



DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 16th July 2024 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Swiers (Vice Chair) Councillor Shasanya, Councillor Lockyer, Councillor Cranston, Councillor Liley

In Attendance: Two members of the public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** Councillor Boak (Chair) due to working away from home, Councillor Hall due to being in hospital and Councillor Bentley due to being unwell – all accepted
3. **Declarations of Interests:**
 - a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.
Cllr Cranston on payment schedule
 - b) To approve dispensation requests. None received.
4. **Public Participation:** Member of public spoke about a vehicle leaving oil stains on pavements a second member of the public asked for information on the hedging being cut on the proposed open space on Main Street.
5. **Meeting of Cayton Parish Council held 18th June 2024:**
 - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18th June 2024 as a true and accurate record. The Chairman signed the minutes.
 - b) Updates as follows : Benches purchased for Estill Close and Mill Lane near bus stop. Letter sent to CPFA re the defibrillator, awaiting reply. Cllr Shasanya has arranged to check the waterway at the top of Harford Road. Thanks to Mr Swiers for removing the bags of vegetation.
6. **Police Matters:** All members have received the latest report, it is noted that crime figures are on the whole reduced.
7. **Correspondence Received:**
 - a) Complaint received in relation to the hedging on The Pastures adjacent to a house that is the responsibility of the council to maintain. Resident requests that consideration be given to removing the hedge as access to fencing is not

able and also the hedging is now overgrown. It was **RESOLVED** that the whole hedge be assessed after the 1st September to comply with legislation around nesting birds and to be re discussed. In the meantime Cllr Shasanya will attend to offer assistance with re painting the fence.

- b) Complaint has been received re the brambles at the rear of Estill Close and this has been reported to NYC. Complaint has also been received in relation to the In Post drop box at Russell's minimart – this is not a matter for the PC
- c) Complaints have been received regarding vehicles parked on grass verges on Main Street – it was **RESOLVED** to write to all residents in the area to advise them against doing so on land owned by NYC
- d) Animated Objects wish to ask the PC if they want to be involved in the lantern parade for Scarborough Sparkle, it was **RESOLVED** to accept the offer.

8. **Report from County Councillor** - Councillor Swiers reports that 1580 responses were received in relation to 'Lets Talk' with 80% saying that they felt Scarborough being cleaned up including empty shops was a priority.

The plan for the harbour has gone through with some contention due to the loss of car parking spaces. £20 million pounds of development for Scarborough will be forthcoming with immediate redevelopment of the station and improve the appearance of the town centre. The new cinema in the Brunswick can get underway once the current leases end. Cllr Swiers has attended 22 separate events since starting her new role, thanks is given to CPC for their bingo event for her charity and she is looking at what can be done within 3 Brain Tumour Charities with Civic Money raised in her term of office.

There is to be a boundary review which will include a slight change in our ward. Planning permission given to Woodlands School which is a vital service and an ambitious project.

Community awards have opened and persons can be nominated

9. **Chairman's report** – Councillor Boak reports that the Parish work undertaken by the office and some Councillors often goes unreported as daily occurrences but this month whilst there is nothing major to report I am grateful to the small jobs undertaken by you all such as seeing to the many hedging issues, monitoring the planters and assisting members of the public, taking away bags of weeds and making reports. The office continues to be very busy and the contact traffic via other means than the telephone has grown 300% since we started our social media pages. This in itself means we are reaching a wider audience not to mention those residents that now feel able to ring the Clerk or attend the office in person. Due to large scale restructuring within the Unitary Authority, I have not been able to be as present as I would have liked recently but hopefully matters will calm a little as we move through the year. Thank you for your continued support to the Parish

10. **Planning Committee:** – Cllr Swiers reports that the group considered applications at 7 Chapel Lane and also 6 Green Park Avenue and both were acceptable with no issues noted

11. **Village Maintenance Committee:**

- a. Cllr. Shasanya reports that he has been to look at the issue reported on West End View junction and confirms that the shrubs have grown somewhat and could be impeding the view of the road due to the slight curve on the highway if a vehicle is quite low. It was **RESOLVED** to monitor them and contact Cayton in Bloom to discuss what might be done the next year
- b. Cllr Swiers mentioned a piece of waste land on West End View that was cared for by a gentleman that had since died and it is looking a mess. It was **RESOLVED**

that Cllr Shasanya and the Clerk would go and assess it with a view to the grass contractors cutting it.

