



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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9th June 2021

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Wednesday 16th June 2021 at 7.00pm meeting at The Jubilee Hall, Main Street Cayton

The business to be transacted at this meeting is set out below.

**Councillor Mrs Roberta Swiers.
Chair Cayton Parish Council**

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors code of conduct.
- Voting procedure
- Public session and exclusion of the press and public procedure
- Anyone wishing to record is asked to let the chairman of the meeting know proper to the start of the meeting.
- The meeting is being recorded by the Council for the purpose of minutes only
- All councillors present are required to state their name proper to the commencement of the meeting

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2 . Apologies

To note apologies and approve the reasons for absence.

3. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

4. Confidential Agenda Items.

To agree if any items on the Agenda need to be discussed in private at the end of the meeting; following the exclusion of the press and public due to be confidential nature of the business to be transacted and in accordance with the Public Bodies (Admissions to meetings) Act 1960.

5 Meeting of Cayton Parish Council held on 18th May 2021

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 18th May 2021 as a true record of the meeting
- b. To note any update from the minutes

6. Police Matters.

To note the Police crime report and any other matters relevance to the police.

7 Public Participation.

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion).

8 Correspondence

9 Complaints / Concerns Received

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns.
- b. Flowerbed on Chapel Lane complaint from resident
- c. Flowerbed on Main Street near Mount View Road complaint from resident
- d. HGV speeding issues on Cayton Carrs – to discuss with possibility this may be covered at Public participation if resident is available.
- e. Overflowing Dog Waste bins complaint from resident
- f. Premier Stores flooding
- g. East Lea View planning & building
- h. Barratts Open Spaces

10 Reports form Borough and County Councillors.

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green

11 Clerk's report – Gill Armstrong

12 Chairman's report – Councillor Swiers

13 Motorhomes at Cayton Bay – Update on concerns & actions, to discuss options going forward.

14 Planning Committee

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

15 Village Maintenance Committee.

- a. To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues & allotments.
- b. Play equipment servicing & update

16 Jubilee Hall Bell tower – further update

17 Recreation and Amenities Committee

- a. To receive a verbal report from Councillor Liley, Chairman of the Recreation and Amenities committee relating to events.
- b. 2022 The Queens' Platinum Jubilee
- c. Date and time of next meeting to be arranged

18. Finance

- a. A to receive a verbal report from the Finance Chairman Councillor Kelly relating to bank balances.
- b. To approve minutes from Finance Meeting held 10th June 2021
- c. To approve the June Schedule of payments
- d. To approve Clerks overtime for June
- e. Welcome Back Funding – to make a decision on what to apply for
- f. Update on changing banks
- g. Audit update - Clerk
- h. Next meeting date and time to be confirmed.

19. Staffing

- a. To discuss the hours for the Clerk – Councillor Kelly
- b. To confirm other work to be undertaken by the Clerk on behalf of other organisations – Councillor Kelly

20. Lone Working policy – Councillor Petts

21. Defibrillator update – Councillor Kelly

22. Speeding in village – Councillor Hudson. To discuss current concerns, actions taken & further action to be taken

23. Play area at Cayton Playing Fields Association – Councillor Petts

24. Training feedback – Councillor Petts

25. New Councillor Vacancy – To confirm action taken

26. Cayton in Bloom – Report from Chair of Cayton in Bloom

27 EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

28 Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on Tuesday 20th July 2021 at 7pm