



**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 19<sup>th</sup> March 2024 at 7.00pm at The Jubilee Hall , Main Street , Cayton

**Present :** Councillor Boak ( Chair),Councillor Swiers ( Deputy Chair), Councillor Shasanya, Councillor Hall, Councillor Lockyer, Councillor Liley, Councillor Bentley

**In Attendance:** County Councillor Swiers, plus members of the public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** Councillor Cranston due to prior commitment– accepted
3. **Declarations of Interests:**
  - a) To note declarations of interests not already declared under members’ code of conduct or members register of disclosable pecuniary interests.  
It was **RESOLVED** to note declarations of interest from Cllr Swiers agenda item 14c
  - b) To approve dispensation requests. None received.
4. **Public Participation:** Cayton in Bloom report that they will be replacing the planter at Beck Hole and also have made a decision to let the triangular bed at West Garth return to grass due to issues with couch grass and dwindling volunteer numbers.  
Resident queried the 106 money which the Clerk reports is in hand for Jackson Close play area – new County process that requires quotes submitting.  
Resident notes that the plaque is missing from the one of the memorial trees – Clerk to rectify  
A resident made representation about two vehicles that are constantly parked on the pavements on Main Street near the cottages and blocking the pavements, an Audi and a BMW, also parents from school are literally abandoning their vehicles on Main Street between the hall and shops, blocking drives to collect kids from school. The Clerk will ask school to remind parents about drop off and collection plus speak with NYP re the parking issues.
5. **Meeting of Cayton Parish Council held 20<sup>th</sup> February 2024:**
  - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 20<sup>th</sup> February 2024 as a true and accurate record. The Chairman signed the minutes.
  - b) No updates
6. **Police Matters:** All members have received the latest report
7. **Correspondence Received:**

- a) The Clerk has received a thankyou letter for funds raised for the RNLI from Filey Ladies lifeboat Guild
- b) The Clerk has received a complaint in relation to building work on Chapel Lane and this has been passed to Planning at North Yorkshire Council
- c) The Clerk has received an email from Chris Rowe NYC in relation to not being aware that they had lost the contract for cutting the grass in the Parish, the tone of this email was noted to be aggressive in nature. The Clerk had sent a letter on the 17<sup>th</sup> November to County Hall to inform them that they had not been awarded the contract. A reply has been sent to Tim Allison stating the same.  
PC Graham Bilton would like to arrange to do a talk on Wildlife Crime – it was **RESOLVED** to invite him to attend on 22nd May so it can be advertised in the next edition of the Cayton news

#### 8. Report from County Councillor

- County Councillor Swiers read out a statement in relation to the finances and budget for North Yorkshire County Council (attached at end of minutes)
- The Locality budget is to be retained at £10,000 for the coming year
- Cayton Bay will be considered as part of the projects discussed by a working group from the area committee. This would be specifically for access to the beach which is quite poor.
- The issue with the lights on Church Lane should have been resolved and the top staff from County has been asked to assess the pavement state. The Clerk adds that she has also emailed Andrew Santon at Highways to do the same.
- The developers at Osgodby have been issued enforcement in relation to the state of the road and concern regarding contractors swearing at members of the public. It is hoped that they will assist in widening the footpath on the hill.
- Cllr Swiers has been invited to attend McCains to see their new development and will take ongoing concerns about landscaping and the smell lately to the staff when she attends.

#### 9. Chairman's report: Attached at end of minutes

#### 10. Planning Working Group: – Cllr Swiers reports that there are three plans still outstanding for the Parish awaiting a decision. She continues to chase the one for the Surf Shop as there were no objections.

#### 11. Village Maintenance Committee:

- a. Cllr. Shasanya reported that all drains are running ok, he will be sharing the risk assessments with Cllr Hall for the play areas going forward..
- b. Community Payback have attended recently and done work in the Parish, thanks to them for their continued efforts
- c. Highway concerns – The various holes have been repaired outside the Farrier and also some on Mill Lane/ Church Lane. Concern remains in relation to the Drop Kerb that was previously reported to Highways on Harford Road.
- d. It was **RESOLVED** to invite non council members to this committee after the May Annual meeting
- e. It was **RESOLVED** to purchase a new noticeboard to put on Mill Lane opposite the hall
- f. Next meeting is the Thursday 16<sup>th</sup> May 2024 at 7.00pm

#### 12. Community Land – Open Space :

- a. Community Land –The Clerk has emailed Peter Morriss at Barratts for a Zoom meeting with Councillors
- b. The Open Space transfer is in the hands of the solicitor as previously reported.

