

## Cayton Parish Council

### Minutes of Finance Committee meeting held Tuesday 10th November 2022, 11am at The Jubilee Hall, Main Street, Cayton

**Present:** Cllr Liley (Chair), Cllr Tomlinson Hall, Cllr Bentley, Cllr Swiers

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Caygill
3. **Declaration of interests and dispensations requested:** Cllr Swiers and Cllr Liley in relation to Jubilee Hall
4. **Minutes:** no updates required
5. **To receive verbal reports from Councillors attending if required** – None required
6. **Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 15<sup>th</sup> November 2022.

Nov 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£35.00		£35.00	Rent SO
Staff costs INC hmrc & NEST	£1,606.68		£1,606.68	net wage paid via BACS, tax and NEST paid via d/d inc mandatory £1 hour raise back dated at 577.75 hours
Lyreco	£10.09		£10.09	Stationary
S.Taylor and Sons	£1,087.28		£1,087.28	Deposit for JH Door works
Scarborough Coast Trefoil Guild	£50.00		£50.00	Donation for Halloween event
Costcutters	£954.99	£191.00	£1,145.99	Benches paid for by resident
Jonathan Dyer	£128.00		£128.00	george wilson beds
SANTA Costume store	£110.60		£110.60	Santa costume
D.Swiers	£42.00		£42.00	Emergency light kitchen
D Swiers	39.96	£8.00	£47.96	Christmas lights
Yazoo Clothing	76.93	15.39	£92.32	Hoodies
Walker and Co	35.00	7.00	42.00	Payroll
ylca	50.00		50.00	training summer 2022
West Building Supplies	98.52	19.70	118.22	Seats, gate,hall maintenance
<b>Total</b>	<b>£4,361.00</b>	<b>£252.49</b>	<b>£4,613.49</b>	

The following items were discussed & the following was noted:-

- The Nov schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman
- It was **RESOLVED** to accept the Clerks overtime of 4.5 hours
- It was noted that the national wage rise for the Clerk from last year had been agreed by NALC and equates to a £1.00 hour raise back dated to April 1<sup>st</sup> at 577.75 hours.

7. **Budget** – No further considerations had come forward and Clerk presented the first draft of the budget , to review again in December.
8. **Projects update – The Bell Tower** – Quotes had been requested and so far a number of firms had replied to say they were too busy , one firm will attend to give a quote and one to arrange a date.  
**Jubilee Hall Door** – Cllr Swiers to ascertain if CPC can pay deposit and then work can start.  
**Open Space** – Positive outcome with meeting with SBC and now waiting for an update

**Time & Date of Next Meeting** 8<sup>th</sup> December 11am

**Signed Chairman of Finance Committee:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DRAFT