



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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12/03/2025

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 18th March 2025 at 7.00pm, at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

- 1. Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To receive apologies for absence and consider the reasons for absence.
- 3. Declaration of Interests**
 - a. To receive Councillors declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To receive dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion). No resolutions will be made on points raised that are not otherwise on the agenda
- 5. Meeting of Cayton Parish Council held on 18th February 2025**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 18th February 2025 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence Received**- Any correspondence received requiring discussion and action to be taken

8. Report from County Councillor. - To receive verbal report from NYC Councillor Swiers

9. Planning Committee- To receive a verbal report from Chairman of the Planning Committee, relating to current Planning applications received for the Parish

10. Parish Maintenance Committee.

- a) Report from Chair of Parish Maintenance
- b) Highways concerns – to receive current concerns in relation to Highways issues including drainage from members and make resolutions in regard to further actions
- c) Community Payback – update from Clerk and to discuss future maintenance tasks
- d) Other future maintenance tasks to consider requiring discussion and action to be taken where needed including the engagement of contractors
- e) Cayton Bay Beach – to note possible environmental issues relating to recent collision in North Sea and to make decisions therein
- f) Next meeting date and time to be confirmed

11. Community Land / Open Space/Jackson Close Play area

- a) To receive any update on progress and make resolutions where required for Community Land
- b) To receive any update on progress and make resolutions where required for Open Space including work required
- c) To update regarding the 'Friends Of' meeting and make decisions therein relating to progressing this project
- d) To discuss the current situation on Jackson Close play area and any update from NYC

12. Events Committee

- a) Verbal report from the Chair of the Events Committee
- b) Upcoming events – to make decisions where required including the purchase of equipment needed
- c) Ideas for the rest of the year including updates re silent disco, dog show/small animal show
- d) Next meeting date and time to be confirmed

13. Finance Committee

- a. To receive the bank reconciliation for Feb 2025 and payment schedule for March and bank balance, correct as of the 18th March 2025
- b. To receive the Clerks overtime for Feb/Mar for approval
- c. To confirm date for Internal Audit and appointment of Internal Auditor
- d. Next meeting date and time to be confirmed

14. Cayton News – To discuss articles required and delivery plus to make decisions where needed in relation to the next edition

15. Old Filey Road – To discuss the caravans and motorhomes on Old Filey Road

16. EXCLUSION OF THE PRESS AND PUBLIC - Members to consider excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

17. Staffing Matters – To discuss recent appraisal and make decisions in relation to pay and conditions

18. Time and Date of the Next Meeting Tuesday 15th April 2025 at 7pm