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DRAFT Minutes of the extra ordinary meeting of Cayton Parish Council held on Tuesday 12th November 2024, 6.30pm at The Jubilee Hall , Main Street, Cayton

Present : Councillor Swiers (Chair), Councillor Hall, Councillor Lockyer and Clerk, Gill Armstrong.

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence** – Cllr Liley due to a previous engagement accepted, CLLR Bentley due to family matters accepted
3. **Declarations of Interests** – None
4. **Co-option**- Two members of the public who had formally applied for the position of Parish Councillor for Cayton Parish, within the advertised time scale attended and were interviewed individually by attending Parish Councillors.
The first applicant was co-opted by way of a proposer- Cllr Hall and a second Cllr Swiers. They accepted their office and are as follows:
Lesley Hirst.
The second applicant was co-opted by way of a proposer- Cllr Lockyer and a second Cllr Hall. They accepted their office and are as follows:
Sue Bennington.
The new Councillors signed the declaration of acceptance of office which was witnessed by the Clerk.
5. **Time and Date of next ordinary meeting** – The next ordinary meeting was to directly follow this co-option meeting

Meeting closed at 7.10pm

Chairman's
Signature.....

Date.....