



**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 16<sup>th</sup> April 2024 at 7.00pm at The Jubilee Hall , Main Street , Cayton

**Present :** Councillor Boak ( Chair),Councillor Swiers ( Deputy Chair), Councillor Shasanya, Councillor Hall, Councillor Lockyer, Councillor Bentley, Councillor Cranston

**In Attendance:** County Councillor Swiers, plus members of the public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** Councillor Liley due to illness– accepted
3. **Declarations of Interests:**
  - a) To note declarations of interests not already declared under members’ code of conduct or members register of disclosable pecuniary interests.  
None received
  - b) To approve dispensation requests. None received.
4. **Public Participation:** A resident raised concern about some potholes on the highways and pavements- Cllr Shasanya will report on the North Yorkshire Council portal again
5. **Meeting of Cayton Parish Council held 19<sup>th</sup> March 2024:**
  - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 19<sup>th</sup> March 2024 as a true and accurate record. The Chairman signed the minutes.
  - b) No updates
6. **Police Matters:** All members have received the latest report
7. **Correspondence Received:**
  - a) The Clerk reported that correspondence had been received from a member of the public who was present in relation to speeding at Killerby. Standing Orders were suspended to allow the member of the public to speak on the matter. Cllr Swiers will bring the matter forward at the County Exec meeting in relation to the speed limit in that area. Standing Orders were reinstated and the member of the public thanked for her attendance.
  - b) The Clerk has received complaints in relation to the use of the car park at the Jubilee Hall, the speed that parents are entering and the chaotic parking of vehicles. Further communication to be put out via school and social media.

## 8. Report from County Councillor

- County Councillor Swiers reports that a new contractor for Alpacare is being sought
- Across County there will be an increase in car parking fees
- Alcohol bans are being sought for Scarborough crime and ASB hotspots
- Cllr Swiers assisted with a litter pick at Osgodby and would encourage others to do so including children.
- Cllr Swiers has had a visit to McCains with a number of others to look at the facility as a whole.
- The issues with motor homes on the old Filey Road are still being discussed in relation to the legalities of stopping overnight parking
- She has attended a seminar recently on beliefs and cultures

9. Chairman's report: Firstly, I'd like to thank Councillors Swiers, Liley and Lockyer for undertaking community Speedwatch in the parish recently. Completing this when storm Nelson was beginning to take hold in the UK was commendable: I personally saw the conditions and how they affected the signage, needing a manual intervention to keep it visible, thanks once again. Secondly, it is the early days of our new contract for maintaining the grass in the parish. I'd like to say how impressed I've been with the quality of the work undertaken. This is one example of where we, as a Parish Council have tried to get best value from the services we commission, both in terms of quality and finance, which benefits our residents and businesses alike.

Spring brings a welcoming aura to the parish, with the lighter nights and promise of warmer days ahead, I'm looking forward to assisting with planning for the upcoming events, namely the D-Day commemorations and the other summer activities.

It's not all fun and games, we have an audit to prepare for and the completion of any remediation actions. This thankless task is undertaken by the clerk, on behalf of the councillors, I thank you for this and look forward to when it is completed for this year.

I am going to conclude with the same ending statement as I did last month, I feel that it reflects the wonderful parish that we live in, as well as highlighting the positive relationship that exists between the Council and the wider community. "One of our greatest assets are our Councillors and the Community we live in, without the support of the residents our roles would be much harder."

10. Planning Working Group: – Cllr Swiers reports that the group has recently considered a planning application on Beverley Road and found no issue with it.

