



**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 18<sup>th</sup> March 2025 at 7.00pm at The Jubilee Hall , Main Street , Cayton

**Present :** Councillor Swiers (Chair), Councillor Hall, Councillor Lockyer, Councillor Bennington, Councillor Liley

**In Attendance:** County Councillor Swiers and 2 members of the public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence:** None received, Cllr Bentley not in attendance
3. **Declarations of Interests:**
  - a) Cllr Swiers at 13a
  - b) No dispensations received.
4. **Public Participation:** Two members of public introduced themselves as Friends of Cayton School and explained what the group was about. The group is concerned in relation to speeding and parking issues around school which was echoed by the PC. Councillors are keen to support the Friends of group .
5. **Meeting of Cayton Parish Council held 21<sup>st</sup> January 2025:**
  - a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18<sup>th</sup> February 2025 as a true and accurate record. The Chairman signed the minutes.
  - b) The Clerk reports that she has sent direct emails to the department dealing with lampposts in relation to the ones at St Johns and they were sending an engineer out – plants bought and installed in Millennium Gardens and also in concrete planters by Community Payback – complaint made to the Highways manager and the officer in relation to lack of action re flooding and no reply has been forthcoming. Double yellow lines applied for on West End View and signage has been installed to prevent gate being blocked
6. **Police Matters:** All members have received the latest report – the Clerk updated on Op Tornado
7. **Correspondence Received:**
  - A grant application has been received from Seamer & Irton Guides for the purchase of camping equipment so they can attend a County Camp. It was **RESOLVED** to award £250 to the unit as they cover Cayton also.

- Cllr Swiers has received information that pupils from Anne Taylor's dance academy in the Parish have placed highly in recent national competitions and Councillors echo their congratulations to all involved
- An email has been received in relation to litter on Cayton Low Road – the Clerk will reply
- JW Myers have been sent a quote in relation to the Churchyard at St Johns and the concern re memorials that have moved – this is to be placed on the March agenda

#### **8. Report from County Councillor**

- County Councillor Swiers reports that Scarborough museums are coming under the control of NYC
- Phase 2 of a cycling scheme was promoted at a recent meeting of NYC and Cllr Swiers challenged why Cayton was not included in any plans – a site visit will be arranged as a result of this.
- Second homes tax will be used to build affordable homes.
- An extra ordinary meeting is to be held in relation to the home to school transport issues on 21<sup>st</sup> May
- Cllr Swiers has recently attended the 50<sup>th</sup> anniversary of Nidderdale Museum and also various long service awards, citizenship ceremonies and events across County.
- Scarborough has the highest number of rough sleepers in the County. North Yorkshire has around 3000 Councillors including Parish and Town – 130 complaints were made against Councillors since the start of 2025.

**9. Planning Committee:** – One application recently for a garage extension – Councillors will attend to view the property

#### **10. Village Maintenance Committee:**

- a. Cllr. Lockyer reports that drains appear to be running well and all requested Risk assessments have been completed. The pot holes on Mill Lane have been filled, however we will monitor as already the surface is coming away. The state of the footpath on Beverley Road has been reported. Cllr Swiers adds that NYC are finally replacing the bin on Mill Lane.  
Cllr Lockyer has recently attended Biodiversity Training and found it useful – the Clerk has written a draft policy which will be circulated for adoption in May. She will enquire with other Councils any changes they have made as it is now a requirement to consider the matter at all levels. Interpretation boards were suggested at Cayton Bay and Cllr Hall will liaise with the Civic Society and the Clerk with the National Trust to look at this matter. Cllr Lockyer suggested the Living Churchyard project and the Clerk will speak with the Church Warden as this may require a faculty.
- b. It is noted that part of Mill Lane looks to have sunk but will be monitored.
- c. Community Payback – The Clerk will check on hedge towards Cayton Bay and the next large task is the fencing on the Open Space. She will speak with the Eastfield Town Clerk in relation to Osgodby Hill path
- d. Future tasks – to order the cemetery bench as previously discussed, the dog stenciling requires re doing and Cllr Hall has offered to assist with this. Squeaky Clean did not reply to the message requesting the gutter repair so another company will be arranged.
- e. Cayton Bay Beach – the Parish Council acknowledge that a life was sadly lost in the incident in the North Sea. We will continue to monitor the beach and liaise with other agencies for updates on pollution issues. No direct impact is expected at this time.
- f. Next meeting Thursday 10<sup>th</sup> April 2025 at 2pm

## **11. Community Land & Open Space :**

- a. **Community Land** –No reply has been received from Peter Morris in relation to the emails sent requesting an update. It was **RESOLVED** that the Clerk email again on the 20<sup>th</sup> March in relation to this and inform Mr Morris that a meeting is required with himself, planning and our legal representative.
- b. Open Space – Community Payback will be making improvements to the fencing
- c. Friends of Open Space meeting – the turnout to the meeting was very disappointing with only 4 people in attendance, two of those do not live in the immediate area and it was felt that the Friends of was viewed quite negatively. One more attempt will be made in May to get people interested otherwise the Parish Council will just go ahead with plans for fruit trees and seating.
- d. 4 tenders were due to be submitted last week to NYC in relation to Jackson Close and also the Clerk has demanded an answer in relation to the matter of the 106 money being index linked. The Clerk will follow this up.

