



**Cayton Parish Council**

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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06/11/2024

**To all Members of the Parish Council,**

You are hereby summoned to attend an ordinary meeting of the Parish Council to be held on Tuesday 12<sup>th</sup> November 2024 in the Jubilee Hall, Main Street, Cayton commencing at 6.30pm. The business to be transacted at this meeting is set out below.

Yours faithfully,

*Councillor Roberta Swiers*

Chairman Cayton Parish Council

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- 1. Notice of Meeting:** To confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.
  - 2. Apologies:** To receive & note apologies and to consider reasons given for non-attendance
  - 3. Declarations of Interests:** Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Parish Council's Code of Conduct) to declare in any of the items on this agenda.
  - 4. Co-option** - Formal Co-option of prospective candidates for the position of Parish Councillor
  - 5. Time & Date of the Next Meeting:** To confirm the time & date of the next ordinary meeting.