## 11. Village Maintenance Committee:

- a. Cllr. Shasanya report to follow
- b. Highways have sent an email re the concerns over the pavement on Church Lane – a copy has been provided to a couple of members of the public also. A tree has been felled on West End and it is thought that this may have had a TPO on it – Clerk to check whose it was.
- c. It was **RESOLVED** that the Parish Council would fund the provision of further electrical sockets in the meeting room.
- d. Next meeting is the Thursday 16<sup>th</sup> May 2024 at 7.00pm

## 12. Community Land – Open Space :

- a. Community Land –The Clerk has emailed Peter Morriss at Barratts for a Zoom meeting with Councillors but had no reply and will email again
- b. The Open Space transfer is in the hands of the solicitor as previously reported further i.d is required for the documents

## 13. Events Committee

- a. The Easter events were a success and well attended however it was a disappointing turn out for the Parish Assembly
- b. Upcoming events are in hand and the next one is the Freedom of the Parish on the 27<sup>th</sup> April then the D Day commemorations
- c. It was **RESOLVED** that a working group be formed to make arrangements for the Olympics event in the summer.
- d. Next meeting is the Thursday 16<sup>th</sup> May 2024 at 8.00pm

## 14. Finance

- a. Cllr Bentley reported the current financial information related to monies held
- b. Bank reconciliation received and Schedule of payments received: It was **RESOLVED** to accept the April payments schedule totalling as follows:

April 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,354.50		£1,354.50	net wage paid via BACS, HMRC and NEST paid via d/d. 14 hours o/t
North Yorkshire Council	£2,916.67	£583.33	£3,500.00	VAS sign locality budget
Walkers	£35.00	£7.00	£42.00	Account
Karen Cranston	£15.70		£15.70	Easter activities
YLCA	£784.00		£784.00	Annual subscription
jhmc	48.00		48.00	Hire of Hall First Aid
Viking	44.25	1.35	45.60	Stamps
David Wilson	120.00		120.00	Grass cutting
Dave Towell Glazing	408.33	81.67	490.00	Windows at Jubilee Hall re seal
Total	£5,778.28	£683.72	£6,462.00	

- c) It was **RESOLVED** to accept the Clerks 14 hours overtime for March / April
- d) A grant application was received from Wishing Well who are a group for adults with extra needs for £250 to buy a new karaoke machine. It was **RESOLVED** unanimously to award the full amount and purchase the machine on their behalf to present to them.
- e) The decision to move the Finance meeting to an evening is deferred to the May full council meeting

- f) Zurich insurance have offered a further 3 year deal with them at only a slightly higher amount for this year whereas a number of other firms are substantially higher. It was **RESOLVED** to accept the quote and renew the policy.
- g) There is funding available for two defibrillators and it was **RESOLVED** to accept it if it is still on offer with the Parish Council paying 50% of the cost – the Clerk reports that it may be this round of funding is not available and we will have to wait for the next one but she will investigate and go ahead if it is there. One can be placed on the Jubilee Hall with consideration being given to placing one on Cayton Commercials if available.
- h) The next meeting is on Wednesday 15<sup>th</sup> May 2024 at 10.30am

**15. Speedwatch** – Cllr Lockyer would like more volunteers and an advert is to go in the Cayton News. The most recent survey found 365 cars coming through the village one way in 15 minutes ! The next session is on the 30<sup>th</sup> April and there are currently 13 locations available. Cllr Cranston volunteered to assist also and Cllr Swiers requests that all on the team make arrangements to go out. Cllr Lockyer will speak to the Police about a location on Church Lane. A member of the public in attendance offered to assist also, Cllr Lockyer will be in touch.

**16. Cayton News** – The Clerk reminded members that delivery will be over 10 days and she will put the packs together.

**17. Co-option** – It was **RESOLVED** to defer this item to the May agenda to see if Council wish to promote further or carry a vacancy

**18. 106 money** – The Clerk reports that she had a very positive meeting with a member of staff from NYC who has responsibility for the 106 funds and that wheels were in motion to get Matthew Smart to provide quotes for equipment as well as carry out a consultation with children and residents about what they want to have to use.

**19. EXCLUSION OF PRESS AND PUBLIC**

No requirement

**20. Time & Date of the Next Meeting**

The next meeting of Cayton Parish Council will be held on Tuesday 21<sup>st</sup> May 2024 at 7.00pm at The Jubilee Hall.

**Meeting closed at 9.15**

Chairman’s Signature:.....

Date:.....