

Cayton Parish Council

Minutes of Finance Committee meeting held Tuesday 10th March 2022, 11am at The Jubilee Hall, Main Street, Cayton

Present: Councillor Caygill, Councillor Swiers, Councillor Liley (Vice Chair) & Clerk -Gill Armstrong

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Southward due to illness, Cllr Grundy unavailable – noted and accepted
3. **Declaration of interests:** None
4. **Minutes:** the previous meeting minutes were already signed as correct at the Full Council meeting on the 15th February 2022 as both meetings occurred on the same day. It was noted that the amount of £18,958.50 has not been paid out yet as the Clerk is querying the payment with SBC.
5. **To receive verbal reports from Councillors attending if required** – Cllr Caygill proposed that as the Committee room has now been refurbished, new floor covering should be purchased and also for the office as both are in a poor state, Cllr Liley and Cllr Swiers agreed. **RESOLVED** to take this to the next full council meeting. It was also **RESOLVED** to discuss the further storage of the Bell from the Tower and moving it from the Parish Office.
6. **Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 15th March 2022.

March 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£35.00		£35.00	Rent SO
Staff costs INC hmrc & NEST	£892.78		£892.78	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 6.5 and arrears
West Building supplies	£71.80	£14.36	£86.16	Bacs Meeting Room refurbishments
Window Fixer	£50.00	£ 10.00	£60.00	Kitchen door lock and security
Wykeham Mature Plants	£300.00	£60.00	£360.00	jubilee tree
21cc pyrotechnics	£490.00	£98.00	£588.00	jubilee beacon
Simeon Grundy	£0.83	£0.16	£0.99	tubular latch
Total	£1,876.36	£193.92	£2,070.28	
Transfer				
Signed.....				
Dated				

The following items were discussed & the following was noted:-

- The March schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman
- It was **RESOLVED** to accept the Clerks overtime of 6.5 hours

- It was noted that the national increase in wages for last year was to be paid at 1.75%

7. Projects update –.

The Clerk has heard from the engineers who expect the third report on the Bell Tower to be ready soon, they have had staff absences and a high work load to contend with.

The Clerk has emailed Tom Nash at SBC with regards to the Open Land and has had no reply so will continue to chase this.

The Clerk managed to get a copy of the letter sent from SBC to Barratts in August 2021 in relation to the transfer of land. Peter Morris at Barratts had informed the Clerk that he was not aware of the letter; he now has a copy and has passed it to his legal team. Cllr Swiers would like meeting arranging with him but so far he has not offered a date. It was **RESOLVED** that the Clerk will email him again for this.

- 1. Time & Date of Next Meeting:** Thursday 14th April 2022 at 11 am

Signed Chairman of Finance Committee: _____ **Date:** _____

DRAFT