## **12. Events Committee**

- a. Cllr Liley reports that two volunteers have come forward to assist with events which is great news. Recently we raised £180 for Scarborough Lions through a bingo night, many thanks to the Clerk for organising this. A small covid reflection was held and Cllr Swiers has planted up the Jubilee Hall flowerbed to commemorate this.
- b. Upcoming events – the Community Clean up is on Saturday and well-advertised, NYC have donated the rubbish bags and a member of the public has offered to collect the rubbish bags and deposit at hall for NYC to collect that afternoon.  
One of the volunteers may be able to arrange bug boxes for children in summer as an activity also the Parish Meeting is arranged for 15<sup>th</sup> May at 6.30pm and Cllr Bennington has asked if the CEO of the health trust could attend to talk about the new unit at the hospital.  
Cllr Swiers will enquire about a person to light the beacon for VE Day and the Clerk will get Payback to put up the bunting. Drop In are holding a special luncheon to celebrate.  
It was **RESOLVED** to hold a dog show on 9<sup>th</sup> August 10am to 12pm on the Greenbelt and the Clerk will ask a local breeder to attend to judge.  
It was also **RESOLVED** to hold a Country Fair produce fair on 26<sup>th</sup> July between 11am and 3pm
- c. Next meeting date is April 22<sup>nd</sup> at 6pm

## **13. Finance**

- a. Cllr Hall reported the current financial information related to monies held
- b. Bank reconciliation received and Schedule of payments received: It was **RESOLVED** to accept the March payments schedule as follows:

Mar 25 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£22.57	telephone internet
Staff costs INC hmrc & NEST	£1,017.50		£1,017.50	net wage paid via BACS, HMRC and NEST paid via d/d. 10 hours o/t
Gill Armstrong	£99.98	£20.00	£119.98	Plants for concrete planters
North Yorkshire Council	£180.00		£180.00	Grit Bin refill
Gill Armstrong	£141.76	£28.32	£170.08	Millennium Gardens plants
West Building Supplies	£66.61	£13.32	£79.93	Maintenance supplies
Unity Trust Bank	£6.00		£6.00	Account fee
YLCA	£35.10		£35.10	Biodiversity training Cllr Lockyer
YLCA	70.20		70.20	Traing Cllr Bennington
Jon Carver	50.00	10.00	60.00	Call out heating
CD Swiers	68.00		68.00	Rails in Hall
North Yorkshire Council	206.96	41.39	248.35	Service of litter bins
CD Swiers	72.00		72.00	Time lapse units
Gill Armstrong	32.06		32.06	Bingo event
Gill Armstrong	4.47		4.47	Community Payback
Gill Armstrong	25.08	5.02	30.10	No parking sign
Total	£2,127.55	£128.42	£2,216.34	

- c) Internal audit date confirmed as 28<sup>th</sup> April 2025 and it was **RESOLVED** to appoint Chris Mattinson from Asquith's as Auditor
- d) The next meeting 10<sup>th</sup> April 2025 at 3pm

**14. Cayton News** – the Clerk reports that articles are coming in for the next edition of the Cayton News , proofs will be sent to Cllr Liley and Mrs Cranston who is a volunteer. Looking to deliver mid April

**15. Old Filey Road** – Cllr Swiers and the Clerk report contact with Highways and the situation is to be dealt with imminently by various agencies.

**16. EXCLUSION OF PRESS AND PUBLIC** – Required to discuss Staffing matters

**17. Staffing matters** - Resolution recommended to Full Council under confidential matters and a summary as follows : Appraisal held for Clerk and no raise in wage has occurred for two and a half years , it was **RESOLVED** pay point amended to 23 as per NALC governance. Clerk agrees to Cilca completion and will make necessary arrangements for this after **RESOLUTION** to fund.

**18. Time & Date of the Next Meeting** The next meeting of Cayton Parish Council will be held on Tuesday 15<sup>th</sup> April 2025 at 7.00pm at The Jubilee Hall

**Meeting closed at 9.30pm**

Chairman's Signature:.....

Date:.....