



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 18<sup>th</sup> June 2024 at 7.00pm, at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

**Gill Armstrong, Clerk to Cayton Parish Council**

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### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

### AGENDA

1. **Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies** - To receive apologies for absence and consider the reasons for absence.
3. **Declaration of Interests**
  - a. To receive Councillors declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
  - b. To receive dispensation requests.
4. **Public Participation** - To receive and hear any person who wishes to address the council. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion). No resolutions can be made on points raised that are not otherwise on the agenda
5. **Meeting of Cayton Parish Council held on 21<sup>st</sup> May 2024**
  - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 21st May 2024 as a true record of the meeting
  - b. To note any update from the minutes including items deferred
6. **Police Matters**-To note the Police report and any other matters relevant to the police

## **7. Correspondence Received-**

- a) Request for benches on the green area near Estill Close and also on Mill Lane opposite the hall
- b) Any other correspondence received requiring discussion and action to be taken

## **8. Reports from County Councillor.** - To receive verbal report from NYC Councillor Swiers

## **9. Chairman's report** – To receive a report from the Chairman of the Parish Council

## **10. Planning Committee-** To receive a verbal report from Chairman of the Planning Committee, relating to current Planning applications received for the Parish

## **11. Village Maintenance Committee.**

- a) Report from Chairman of Village Maintenance Committee on tasks undertaken over the last month and reports attended to
- b) Highways concerns – to receive current concerns in relation to Highways issues from members and make resolutions in regard to further actions specifically to include the current issues around the amount of weeds in the kerbsides and pavements.
- c) Planters, hanging baskets and flowerbeds – to discuss recent issues relating to planters and make decisions on how to maintain them including the requirements of the next contract for grass contractors. To specifically include the flowerbed on West Garth near the Bus Stop , the hanging baskets on lamp posts and Millenium Gardens.
- d) Village maintenance for the future – Cllr Boak – to discuss possible solutions to maintaining an expanding village and make decisions therein including the possibility of employing a Village Caretaker.
- e) Next meeting date and time to be confirmed

## **12. Community Land / Open Space**

- a) To receive any update on progress and make resolutions where required for Community Land including reports submitted
- b) To receive any update on progress and make resolutions where required for Open Space including reports submitted

## **13. Events Committee**

- a) Report from Chair of Events Committee including recent events and upcoming events. To make decision where required in relation to these events
- b) Olympic event – to discuss any updates
- c) Fun Run – to discuss any requirements and also list of stewards on points, confirmation of risk assessment review
- d) Next meeting date and time to be confirmed

## **14. Finance Committee**

- a. To receive details of the bank balance, correct as of the 31st May 2024
- b. To receive the bank reconciliation for May 2024 and payment schedule for June

- c. To receive the Clerks overtime for May/June for approval.
- d. Next meeting date and time to be confirmed

**15. Speedwatch** – update from Cllr Lockyer and how to move the project forward plus availability of all involved/ recruitment.

**16. EXCLUSION OF THE PRESS AND PUBLIC**

Members to consider excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

**17. Time and Date of the Next Meeting** Tuesday 16<sup>th</sup> July 2024 at 7pm