

Cayton Parish Council

Minutes of Finance Committee meeting held Tuesday 9th July 2024, 2.30pm at The Jubilee Hall, Main Street, Cayton

Present: Cllr Hall (Chair), Cllr Swiers, Cllr Liley

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** None – Cllr Bentley not in attendance
3. **Declaration of interests and dispensations requested:** None
4. **Minutes:** minutes of 14th June 2024 were **RESOLVED** to be accepted as a true record and forwarded to Full Council. The Clerk reports that Cayton in Bloom have declined to contribute to the Greenbelt flowerbed
5. **To receive verbal reports from Councillors attending if required –** None
6. **Accounting software–** It was **RESOLVED** to recommend the EasyPC package to Full Council after a 3 month trial by the Clerk, the cost is under £100 for the year and after a demonstration by the Clerk this committee agrees it is more than suitable for our needs.
7. **Bank Reconciliation, Receipts, Payments**
 - a. It was **RESOLVED** to accept the Clerks overtime of 7 hours and payments from the July schedule of payments
Bank reconciliation received

July 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. 7 hours o/t
Walkers accountants	£45.00	£9.00	£54.00	payroll services
David Wilson	£650.00		£650.00	Greenbelt flowerbed
SCGS	£162.56	£32.51	£195.07	Plants for planters
Seated Furniture	£1,085.65	£217.13	£1,302.78	2 benches and anchor kits
Jonathan Dyer	£120.00		£120.00	George Wilson beds
Karen Cranston	3.87		3.87	Bingo tickets
David Wilson	120.00		120.00	Grass cutting x 2
Gill Armstrong	18.43		18.43	Refreshments for event
Total	£3,422.34	£269.01	£3,691.35	

8. **Time and Date of next meeting –** Wednesday 14th August at 11 am

Signed Chairman of Finance Committee: _____

Date: _____