Community Land – to decide on next steps, formation of a working group and residents input plus funding

24. Office Equipment – Update from Clerk

25. Cayton in Bloom – Report from Chair of Cayton in Bloom

26. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

27. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on Tuesday 17th August 2021 at 7pm