#### **Events Committee Report**

A) **Events Held-** The last Events meeting was held on 8<sup>th</sup> March where it was agreed that the **RNLI Bingo Fundraising** on the evening of March 2<sup>nd</sup> was a great success. It was very well attended and well run, with Gill doing an excellent job as bingo caller. A good time was had by all. A total of £427.04 was raised and this was presented to the RNLI by Cllr Roberta Swiers and Bridgit Armitage. This was added to from donations made at the Thursday lunchtime ‘Drop In’. (Picture in the Scarborough News)

There was also a good response from the Wilf Ward Group, Cayton Primary School & Claire’s Bears Nursery for the colouring competition. These made a lovely display in the Jubilee Hall and prizes were awarded. Thank you to Gill for organising the competition.

Finally, we owe thanks to the Filey RNLI for the loan of flags to decorate the hall.

#### **B) Up-coming Events –**

- **Easter 2024 – A Children’s Easter Activity Session** will run on Tuesday 2<sup>nd</sup> April. Gill & Karen have checked the craft materials stored in the loft and there seems to be plenty. Gill has purchased some items for activities and nearer the time we will need to buy ingredients to make chocolate Krispie nests. Karen is happy to do this. Help in preparing or running the activities will be needed.
- **Freeperson Presentation** – This will be on Saturday 27<sup>th</sup> April at 3pm in the Jubilee Hall. It is for Ken Keld. Gill has purchased a special scroll to present to him. A select group of people will be invited to attend, including councillors. It will be a formal occasion and RSVP’s are required with smart dress
- **D-Day Commemoration –**  
Preparations will include **lantern making on Friday 31<sup>st</sup> May (10-4)**. Some materials will need to be purchased including green canes. This will be sorted nearer the time. Volunteers to run this activity will also be needed.  
Due to the timings and nature of the **Beacon Lighting** on the evening of 6<sup>th</sup> June it was suggested that the evening is split into two parts. First the lantern parade, aimed mainly at families, followed by an early lighting of the beacon. Secondly, to gather at the Beacon for a second (official) lighting at 9.15pm. This would be aimed more at adults who want to have a quiet atmosphere with time for reflection.  
**Filey Fishermen’s Choir** have offered to give a concert in the Jubilee Hall on Saturday 8<sup>th</sup> June. The format of the evening is still under discussion but will probably include an interval with refreshments and Cayton Calypso hope to play during the evening.
- **Olympics** – Various ideas were discussed as to how we might develop a **Cayton Olympics**. It was felt that it will be a good opportunity to promote the many fitness/sporting clubs of Cayton and encourage people to ‘Have A Go’ at one, some or even all the activities! Gill is going to contact the leaders to see if they would like to be involved and be willing to offer ‘Come and Try It’ taster sessions. It is envisaged that the event would run over a couple of weeks during the period of the Olympics.
- **Fun Run** – This will be on a Friday evening in July. The routes and other details of the event will be discussed and finalised at a future meeting.
- **First Aid Sessions** – Two evening First aid sessions have been booked for residents to attend , the first has been advertised for the 17<sup>th</sup> April with a maximum of 12 places – 4 have been booked already. We can monitor if we provide a second one in May by the take up of the first one.
- **The Next Events Committee Meeting will be Thursday 16<sup>th</sup> May at 7pm**

## **14.Finance**

- a. Cllr Bentley reported the current financial information related to monies held
- b. Bank reconciliation received

- c. Schedule of payments received: It was **RESOLVED** to accept the March payments schedule totalling as follows:

March 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,354.50		£1,354.50	net wage paid via BACS, HMRC and NEST paid via d/d. 14 hours o/t
North Yorkshire Council	£209.96	£41.39	248.35	Litter bin servicing
Communicorp	£104.55	£20.91	£125.46	Freedom scroll
West Building Supplies	£69.25	£13.85	£83.10	Maintenance supplies
J Groves	£216.67	£43.33	£260.00	GRO Training First Aid
H.E Woolley	47.50	9.50	57.00	Fire extinguisher service
Gill Armstrong	35.77		35.77	RNLI 200 event
Gill Armstrong	43.74		43.74	Easter activities equipment
J Groves	252.00	63.00	315.00	Community First Aid sessions x 1
Roberta Swiers	47.50		47.50	RNLI Childrens activities
Cayton Community Drop In	79.57	15.91	95.48	Chairs (shared cost)
Total	£2,512.84	£218.26	£2,728.10	