- c. The Clerk has secured Community Payback for three further dates in August and they have been given a list of priority streets for weeding
- d. It was **RESOLVED** that the Councillors who attended to the planters to weed them could keep on top of them until a more permanent solution is found and Cllr Liley and the Clerk would look to planting later in the year.
- e. Christmas tree order confirmed the same as last year- Clerk to order
- f. Not required as risk assessments already given out
- g. Sept 5th at 7pm next meeting

12. Community Land – Open Space :

a. Community Land – The Clerk has emailed NYC Planning in relation to the non-compliance of duty for BDW and clarification on the ditch boundary. Nothing has been done in relation to the current state of the ditch and also we are still waiting on the BDW grass contractors coming out to cut the grass.

b. The Open Space - Cllr Shasanya has counter signed the lease and the searches are under way, just waiting on the legal process to end.

13. Events Committee

Events Committee – Report from the meeting held on 11th July 2024

- Fun Run – all is in hand apart from a final risk assessment of the route, which James will do this week. Gill has all the equipment/ resources needed and will ensure the provision of water for the event. She also has a list of people to act as stewards. The race starts at 6pm with signing up from 5pm on the Green Belt. All help/support welcomed.
- Olympics – Gill contacted many local sporting clubs in this area and has had several positive responses including Karate, Cycling, Skateboarding and Surfing. A bonus is from a group who play the Paralympic sport of Boccia, for which we already have a date of Wednesday 21st August.
- The idea of holding an activity promoting event on Saturday 3rd August has been postponed with thoughts of holding a more holistic health and wellbeing fair sometime next year.
- It was agreed that one summer holiday activity session will be held on Tuesday 13th of August from 10-12. It will be aimed at primary school children (5-11) and will be craft based with some games on offer too. Ideas for the day and help to run it would be welcomed. Karen will contact the two volunteers about this and other events.
- Events for the autumn and Christmas will be discussed further at the next meeting.
- Possible events for next year are:
 1. A NALC national celebration of coastal areas which 'aims to celebrate and highlight the nation's coastal communities' beauty, diversity, and cultural richness.' A whole variety of activities are suggested, and it looks interesting. It runs from 1st May to 1st June.
 2. 80th Anniversary of VE day on Thursday 8th May. A few initial ideas were discussed, including a VE Day party on Saturday 10th May and Gill will investigate the availability of a 40's music band to set the tone! Also, to see if 'Drop In' would like to take part with a VE themed lunch.

It was **RESOLVED** to invite Filey Lions to take on the Santa Sleigh and Councillors will help where needed if available, the Clerk will make the arrangements.

Time and Date of next meeting: 5th September at 8pm

14. Finance

a. The Clerk reported the current financial information related to monies held

b. Bank reconciliation received and Schedule of payments received: It was **RESOLVED** to accept the July payments schedule totalling as follows:

July 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. 7 hours o/t
Walkers accountants	£45.00	£9.00	£54.00	payroll services
David Wilson	£650.00		£650.00	Greenbelt flowerbed
Adam Jeffery	£12.00		£12.00	Water for fun run
SCGS	£162.56	£32.51	£195.07	Plants for planters
Seated Furniture	£1,085.65	£217.13	£1,302.78	2 benches and anchor kits
Jonathan Dyer	£120.00		£120.00	George Wilson beds
Karen Cranston	3.87		3.87	Bingo tickets
David Wilson	120.00		120.00	Grass cutting x 2
Trophiesplusmedals Ltd	65.66	13.13	78.79	Trophies fun run
Gill Armstrong	22.88		22.88	Refreshments for event
Total	£3,504.45	£282.14	£3,786.59	

- c) It was **RESOLVED** to accept the Clerks 7 hours overtime for July/August
- d) It was **RESOLVED** to buy the EasyPC accounting package to be used in the Parish Office , it is under £100 a year and highly suitable for what the RFO requires
- e) The next meeting is on Wednesday 14th August 2024

15. Website provision – It was **RESOLVED** that due to the current provision from NYC not being adequate as they do not reply to emails or update anything as required despite being paid for a service that the Clerk look for other provision.

16. EXCLUSION OF PRESS AND PUBLIC - No requirement

17. Time & Date of the Next Meeting

The next meeting of Cayton Parish Council will be held on Tuesday 20th August 2024 at 7.00pm at The Jubilee Hall.

Meeting closed at 9.25

Chairman's Signature:.....

Date:.....