

## Cayton Parish Council

### Minutes of Finance Committee meeting held Thursday 10<sup>th</sup> October 2024, 2pm at The Jubilee Hall, Main Street, Cayton

**Present:** Cllr Hall (Chair), Cllr Swiers, Cllr Liley, Cllr Bentley

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** None
3. **Declaration of interests and dispensations requested:** None
4. **Minutes:** minutes of 11<sup>th</sup> September 2024 were **RESOLVED** to be accepted as a true record and forwarded to Full Council.
5. **To receive verbal reports from Councillors attending if required** – Cllr Swiers explained the reason tree work was ordered by delegation as per Standing Orders . Cllr Hall reports that he has attended worthwhile YLCA Finance training
6. **Bank Reconciliation, Receipts, Payments**
  - a. It was **RESOLVED** to accept the Clerks overtime of 7 hours and payments from the Oct schedule of payments  
Bank reconciliation received

Oct 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. 7 hours o/t
Advanced Trees			£240.00	
Viking	£97.01		£105.31	stamps, teabags, wallplanner
Gill Armstrong	£5.99		£5.99	Lantern event
Gill Armstrong	£2.44		£2.44	Community Payback
Dave Swiers	£218.50		£218.50	Water Heater
Gill Armstrong	£57.25		£57.25	Halloween decorations and prizes
SCS Groundscare	5,512.67	1,102.53	6,615.20	Final grass contract payment
YLCA	26.30		26.30	Finance training Cllr Hall
Total	£7,136.99	£112.90	£8,498.19	

7. **Time and Date of next meeting** – Thursday 14<sup>th</sup> November 2.30pm

**Signed Chairman of Finance Committee:** \_\_\_\_\_

**Date:** \_\_\_\_\_