- d) It was **RESOLVED** to accept the Clerks 14 hours overtime for February/March  
e) Audit will be 13<sup>th</sup> May 2024  
f) The next meeting is on Wednesday 10<sup>th</sup> April 2024 at 10.30am

**15. Speedwatch** – Cllr Swiers is keen to make a proper programme of going out and taking action. It was **RESOLVED** for Cllr Lockyer to arrange with the Police the next event and also to ask about including Church Lane in their scheme to make enquiries with the Police about including Church Lane. It was also **RESOLVED** that Cllr Shasanya and Cllr Hall will move the VAS sign round asap

**16. Cayton News** – The Clerk reminded members that articles are needed by the 4<sup>th</sup> April and will be out for delivery from 27<sup>th</sup> April 2024

**17. Co-option** – The Clerk explained the delay and co-option will now take place prior to the April meeting and official notices have gone out..

### **18. EXCLUSION OF PRESS AND PUBLIC**

No requirement

### **19. Time & Date of the Next Meeting**

The next meeting of Cayton Parish Council will be held on Tuesday 16<sup>th</sup> April 2024 at 7.00pm at The Jubilee Hall.

**Meeting closed at 8.45 pm**

Chairman's Signature:.....

Date:.....

### Report from Chair of Parish Council Cllr James Boak

I would like to congratulate the Events Committee on a successful celebration of the 200<sup>th</sup> anniversary of the RNLI, bringing much needed funds and awareness of their work to the wider Parish and the continuing work of Cayton Community Drop In which goes from strength to strength.

There has been a large restructure within my work role and although I have not been able to be as present as I would have liked over the last month, I have kept up to date with the issues in the Parish.

Highways issues continue to be monitored and information put out to the public where there is a need to keep them informed, such as the recent closure for a couple of hours in the village for resurfacing. Along with the Clerk I am keen to make sure that the residents remain up to date on anything that will impact them, even if it gets negative comments in meetings or on social media. Forewarned is indeed forearmed and where possible we will continue to make representation on behalf of the community we live in.

Over the next month we have various events, the Annual Parish Meeting, an innovative First Aid course for anyone in the Parish and also the putting together of the next issue of the Cayton News.

The Parish is starting to look spring like and it is a time that we as a Council start to take stock of our assets and look towards the new financial year.

One of our greatest assets are our Councillors and the Community we live in, without the support of the residents our roles would be much harder.

## Statement in relation to Finances and budget for North Yorkshire County

- The circumstances we face this year are very similar to last year. The local government sector is under severe challenge with rising demand, especially for Adult Social Care (a “nice” problem to have, as it results from more people living longer), and Childrens` Social Care especially in education with special educational needs.
  - Over half our budget goes on care.
  - We are grateful to the government for giving the sector an extra £600 million, but this is one-off monies, and may not be repeated next year.
  - The similar pressures to last year are non-pay inflation esp interest rates, energy bills and oil prices affecting our transport costs (eg highways, gritters, home care, school transport) and road repairs (tarmac), and pay inflation, nationally agreed rates of pay and the rise in the National Minimum Wage.
  - We are continuing to reduce our number of buildings. We are rationalising our teams of staff. But we will maintain a presence in every part of the county.
  - We maintain a stable council even though our majority is small, and the transition to one council from 8 is proceeding well. We are now starting to deliver savings based on that transition, approx. £30 million in this year. This has allowed us to maintain our reserves, prudently gathered over a number of years, for the challenges that will continue to come next year.
  - We think it is prudent to raise CT by 4.99% to avoid having to draw more heavily on reserves.
  - We know this is a real dilemma .
  - We appreciate that many people will find a CT rise difficult to pay, but we must ensure that we can support those residents who are vulnerable and need our support.
  - Over the last 10 years our increases have been below the rate of inflation, as this is, so we manage our finances prudently.
  - We have put an extra £1m into our Local Assistance Fund to help those folk who are in financial difficulties. We support community organisations providing help, and advice bodies providing financial guidance.
  - We are maintaining our Locality Budget programme at the same level of £10k per councillor area to help support or pump prime community efforts
  - We continue to talk with central govt about our challenges, and the funding needed to deliver critical services. We have received more money for road repairs, but we have 5500 miles to maintain, and more money for bus routes, but we need people to use them to prove they are needed.
  - We continue to promote, and take sensible measures ourselves, to reduce carbon emissions
  - As appropriate, we will continue to invest in broadband connections, housing improvements and repairs, and leisure facilities.
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