



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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13th January 2021

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 19th January 2021 at 7pm using the Zoom digital platform.

Zoom Meeting Joining instructions.

<https://us02web.zoom.us/j/83224864805?pwd=bC90QnRKazd0dEwrBOG14aW54dz09>

Meeting I.D. 832 2486 4805

Passcode 011337

The business to be transacted at this meeting is set out below.

Councillor Mrs Roberta Swiers.
Chair Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors code of conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedure.
- Anyone wishing to record is asked to let the chairman of the meeting know prior to the start of the meeting.
- The meeting is being recorded by the Council.
- All councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

1 Apologies

To note apologies and approve the reasons for absence.

2 Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

3 Confidential Agenda Items.

To agree if any items on the Agenda need to be discussed in private at the end of the meeting; following the exclusion of the press and public due to be confidential nature of the business to be transacted and in accordance with the Public Bodies (Admissions to meetings) Act 1960.

4 Meeting of Cayton Parish Council held on November 17th 2020.

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 17th November 2020 as a true record of the meeting (Attached).
- b. To note any update from the minutes.

5 Police Matters.

To note the Police crime report and any other matters relevance to the police.

6 Public Participation.

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion).

7 Correspondence

- a. Council Vacancy

8 Complaints / Concerns Received

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns.
- b. Land on Westgarth

9 Reports form Borough and County Councillors.

To receive verbal reports from NYCC and Borough Councillors:-Cllr. Swiers and Cllr. Green

10 Planning Committee

To receive a verbal report from Cllr. Hudson, Chairman of the Planning Committee relating to any Planning applications received.

11 Community Land:- To receive a verbal report from Councillor Green.

12 Village Maintenance Committee.

- a. To receive a verbal report from Cllr. Poor relating to issues related to the village.
- b. Village Risk Assessments update.
- c. Village Notice boards repair / revamp.
- d. Snow shed levelling.
- e. Refill of Jubilee Hall Salt Bin
- f. Date and time of next meeting to be confirmed

13 Recreation and Amenities Committee

- a. To receive a verbal report from Cllr. Liley, Chairman of the Recreation and Amenities committee relating to events.
- b. Lockdown Hobby Competition / Exhibition.
- c. Date and time of next meeting to be confirmed.

14 Finance

- a. To receive a verbal report from the Finance Chairman Cllr. Green relating to bank balances.
- b. To approve the December Schedule of payments and January Schedule of payments.
- c. To approve the transfer of funds to the current account from the deposit account to cover the January 2021 payments.
- d. Next meeting date and time to be confirmed.

15 EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

- Parish update.
- Lockdown Concerns

17 Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on Tuesday 16th February 2021 at 7pm