

Cayton Parish Council

Minutes of Finance Committee meeting held Tuesday 15th February 2022, 11am at The Jubilee Hall, Main Street, Cayton

Present: Councillor Swiers, Councillor Liley (Vice Chair) , Councillor Southward & Clerk -Gill Armstrong

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Kelly, Cllr Grundy – noted and accepted
3. **Declaration of interests:** None
4. **Minutes:** It was **RESOLVED** that the minutes of the meeting held 13th January 2022 were approved and forwarded to Full Council.
5. **To receive verbal reports from Councillors attending if required** – Cllr Liley reported that there is to be a rent increase to Parish Office from the Jubilee Hall Management Committee to £35 from £30 per month. Also that the JHMC have paid £1000 to the Parish Council towards the kitchen refurbishment.
6. **Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 15th February 2022.

Feb 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£758.46		£758.46	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 9 hours
West Building supplies	£94.53	£18.91	£113.44	Bacs Meeting Room refurbishments
Jubilee Hall Management Com	£234.00		£234.00	Hirer paid Cayton Parish Council in error
John Carver Gas Services ltd	£60.00	£12.00	£72.00	Call out to boiler Dec 21
Scarborough Borough Council	£15,798.75	3159.75	£18,958.50	Grass cutting 2021/22
Walker & co	£30.00	£ 6.00	£36.00	Payroll services
SLCC	£144.00		£144.00	Annual subscription
Dave Marshall	£50.00		£50.00	deposit for Christmas party
Gill Armstrong	£17.05		£17.05	Flowers
Total	£17,252.74	£3,208.06	£20,460.80	
Transfer	21,000.00			
Signed.....				
Dated				

The following items were discussed & the following was noted:-

- The February schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman

- It was **RESOLVED** that a transfer of £21,000 is required of monies between accounts at this time
- It was **RESOLVED** to accept the Clerks overtime of 9 hours

7. Projects update – The Clerk has chased up Boro roofing with regards to the repairs and they will start next month on the flat roof.

Cllr Green has forwarded an email from SBC and Barratts seem to be dragging their feet, it was **RESOLVED** that a suggestion is put forward at Full Council to send a letter to them from all councillors.

The Clerk has heard from the engineers who expect the third report on the Bell Tower to be ready imminently

The Clerk will chase up SBC in relation the Open Land on Main Street

It was **RESOLVED** that the Clerk approach Wykeham Mature Plants to ascertain the cost of a Jubilee Tree

1. Time & Date of Next Meeting: Thursday 10th March 2022 at 11 am

Signed Chairman of Finance Committee: _____ **Date:** _____